

	Grant Funds		Collection Funds		Donations		Operating \$		Total		Budget	%
REVENUE												
INCOME FROM OPERATIONS												
Town of Cobourg	-		-		-		687,600		687,600		899,700	76.4%
Cobourg Archives Rent	-		-		-		-		-		6,000	0.0%
Hamilton Township-General	-		-		-		155,526		155,526		311,056	50.0%
Development Charges 2020 (held over)	-		11,000		-		-		-			
TOTAL MUNICIPAL CONTRIBUTIONS		-		11,000		-		843,126		843,126		
Provincial Grants - Cobourg	-		-		-		-		-		27,939	0.0%
Provincial Grants - Hamilton	-		-		-		9,592		9,592		19,180	50.0%
Wage Grant	-		-		-		-		-			
Grants-Other	1,075		-		-		-		-			
Government Pay Assistance	-		-		-		-		-		3,061	0.0%
TOTAL PROVINCIAL GRANTS		1,075		-		-		9,592		9,592		
Fines	-		-		-		526		526		18,000	2.9%
Memberships	-		-		-		149		149		3,500	4.3%
Replacement Cards	-		-		-		6		6		700	0.9%
Book Sales	-		-		-		-		-		4,500	0.0%
Donations	-		-		2,854		-		-			
Donations - Gift In Kind	-		-		-		-		-			
TOTAL INCOME FROM BOOKS & MEMBERS		-		-		2,854		681		681	30,500	2.2%
Meeting Room Rental	-		-		-		-		-		12,000	0.0%
Promotional Material	-		-		-		62		62		500	12.4%
Photocopier	-		-		-		294		294		7,000	4.2%
TOTAL OTHER OPERATIONAL INCOME		-		-		-		356		356		
TOTAL OPERATIONAL INCOME		1,075		11,000		2,854		853,399		853,399		
OTHER INCOME												
N. County Archives Internet Revenue	-		-		-		-		-		250	0.0%
Interest Income	-		-		-		30		30		1,000	3.0%
Monthly Collection Transfer	-		22,000		-		- 22,000		-		-	
Dividend Income	-		-		-		-		-			
TOTAL OTHER INCOME		-		22,000		-	- 21,970			30		
TOTAL REVENUE		2,150.80		33,000.02		2,853.52		831,428.81		853,428.83	1,314,386	64.9%

	Grant Funds		Collection Funds		Donations		Operating \$		Total		Budget	%
EXPENSE												
PAYROLL EXPENSES												
Wages - Salaried Staff	-		-		-		193,394		193,394			
Wages - Hourly Staff	1,512		-		-		206,310		206,310			
TOTAL SALARIES, WAGES, VACATION		-		-		-	399,704		399,704		858,791	46.5%
OMERS - Salaried Staff	-		-		-		19,934		19,934			
OMERS - Hourly Staff	-		-		-		14,491		14,491	34,425	72,500	47.5%
Group Insurance Plan	-		-		-		17,954		17,954			
Health Benefits Unionized Staff	-		-		-		1,788		1,788	19,741	42,000	47.0%
CPP - Salaried Staff	-		-		-		10,124		10,124			
CPP - Hourly Staff	-		-		-		9,855		9,855			
EI - Salaried Staff	-		-		-		4,251		4,251			
EI - Hourly Staff	-		-		-		4,702		4,702			
EHT - Salaried Staff	-		-		-		3,501		3,501			
EHT - Hourly Staff	-		-		-		4,437		4,437			
WSIB - Salaried Staff	-		-		-		506		506			
WSIB - Hourly Staff	-		-		-		583		583	37,960	75,500	26.4%
TOTAL BENEFITS		-		-		-	92,126		92,126			
							TOTAL STAFFING EXPENSE		491,830		1,048,791	46.9%
Health & Safety		-		-		-	322		322		3,000	10.7%
Staff Recognition		-		-		-	323		323		1,000	32.3%
Staff Training & Development		-		-		-	2,750		2,750		5,000	55.0%
Volunteer Expenses		-		-		-	428		428		700	61.2%
TOTAL STAFF EXPENSES		-		-		-	495,653		495,653		1,058,491	46.8%
BOOKS & MATERIALS												
Books-Other Sources	-		9,354		4,060		-		9,354			
Ebsco - Periodicals	-		757		-		-		757			
Campus Discount Periodicals	-		677		-		-		677			
DVDs	-		2,158		-		-		2,158			
Music CDs	-		69		-		-		69			
Audiobooks	-		1,082		-		-		1,082			
Database Subscriptions	-		12,541		-		-		12,541			
Paid Direct Periodicals	-		303		-		-		303			
Seed Library	-		240		-		-		240			
Video Games	-		138		-		-		138			
Microfilm	-		-		-		-		-			
Processing	-		4,464		-		-		4,464			
MARC Records	-		807		-		-		807			
Shipping	-		-		-		-		-			
ILLO Expenses	-		523		-		-		523		2,200	23.8%
Development Charges 2020 (held over)	-		11,000		-		-		11,000			
TOTAL BOOKS & MATERIALS		-		32,590		4,060	-		32,590		44,000	74.1%
Programming - Children	-		-		-		1,034		1,034		3,200	32.3%
Programming - Young Adult	-		-		-		459		459		605	75.9%
Programming - Adult	-		-		-		468		468		1,700	27.5%
TOTAL PROGRAMMING		-		-		-	1,962		1,962		5,505	35.6%
TOTAL LIBRARY SERVICES		-		32,590		4,060	1,962		34,551		51,705	66.8%

