The Corporation of The Town of Cobourg

REGULAR COUNCIL MEETING

MINUTES

October 13, 2020, 6:00 p.m.
Electronic Participation

Members Present: Mayor John Henderson
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustiwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Krystal Christopher, Deputy Clerk

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1. CALL TO ORDER

His Worship Mayor Henderson called the Meeting to Order at 6:02 P.M.

2. MOMENT OF REFLECTION

The Mayor asked that Council and Members of the Public to pause for a Moment of Reflection.

3. ADDITIONS TO THE AGENDA

4. DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

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4.1 Councillor Aaron Burchat - By-law No.061-2020, being a by-law to Authorize Execution of a Development Agreement with Calloway Reit (Cobourg) Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg (66 Strathy Road, Cobourg).

Councillor Aaron Burchat noted that he operates a business located adjacent to the property.

4.2 Councillor Aaron Burchat - By-law No.062-2020, being a by-law to amend Zoning By-Law Number 85-2003. (SmartCentres REIT/Calloway REIT (Cobourg) Inc. - 66 Strathy Road, Cobourg).

Councillor Aaron Burchat noted that he operates a business located adjacent to the property.

5. ADOPTION OF MINUTES OF THE PREVIOUS MEETING

5.1 Adoption of the September 21, 2020 Regular Council Minutes.

Resolution 386-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Adam Bureau

THAT Council adopt the minutes of the Regular Council meeting held on September 21, 2020.

Carried

5.2 Adoption of the Public Planning Meeting Minutes for the Affordable & Rental Housing Community Improvement Plan (CIP) for the Town of Cobourg held on Monday September 28, 2020.

Resolution 387-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Brian Darling

THAT Council adopt the minutes of the Public Planning Meeting held on Monday September 28, 2020.

Carried

5.3 Adoption of the Public Planning Meeting Minutes for the proposed Draft Plan of Subdivision submitted by Vandyk - West Park Village Limited held on Monday September 29, 2020.

Resolution 388-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Aaron Burchat

Adoption of the Public Planning Meeting Minutes for the proposed Draft Plan of Subdivision submitted by Vandyk - West Park Village Limitedheld on Monday September 29, 2020.

Carried

6. PRESENTATIONS

6.1 Judy Smith, Environmental Officer, Northumberland County, regarding the Town of Cobourg Community Climate Action Plan, Update 2020.

J. Smith provided an overview of the Town of Cobourg's Climate Action Plan and spoke to the measures to address GHG Emissions, residential and vehicle energy use, energy retrofits and a FCM (Federation of Canadian Municipalities) funding proposal.

After a question and answer period, J. Smith was excused from the meeting (6:37 PM).

7. DELEGATIONS

8. DELEGATION ACTIONS

9. REPORTS

9.1 General Government Services

9.1.1 Committee of the Whole Meeting Minutes held on Monday October 5, 2020.

Resolution 389-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Adam Bureau

THAT Council approve the minutes of the Committee of the Whole Meeting held on October 5, 2020.

Carried

9.1.2 Committee of the Whole meeting notes held on October 7, 2020

Resolution 390-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Adam Bureau

THAT Council approve the minutes of the Committee of the Whole Meeting held on October 7, 2020.

Carried

9.1.3 Memo from the Municipal Clerk/Manager of Legislative Services, regarding the 2021 Municipal Council Meeting Schedule.

Resolution 391-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Adam Bureau

THAT Council receive and approve the 2021 Municipal Council and Public Meeting Schedule for the Town of Cobourg.

Carried

9.2 Planning and Development Services

9.2.1 Memo from the Manager of Planning, regarding a Notice of Complete Application for Zoning By-Law Amendment, 265-327 Elgin Street East – Elgin Park Re-development, Northumberland County Housing Corp., Barry Bryan Associates

Resolution 392-20
Moved by Councillor Aaron Burchat
Seconded by Councillor Adam Bureau

THAT Council receive the application of Complete Application for Zoning By-Law Amendment and refer the application to the Planning Department for a report; and

FURTHER THAT the notice requirements of the Planning Act, R.S.O. 1990, c.P. 13, as amended, be implemented, including the scheduling of a Public Meeting.

