



**The Corporation of The Town of Cobourg  
Strategic Priorities and Policy Standing Committee**

**Minutes**

**Tuesday, April 2, 2024**

**1:00 p.m.**

**Council Chambers, Victoria Hall, Cobourg**

Members Present: Deputy Mayor Nicole Beatty, Chair  
Mayor Lucas Cleveland  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Miriam Mutton  
Councillor Randy Barber  
Councillor Brian Darling

Staff Present: Ellard Beaven, Fire Chief  
Chris Challenger, Manager of the Office of the CAO  
Brian Geerts, Director of Community Services  
Adam Giddings, Director of Corporate Services/Treasurer  
Brent Larmer, Municipal Clerk/Director of Legislative Services  
Kristina Lepik, Deputy Clerk/Manager of Legislative Services  
Tracey Vaughan, Chief Administrative Officer

Staff Present Virtually: Laurie Wills, Director of Public Works

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**1. Call to Order**

Chair, Deputy Mayor Nicole Beatty called the Meeting to Order at 1:02 p.m.

**2. Traditional Land Acknowledgement**

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

**3. Introduction of Addendum Items**

None

**4. Confirmation of Agenda**

**4.1 Confirmation of the April 2, 2024 Strategic Priorities and Policy Standing Committee Agenda**

**Moved By** Councillor Brian Darling

**Seconded By** Councillor Randy Barber

That the Committee confirm the agenda, as circulated.

**Carried**

**5. Disclosure of Pecuniary (Financial) Interest**

There were no Declarations of Pecuniary Interest from Members of Council.

**6. Community Announcements**

Members of the Strategic Priorities and Policy Standing Committee presented verbal reports on matters within their respective areas of responsibility.

**7. Delegations**

None

**8. Outside Presentation / Information from Advisory Committees or Task Forces**

None

**9. Consent Agenda**

None

**10. Items Extracted from Consent Agenda**

***Council consented to considering Report No. LS-2024-011 first.***

**10.1 Report No. LS-2024-011 from the Grant and Policy Writer regarding Municipal Community Grants**

**Moved By** Councillor Randy Barber

**Seconded By** Councillor Adam Bureau

THAT Council authorize staff to enter Memorandum of Understandings (MOU's) with long-term grant recipients; and

FURTHER THAT Council direct staff to develop a Concert Hall Room Allocation policy; and

FURTHER THAT Council review each other Community Grant Funding request in order to allocate funding

**Amended**

***Deputy Mayor Nicole Beatty rescinded the position of Chair to Councillor Adam Bureau at 2:49 p.m.***

**Moved By** Deputy Mayor Nicole Beatty

**Seconded By** Councillor Aaron Burchat

MOTION TO AMEND

That the wording be replaced with the following:

THAT Council receive the staff report for information purposes; and

FURTHER THAT Council approve \$33,025 in cash and in-kind grants per the Council breakdown from January 2024 budget deliberations; and

FURTHER THAT Council authorize staff to enter Memorandum of Understandings (MOU's) with long-term cash and in-kind grant recipients per the organizations mentioned in Report No. LS-2024-011, effective January 1, 2025; and

FURTHER THAT Council direct staff to develop a Concert Hall Room Allocation policy; and

FURTHER THAT Council direct staff to develop a draft Community Grant Program for 2025 that would delegate decision making to a third-party partner.

**Amended**

**Moved By** Mayor Lucas Cleveland  
**Seconded By** Councillor Miriam Mutton

MOTION TO AMEND

That the following wording be added to the amended motion:

FURTHER THAT no grants in any form inclusive of in kind will be given to either Green Wood Coalition or Moms stop the harm for the remainder of this term of Council.

*Recorded vote requested by Mayor Lucas Cleveland*

YES (3): Mayor Lucas Cleveland, Councillor Brian Darling, Councillor Miriam Mutton

NO (4): Deputy Mayor Nicole Beatty, Councillor Adam Bureau, Councillor Aaron Burchat, Councillor Randy Barber

**Defeated**

**Moved By** Deputy Mayor Nicole Beatty  
**Seconded By** Councillor Aaron Burchat

MOTION TO AMEND

That the wording be replaced with the following:

THAT Council receive the staff report for information purposes; and

FURTHER THAT Council approve \$33,025 in cash and in-kind grants per the Council breakdown from January 2024 budget deliberations; and

FURTHER THAT Council authorize staff to enter Memorandum of Understandings (MOU's) with long-term cash and in-kind grant recipients per the organizations mentioned in Report No. LS-2024-011, effective January 1, 2025; and

FURTHER THAT Council direct staff to develop a Concert Hall Room Allocation policy; and

FURTHER THAT Council direct staff to develop a draft Community Grant Program for 2025 that would delegate decision making to a third-party partner.

**Carried**

***Councillor Adam Bureau rescinded the position of Chair to Deputy Mayor Nicole Beatty at 3:04 p.m.***

**Moved By** Councillor Randy Barber  
**Seconded By** Councillor Adam Bureau

THAT Council receive the staff report for information purposes; and

FURTHER THAT Council approve \$33,025 in cash and in-kind grants per the Council breakdown from January 2024 budget deliberations; and

FURTHER THAT Council authorize staff to enter Memorandum of Understandings (MOU's) with long-term cash and in-kind grant recipients per the organizations mentioned in Report No. LS-2024-011, effective January 1, 2025; and

FURTHER THAT Council direct staff to develop a Concert Hall Room Allocation policy; and

FURTHER THAT Council direct staff to develop a draft Community Grant Program for 2025 that would delegate decision making to a third-party partner.

**Carried**

***Council recessed at 3:10 p.m. and reconvened at 3:18 p.m.***

***Mayor Lucas Cleveland left the meeting at 3:19 p.m. and returned at 3:20 p.m.***

**10.2 Report No. COR-2024-004 from Treasurer/Director of Corporate Services regarding 2023 Remuneration and Expenses: Council and Local Boards**

**Moved By** Councillor Randy Barber  
**Seconded By** Councillor Adam Bureau

THAT Council receive this report for information purposes as required under Section 284(1) of the Municipal Act.

**Carried**

**10.3 Report No. COR-2024-005 from Treasurer/Director of Corporate Services regarding Municipal Credit Card Policy**

**Moved By** Councillor Adam Bureau

**Seconded By** Councillor Aaron Burchat

THAT Council receive this report for information purposes; and

FURTHER THAT Council approve the Town of Cobourg Municipal Credit Card Policy to outline the eligibility and authorization procedures, state the terms and conditions of the company credit card, define limitations and exceptions, and explain the card violations and disciplinary action process.

**Carried**

**11. Notice of Motion**

None

**12. Departmental Updates/Discussion**

Directors provided information and updates to the Committee and the Public on Divisional areas.

**13. Adjournment**

Chair, Deputy Mayor Nicole Beatty called for adjournment at the completion of all items on the Council Agenda at 3:43 p.m.