

Cobourg Public Library Board

MINUTES

May 19, 2021, 7:00 p.m.

Electronic Participation

Members Present: Kevin Caldwell
Jennifer Gillard
Councillor Pat McCourt
Joanne Hearst
Simon Chorley
Marian Neill

Members Absent: Councillor Adam Bureau
Ken Williamson

Staff Present: Tammy Robinson, CEO
Kate Davis, Manager of Public Services
Heather Viscount, Manager of Support Services
Jocelyn Gard, Administrative Coordinator

1. **CALL TO ORDER**

The meeting was called to order at 7:05 p.m.

A quorum was established.

2. **TRADITIONAL LAND ACKNOWLEDGEMENT**

3. **APPROVAL OF THE AGENDA**

Moved by P. McCourt, seconded by J. Gillard, that the agenda be approved as presented. Carried.

4. **DISCLOSURE OF PECUNIARY INTEREST**

None declared.

5. **STANDARD AGENDA ITEMS**

Moved by P. McCourt, seconded by M. Neill, that the Standard Agenda Items be approved as presented. Carried.

5.1 Minutes of April 21, 2021 Meeting

5.2 CEO Report

5.3 Financials: April 2021

6. BUSINESS ARISING

6.1 COVID-19

CPL hosted a vaccine clinic in partnership with Northumberland County and the health unit. Northumberland County was able to provide the vaccine to 33 of their vulnerable clients who would not be able to receive it otherwise.

Depending on news from the Ontario Government, the Library is planning to open on June 3rd, pending the lifting of the current Stay-At-Home-Order.

7. NEW BUSINESS

7.1 Board Policy 3.6: CEO Performance Appraisal Policy

Moved by P. McCourt, seconded by J Gillard, that *Board Policy 3.6: CEO Performance Appraisal Policy* be approved as presented. Carried.

7.2 Equipment Purchase: Server

Information regarding the purchase of a new server for the Library was presented.

Moved by P. McCourt, seconded by J. Hearst, to approve the use of \$9422.28 of funds set aside from the Library Foundation. Carried.

8. CORRESPONDENCE

None

9. CLOSED SESSION

Moved by P. McCourt, seconded by J. Gillard to move *in camera* as outlined in Section 16.1(4)(b) of the Public Libraries Act, R.S.O. 1990, c. P.44, regarding personal matters about an identifiable individual. Carried.

Moved by P. McCourt, seconded by M. Neill, to move *ex camera*. Carried.

10. ADJOURNMENT

The meeting adjourned at 8:40 p.m.