



**The Corporation of The Town of Cobourg
COMMITTEE OF THE WHOLE COUNCIL MEETING
MINUTES**

**October 26, 2020, 6:00 p.m.
Electronic Participation**

Members Present: Mayor John Henderson
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Teresa Behan, Deputy Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Krystal Christopher, Deputy Clerk

1. CALL TO ORDER

His Worship Mayor Henderson called the Meeting to Order at 6:01 P.M.

2. ADDITIONS TO THE AGENDA

2.1 Memo from the Municipal Clerk/Manager of Legislative Services, regarding, the continuing of Remote/Electronic Meetings for the remainder of 2020.

2.2 Closed Session Items - S.239 (2)(c), Municipal Act, 2001.

Moved by Deputy Mayor Suzanne Séguin

THAT the Matters be added to the Agenda.

Carried

3. DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

There were no Declarations of Pecuniary Interest Declared by Members of Council.

4. PRESENTATIONS

4.1 Presentation, Oscar Poloni, Office Managing Partner, KPMG, regarding key findings and outcomes from the Service Delivery Review.

O. Poloni provided an overview of the service delivery review and spoke to the deliverables for review, key themes, opportunities for considerations, benchmarking, community perspectives, operating costs and next steps. Mr. Poloni also spoke to the comparative analysis conducted with other municipalities similar in size and noted that the final report will be coming to the Committee of the Whole meeting on November 16th.

After a question and answer period, O. Poloni was excused from the meeting (6:37 PM).

4.2 Professor Pricklethorn (Warren Hoselton), regarding the importance of a Healthy Urban Forest in the Town of Cobourg. (Video)

5. DELEGATIONS

5.1 Judy Smith, Environmental Officer, County of Northumberland, requesting Council to accept the Town of Cobourg Community Climate Action Plan in Principle.

J. Smith spoke to the grant funding opportunity from FCM (Federation of Canadian Municipalities) noting she is seeking Council's support for the Town of Cobourg's Climate Action Plan to apply for funding. Ms. Smith provided an overview of where the funding will be used and spoke to a feasibility study and community retrofits.

After a question and answer period, J. Smith was excused from the meeting (6:56 PM).

6. DELEGATION ACTIONS

Moved by Councillor Adam Bureau

THAT Council approve in principle, to accept Judy Smith's Community Climate Action Plan Update 2020 has a vision document only.

Carried

7. GENERAL GOVERNMENT SERVICES

7.1 Memo from the Town of Cobourg Accessibility Coordinator, regarding the Town of Cobourg's Multi-Year Accessibility Plan 2020 to 2024.

J. Kramer provided an overview of the Multi-Year Accessibility Plan and spoke to the objectives to ensure the Town's policies aligns with the AODA (Accessibility for Ontarians with Disabilities Act). Ms. Kramer spoke to the importance of having the right tools and resources in place to meet accessibility standards.

Moved by Deputy Mayor Suzanne Séguin

THAT Council review the memo from the Accessibility Coordinator for information purposes; and

FURTHER THAT Council review the revised version of the Accessible Customer Service Policy and provide input, as necessary; and

FURTHER THAT Council review the revised version of the Integrated Accessibility Standards Policy and provide input, as necessary; and

FURTHER THAT Council review the Multi-Year Accessibility Plan 2020 to 2024 for the Town of Cobourg and provide input, as necessary; and

FURTHER THAT Council direct Staff to begin broad public engagement with residents of Cobourg on the Multi-Year Accessibility Plan 2020 to 2024; and

FURTHER THAT Council direct Staff to bring forward a final version of the Multi-Year Accessibility Plan 2020 to 2024 to a future Council meeting prior to the end of 2020.

Carried

7.2 Memo from the Accessibility Coordinator, regarding the Town of Cobourg Equity, Diversity and Inclusion Strategy.

J. Kramer provided an overview of the Equity, Diversity and Inclusion Strategy and spoke to the strategy's purpose, goals and objectives.

After a question and answer period, J. Kramer was excused from the meeting (7:38 PM).

Moved by Deputy Mayor Suzanne Séguin

THAT Council receive this Memo from the Accessibility Coordinator for information purposes; and

FURTHER THAT Council reviews the draft Terms of Reference for the Equity, Diversity, and Inclusion Committee of Council and provide input, as necessary; and

FURTHER THAT Council directs Staff to begin broad public engagement with the residents of Cobourg on the Terms of Reference for the Equity, Diversity, and Inclusion Committee of Council; and

FURTHER THAT Council direct Staff to bring forward a final version of the Terms of Reference for the Equity, Diversity, and Inclusion Committee of Council to a future Council meeting prior to the end of 2020; and

FURTHER THAT Council receive the timeline for the Equity, Diversity, and Inclusion Strategy development for information purposes; and

FURTHER THAT Council participate in the "Initial Benchmarking" step of the development of this strategy.