	Grant Funds		Collection Funds		Donations		Operating \$		Total		Budget	%
ADMINISTRATION												
Branch Delivery		-		-		-		1,716		1,716	3,500	49.0%
Office Supplies		-		-		-		3,815		3,815	8,000	47.7%
Technology Support		-		-		-		35,100		35,100		
Internet Connectivity		-		-		-		3,144		3,144	51,000	75.0%
Computers & Equipment		-		-		9,558		-		-		
Furnishings		-		-		-		-		-		
Photocopier		-		-		-		1,156		1,156	3,400	34.0%
Postage		-		-		-		174		174	1,000	17.4%
Telephone		-		-		-		1,520		1,520	3,000	50.7%
Accounting		-		-		-		1,462		1,462	3,500	41.8%
Audit		-		-		-		5,088		5,088	6,500	78.3%
Legal		-		-		-		-		-	1,000	0.0%
Advertising & Promotional		-		-		-		95		95	2,000	4.7%
Collection Agency		-		-		-		-		-	1,000	0.0%
Bank/Interest Charges		-		-		-		1,374		1,374	2,100	65.4%
Travel Related Expenses		-		-		-		211		211	1,500	14.1%
Research /Consulting		-		-		-		207		207	1,000	20.7%
Memberships		-		-		-		450		450	1,500	30.0%
Meeting Room Exp		-		-		-		-		-	300	0.0%
Board Expenses		-		-		-		150		150	500	30.0%
Gore's Landing Rent		-		-		-		2,080		2,080	4,200	49.5%
TOTAL ADMINISTRATION		-		-		9,558		57,741		57,741	95,000	60.8%
BUILDING												
Hydro	-		-		-		10,476		10,476		32,000	32.7%
Gas	-		-		-		9,276		9,276		14,000	66.3%
Water & Sewer	-		-		-		1,944		1,944		3,600	54.0%
TOTAL UTILITIES		-		-		-		21,696		21,696	49,600	43.7%
Cleaning	-		-		-		10,326		10,326			
Heating System	-		-		-		-		-			
Building Supplies	-		-		-		740		740			
Security	-		-		-		-		-			
Meeting Room Security	-		-		-		-		-			
Other Maintenance	-		-		-		3,719		3,719	14,785	38,000	38.9%
Building Insurance	-		-		-		-		-		3,790	0.0%
Elevator	-		-		-		4,734		4,734	-	10,800	43.8%
Building Maintenance - ToC	-		-		-		-		-		7,000	0.0%
TOTAL BUILDING MAINTENANCE		-		-		-		19,519		19,519	59,590	32.8%
TOTAL BUILDING		-		-		-		41,215		41,215	109,190	37.7%
TOTAL EXPENSE		-		32,590		13,618		1,092,224		629,160	1,314,386	47.9%
NET INCOME		2,151		411		- 10,764		- 260,795		224,269	-	