Carried

10. MOTIONS

10.1 General Government Services

10.1.1 Motion from the Committee of the Whole, regarding the Cancellation, Reduction or Refund of Taxes

Resolution 393**-20**
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on Wednesday October 7, 2020 Council considered a memo from the Treasurer/Director of Corporate Services, regarding the Cancellation, Reduction or Refund of Taxes, first report for Tax Adjustments for 2020

NOW THEREFORE BE IT RESOLVED THAT Council THAT Council approve the reduction of Property Taxes in the amount of $1,374,451.75:

Town of Cobourg - $600,675.47
County of Northumberland - $341,352.87
Education - $431,130.99
DBIA - $1,292.42

Carried

10.1.2 Motion from the Committee of the Whole regarding the Draft Audited Financial Statements for the fiscal year ending December 31, 2019.

Resolution 394**-20**
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on Wednesday October 7, 2020 Council considered a memo from the Senior

Financial Analyst regarding, the Audit Committee Report on the review of the Draft Audited Financial Statements for the fiscal year ending December 31, 2019;

NOW THEREFORE BE IT RESOLVED THAT Council approve and adopt the 2019 Consolidated Financial Statements of the Corporation of the Town of Cobourg; and

FURTHER THAT Notice be published in the newspaper and on Municipal Website advising that the Consolidated Financial Statements for the Corporation of the Town of Cobourg for the year ended December 31, 2019 have been posted on the Municipal Website and made available to the public in accordance with Section 295 of the Municipal Act, 2001.

Carried

10.2 Planning and Development Services

10.2.1 Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-025, 264 Division Street, Cobourg (Submitted by Gino Di Giovanni).

Resolution 395-20
Moved by Councillor Aaron Burchat
Seconded by Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on Wednesday October 7, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 264 Division Street, Cobourg, (submitted by Gino Di Giovanni,) (HP-2020-025);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-025 to permit a new ground floor double pane glass window with a new 2”x6’ pine mullion (to permit two pieces of glass) on the existing storefront window and masonry repairs at property known municipally as 264 Division Street, Cobourg, subject to finalization of details with Planning Staff.

Carried

10.3 Public Works Services

10.3.1 Motion from the Committee of the Whole, regarding Municipal Parking and Transit Fares in the Town of Cobourg

Resolution 396-20
Moved by Councillor Brian Darling
Seconded by Councillor Emily Chorley

WHEREAS at the Committee of the Whole Meeting on Wednesday October 7, 2020 Council considered a memo from the Director of Public Works, regarding Municipal Parking and Transit Fare Update in the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and

FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and

FURTHER THAT Council direct Staff to continue with reduced service hours until January 18, 2021 for conventional transit and to implement normal operational hours for Extended Specialized Wheels Service; and

FURTHER THAT Council ask the accessibility committee to look into free parking in all accessible parking spaces in the Town of Cobourg to see if it is feasible to implement and bring a recommendation to Municipal Council.

Carried

10.4 Arts, Culture and Tourism Services

10.4.1 Motion from the Committee of the Whole, regarding Downtown Seasonal Decorative Lights in the Town of Cobourg.

Resolution 397-20
Moved by Councillor Adam Bureau
Seconded by Councillor Emily Chorley

WHEREAS at the Committee of the Whole Meeting on Wednesday October 7, 2020 Council considered a memo from the Manager of

Marketing and Events, regarding the request to enter into an agreement for Downtown Seasonal Decorative Lights in the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Town of Cobourg entering into a contract with Blachere Illumination for the Downtown Seasonal Decorative Lights for a period of three (3) years commencing October 2020 for the amount of $29,970.00 per year, excluding HST; and

FURTHER THAT the Town Cobourg recover a $16,000 financial contribution each year to be paid by the Downtown Business Improvement Area (DBIA) to contribute to the cost of the of the Downtown Seasonal Decorative Lights Contract.

Carried

11. BYLAWS

11.1 Planning and Development Services

11.1.1 By-law No.061-2020, being a by-law to Authorize Execution of a Development Agreement with Calloway Reit (Cobourg) Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg (66 Strathy Road, Cobourg).

Councillor Aaron Burchat declared a conflict on this item. (Councillor Aaron Burchat noted that he operates a business located adjacent to the property.)

Resolution 398-20
Moved by Councillor Nicole Beatty
Seconded by Deputy Mayor Suzanne Séguin

THAT Council adopt By-law No.061-2020, being a By-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an amending agreement with Calloway REIT (Cobourg) Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for the commercial development and expansion at 66 Strathy Road, Cobourg, subject to the finalization of details by municipal staff and partner review agencies.

Carried

11.1.2 By-law No.062-2020, being a by-law to amend Zoning By-Law Number 85-2003. (SmartCentres REIT/Calloway REIT (Cobourg) Inc. - 66 Strathy Road, Cobourg).

Councillor Aaron Burchat declared a conflict on this item. (Councillor Aaron Burchat noted that he operates a business located adjacent to the property.)

