

TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES

Committee: Culture & Community
Library Summary

Function/Activity: Library

Function	2021 Budget	2022 Department Request	%	2022 Final % Approved	2023 Forecast
Library Operating					
General	1,205,196	1,235,055	2.48%		1,252,082
Facilities	121,190	121,102	-0.07%		125,502
Transfer to Reserve Funds	21,000	20,000	-4.76%		20,000
Income from Hamilton Township	-330,236	-336,843	2.00%		-343,584
Revenue	-53,450	-41,100	-23.11%		-40,000
Income from Province of Ontario	-31,000	-31,000	0.00%		-31,000
Library Total	932,700	967,214	3.70%		983,000
OPERATING GRANT REQUEST:					
911,700 (includes \$12,000 for exterior maintenance)		OPERATING GRANT REQUEST: 947214			
TRANSFERS TO RESERVE FUNDS: 21000		TRANSFERS TO RESERVE FUNDS: 20000			

TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES

Committee: Culture & Community

Function/Activity: Library - General

2021 Budget	OBJECT	2022 Department Request	%	2022 Final / %	2023 Forecast
	858,791 Wages	877,505	2.18%		892,372
	72,500 Pension - OMERS	69,000	-4.83%		70,000
	42,000 Employee Benefit Plan	42,000	0.00%		42,000
	75,500 Other Payroll Expenses	75,000	-0.66%		75,000
	3,000 Health & Safety	4,000	33.33%		4,000
	1,000 Staff Recognition	1,000	0.00%		1,000
	5,000 Staff Training & Development	5,000	0.00%		5,000
	700 Volunteer Recognition	700	0.00%		700
	44,000 Books & Materials	55,000	25.00%		55,000
	2,200 Inter-Library Loan	2,200	0.00%		2,200
	3,805 Programming (Children & YA)	3,500	-8.02%		3,500
	1,700 Programming (Adult)	1,700	0.00%		1,700
	3,500 Branch Delivery	4,510	28.86%		4,510
	8,000 Office Supplies	8,000	0.00%		8,000
	51,000 Technology Support/Equipment	52,000	1.96%		53,000
	3,400 Photocopier	4,000	17.65%		4,000
	1,000 Postage	1,000	0.00%		1,000
	3,000 Telephone	3,500	16.67%		3,500
	3,500 Accounting	3,500	0.00%		3,500
	6,500 Audit	7,000	7.69%		7,000
	1,000 Legal	1,000	0.00%		1,000
	2,000 Advertising/Promotion	2,000	0.00%		2,000
	2,100 Bank Charges	2,100	0.00%		2,100
	1,000 Collection Agency Charge	1,000	0.00%		1,000
	1,500 Travel & Mileage	1,500	0.00%		1,500
	1,000 Research & Consulting	1,000	0.00%		1,000
	1,500 Memberships	1,500	0.00%		1,500
	300 Meeting Room Supplies	300	0.00%		300
	500 Board Expenses	500	0.00%		500
	4,200 Gores Landing Rent	4,040	-3.81%		4,200
	1,205,196 SUBTOTAL GENERAL OPERATING	1,235,055	2.48%		1,252,082

TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES

Committee: Culture & Community

Function/Activity: Library - Facilities

2021 Budget	OBJECT	2022 Department Request	%	2022 Final / %	2023 Forecast
	32,000 Utilities - Hydro	32,000	0.00%		32,500
	14,000 Utilities - Gas	14,000	0.00%		14,500
	3,600 Utilities - Water & Sewer	3,800	5.56%		4,000
	10,800 Elevator	12,700	17.59%		14,500
	0 Cleaning/Custodial Services	26,500 -			27,000
	0 Supplies for Building	1,000 -			1,100
	0 Security	1,000 -			1,100
	0 Rent - Town of Cobourg	2 -			2
	3,790 Building Insurance	4,500	18.73%		4,600
	0 Door Maintenance	1,600 -			1,700
	0 Other Maintenace	9,000			9,500
	7,000 Building Maintenance - Town of Cc	15,000	114.29%		15,000
	38,000 Building Maintenance	0	-100.00%		0
	12,000 Exterior Maintenance	0	-100.00%		0
	121,190 SUBTOTAL FACILITIES	121,102	-0.07%		125,502

TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES

Committee: Culture & Community

Function/Activity: Library - Transfer to Reserves

2021 Budget	OBJECT	2022 Department Request	%	2022 Final / %	2023 Forecast
10,000	Reserve Fund: ILS	10,000		0.00%	10,000
0	Reserve Fund: Computers/Printers	0	-		0
0	Reserve Fund: Furniture	0	-		0
6,000	Reserve Fund: Furnace Replaceme	5,000		-16.67%	5,000
5,000	Reserve Fund: Major Repairs	5,000		0.00%	5,000
21,000	SUBTOTAL TRANSFER TO RESERVE	20,000		-4.76%	20,000