Carried

7.3 Memo from the Municipal Clerk/Manager of Legislative Services, regarding, the continuing of Remote/Electronic Meetings for the remainder of 2020.

B. Larmer provided a brief overview of the report noting that staff are currently looking into a hybrid meeting model. Mr. Larmer requested that the motion be amended to include Advisory and Quasi-Judicial Committees.

Moved by Deputy Mayor Suzanne Séguin

THAT Council meetings be held remotely until the end of 2020; and

THAT Council direct the Municipal Clerk to bring forward a Staff Report by December 2020 with recommendations for Council meeting in 2021.

Amended

Moved by Deputy Mayor Suzanne Séguin

THAT Council meetings, advisory committee meetings and quasi-judicial committee meetings be held remotely until the end of 2020

Carried

Moved by Deputy Mayor Suzanne Séguin

THAT Council meetings, advisory committee meetings and quasi-judicial committee meetings be held remotely until the end of 2020; and

THAT Council direct the Municipal Clerk to bring forward a Staff Report by December 2020 with recommendations for Council meeting in 2021.

Carried

8. PLANNING AND DEVELOPMENT SERVICES

8.1 Memo from the Director of Planning and Development, regarding a request for an Exempt to Part Lot Control 1318 and 1320 Alder Road (LeBlanc Enterprises)

Moved by Councillor Nicole Beatty

THAT Council receive this Report for information purposes; and

THAT Council endorse the By-law attached to the Staff Report as Figure 4 which exempts Lot 10 on registered Plan 39M-923 (1318 & 1320 Alder Road) from the Part Lot Control provisions of the Planning Act, R.S.O. 1990, c.P. 13, as amended; and

THAT the By-law be presented to Council for final approval.

Carried

9. PUBLIC WORKS SERVICES

9.1 Memo from the Director or Public Works, regarding approval to resume Parking Fare collection Downtown and in Parking Lots in Cobourg.

L. Wills provided an overview of the report and spoke to options for fare collection.

Moved by Councillor Brian Darling

THAT Council approve the reimplementation of parking fee collection and By-law Enforcement of Downtown Parking Meters and Parking Lots effective Monday November 16, 2020.

Amended

Moved by Councillor Adam Bureau

THAT the action recommended be amended to include the following wording:

THAT Council extend the suspension of parking fee collection and By-law Enforcement of Downtown Parking Meters and Parking Lots until January 4, 2021; and

FURTHER THAT staff bring a report to the Committee of the Whole meeting on January 4, 2021 regarding the resumption parking fee collection in the Town of Cobourg

Carried

Moved by Councillor Brian Darling

THAT Council extend the suspension of parking fee collection and By-law Enforcement of Downtown Parking Meters and Parking Lots until January 4, 2021; and

FURTHER THAT staff bring a report to the Committee of the Whole meeting on January 4, 2021 regarding the resumption parking fee collection in the Town of Cobourg.

Carried

10. PARKS AND RECREATION SERVICES

10.1 Memo from the Town of Cobourg Arborist, regarding the Urban Forest Management Plan: Annual Review and Assessment of Implementation Update

Moved by Councillor Emily Chorley

THAT Council receive the report from the Town of Cobourg Arborist for information purposes.

Carried

10.2 Memo from the Secretary of the Parks and Recreation Advisory Committee, regarding request for Council Recognition of Professor Elwood Pricklethorn.

Moved by Councillor Emily Chorley

THAT Council support the request from the Parks and Recreation Advisory Committee that the Town of Cobourg recognize Professor Elwood Pricklethorn and his team for their contribution to community service for the environmental education of all ages on the topic of urban trees.

Carried

11. PROTECTION SERVICES

12. ARTS CULTURE AND TOURISM SERVICES

13. UNFINISHED BUSINESS

14. COMMITTEE OF THE WHOLE OPEN FORUM

14.1 Open Forum - Submissions from Public

No members of the public requested to provide comment.

15. **CLOSED SESSION**

Council moved into Closed Session at 8:36 PM.

Moved by Deputy Mayor Suzanne Séguin

THAT Council meet in Closed Session in accordance with Section 239 (2) (c) of the *Municipal Act, 2001*, regarding:

S. 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board:

Carried

16. **ADJOURNMENT**

Moved by Councillor Brian Darling

THAT the meeting Adjourn (9:36 PM)

Carried

Municipal Clerk B. Larmer

Mayor J. Henderson