



The Corporation of The Town of Cobourg
Parks and Recreation Advisory Committee

Tuesday, November 3, 2020

1:00 P.M.

Electronic Participation

Admin Meeting is inviting you to a scheduled Zoom meeting.

Topic: Parks and Recreation Advisory Committee

Time: Nov 3, 2020 01:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82728019251?pwd=T2JMWW90TklaWDRBY0RWbmJ6Y3ZFUT09>

Meeting ID: 827 2801 9251

Passcode: 672600

One tap mobile

+13462487799,,82728019251#,,,,,0#,,672600# US (Houston)

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Dial by your location

+1 346 248 7799 US (Houston)

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+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 827 2801 9251

Passcode: 672600

Find your local number: <https://us02web.zoom.us/u/kbd2DZLIjS>

1. **CALL TO ORDER**

2. **APPROVAL/ADDITIONS TO THE AGENDA**

Action Recommended:

THAT the Agenda dated November 3, 2020 be approved as presented/amended.

3. **DECLARATIONS OF INTEREST BY MEMBERS**

4. **ADOPTION OF MINUTES**

Action Recommended:

THAT the minutes dated October 6, 2020 be adopted as presented/amended.

5. **DELEGATIONS/PRESENTATIONS**

6. **COMMUNICATIONS/CORRESPONDENCE**

6.1. Letter From The Cobourg Brainstormers

7. **REPORTS**

7.1. Beach Survey (All)

7.2. 2021 Tree Planting (Chair)

7.3. Reporting on this Year's Accomplishments by PRAC and Setting Goals for Next Year (Chair)

8. **NEW BUSINESS**

9. **UNFINISHED BUSINESS**

ITEM	DUE DATE
Ongoing Usage of Beach	December - Report To Council
Trash to Treasures	Spring 2021
Adult Fitness Park	Extended to March 2022
Legal Opinion Prior to Further Attempts to Regulate opinion is complete	Deferred until a new legal
On-Water Activities - Discussion	

10. **COUNCIL MOTIONS**

MOTION Denied at the Committee of the Whole Meeting – October 7, 2020

Moved by Member McGrath: WHEREAS the Cobourg Community Centre (CCC) is operating in a deficit each year;

AND WHEREAS the Parks and Recreation Advisory Committee is tasked with advising council on policy related to the CCC and the best use of the CCC for the residents of Cobourg;

AND WHEREAS, in order to advise on the policies to apply to the CCC specifically in relation to major events, the Parks and Recreation Advisory Committee requires information concerning the CCC's funding and budget;

BE IT RESOLVED THAT:

Staff provide to the Parks and Recreation Advisory Committee the following information in regard to the latest 5 major events:

- Time the venue was unavailable for normal usage together with forgone revenue for ice rental and other activities during that time
- Revenue

- Advertising and sponsorship revenue
- Advertising expenses including preparation, printing, distribution
- Event revenues guarantees if any
- Full-time staff costs including wages, salaries, and benefits
- Part-time staff costs including recruiting, wages, salaries and benefits
- Management cost allocation
- Material costs
- Costs for any required special equipment
- Cost gap guarantees
- Utilities
- Rentals
- Insurance
- Janitorial services
- Recycling/waste removal
- Security/police
- Ticketing and gate costs including bank and credit card fees
- Concession net cost (revenue less materials + staff + insurance + utilities + janitorial + waste removal)

All of which will be respectfully submitted to the advisory committee for its consideration.

Carried

11. **ADJOURNMENT**

12. **NEXT MEETING**
December 1, 2020