Resolution 399-20
Moved by Councillor Nicole Beatty
Seconded by Councillor Emily Chorley

THAT Council adopt By-law No.062-2020, being a By-law to amend Zoning By-Law Number 85-2003 to remove the Holding (H) Symbol from the subject development lands. (SmartCentres REIT/Calloway REIT (Cobourg) Inc. - 66 Strathy Road, Cobourg).

Carried

11.1.3 By-law No.063-2020, being a by-law to authorize the Execution of a Development Agreement with 1141897 Ontario Ltd., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg(East Village Subdivision – Phase 4) (Stalwood Homes).

Resolution 400-20
Moved by Councillor Aaron Burchat
Seconded by Councillor Adam Bureau

THAT Council adopt By-law No.063-2020, being a By-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with 1141897 Ontario Ltd. and Lakefront Utility Services Inc. for a residential development consisting of two, 2 ½ storey 10-plex buildings, at Block 94, and Lots 88-90 inclusive, Plan 39M-875, Lonsberry Drive, Cobourg.

Carried

11.1.4 By-law No.064-2020, being a by-law to amend Zoning By-Law Number 85-2003. (East Village Phase 4, Block 94, and Lots 88-90 inclusive, Plan 39M-875, Lonsberry Drive, Cobourg).

Resolution 4**01-20**
Moved by Councillor Aaron Burchat
Seconded by Councillor Brian Darling

THAT Council adopt By-law No.064-2020, being a By-law to amend Zoning By-Law Number 85-2003, to remove the Holding (H) Symbol from the subject development lands. (Lonsberry Drive, East Village Subdivision – Phase 4) 1141897 Ontario Ltd. (Stalwood Homes).

Carried

11.2 General Government Services

Resolution 402-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Adam Bureau

THAT leave be granted to introduce bylaws 061-2020 to 062-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

Resolution 403-20
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Nicole Beatty

THAT leave be granted to introduce bylaws 063-2020 to 064-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

12. PETITIONS

13. COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

14. CORRESPONDENCE

14.1 Correspondence, Honorable Sylvia Jones, Solicitor General, regarding an update on the on-going Solicitor General Office and Anti-Racism Directorate Initiatives in the Province of Ontario.

Resolution 404**-20**
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Aaron Burchat

THAT Council receive the correspondence from the Office of the Solicitor General for information purposes.

Carried

14.2 Correspondence, Honorable Steve Clark, Minister of Municipal Affairs and Housing, regarding the Federal-Provincial Safe Restart Agreement - Municipal Operating Funding Stream Phase 2.

Resolution 405**-20**
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Aaron Burchat

THAT Council receive the correspondence from the Honorable Steve Clark, Minister of Municipal Affairs and Housing for information purposes; and

FURTHER THAT Council authorize the Treasurer to submit an application under Phase 2 of the Federal Provincial Safe Restart Agreement for additional funding, pending the Treasurer's assessment and analysis following the Funding Agreement guidelines for future assistance needed to address COVID-19 expense and lost revenues for the Town of Cobourg.

Carried

14.3 Correspondence, Viloa Lyons, Cobourg Resident, regarding Mark it Red - awareness of Dyslexia in recognition of October International Dyslexia Awareness Month.

Resolution 406**-20**
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Emily Chorley

THAT Council proclaim the Month of October as International Dyslexia Awareness Month in the Town of Cobourg; and

FURTHER THAT Council direct Staff to look into the possibility and feasibility of lighting up Victoria Hall, on occasion for community awareness proclamation requests.

Carried

15. NOTICE OF MOTION

16. COUNCIL/COORDINATOR ANNOUNCEMENTS

16.1 Members of Council present verbal reports on matters within their respective areas of responsibility

17. UNFINISHED BUSINESS

17.1 Municipal Council Unfinished/Outstanding Business Tracking Table.

18. CONFIRMATORY BY-LAW

18.1 Bylaw 065-2020, being a bylaw to confirm the proceedings of the Council Meeting of October 13, 2020.

Resolution 407**-20**
Moved by Deputy Mayor Suzanne Séguin
Seconded by Councillor Aaron Burchat

THAT leave be granted to introduce Bylaw 065-2020 and to dispense with the reading of the Bylaw by the Municipal Clerk to confirm the proceedings of Council of the Town of Cobourg at its Regular Council Meeting held on October 13, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

19. ADJOURNMENT

Resolution 408-20
Moved by Councillor Adam Bureau

THAT the Meeting Adjourn (7:28 PM)

Carried

Municipal Clerk B. Larmer

Mayor J. Henderson