

Town of Cobourg’s Accessibility Audit Checklist

Description

1. **Not Accessible:** Facilities that have made no efforts to become accessible, and/or have significant barriers to physical accessibility for people with disabilities.
2. **Somewhat Accessible:** Facilities that meet current building code requirements for access but have not gone beyond minimal requirement. Older facilities that are not required to be up to current code but have made efforts to upgrade to code will be labelled here, as long as entrances, washrooms, and customer areas are reasonably accessible for most people with disabilities.
3. **Reasonably Accessible:** Meets all of the requirements. Plus most people with disabilities can access all areas of the facility and use all amenities generally available to the public.
4. **Considered Fully Accessible:** Meets all of the requirements of being “**Reasonably Accessible**” plus entrances, washrooms, seating, and circulation meet ideal accessibility standards as identified in the check lists and all work areas are fully accessible.
5. **Exemplary:** Goes beyond the standards in the check lists by providing a high level of accessibility, comfort, and convenience for people with disabilities. These facilities can be considered “models of accessibility.”

Shopping

Drop Off/Pick Up

AREA	Yes	Somewhat	No	Additional Notes
Accessible drop off				
Min. Dimensions 6m x 1.5m (19’8” x 4’11”)				
Close to accessible entrance				
Sheltered				
Overhead clearance (actual)				
Accessible Transit				

Parking

AREA	Yes	Somewhat	No	Additional Notes
Sufficient parking spaces (5%)				
Designated spaces close to entrance				
Proper signage				
Min. 3.7 m (12') wide (or actual measure)				
Overhead clearance (measure)				

Entrances

AREA	Yes	Somewhat	No	Additional Notes
Wheelchair accessible				
Threshold max 13mm (1/2") high				
Automatic opener				
Exterior doors max 3.87 kg (38N) force				
Call button for assistance				
If ramp, slope max 1/12 width min 914.4 mm (3')				
If ramp longer than 1.83 m (6'), railings				

AREA	Yes	Somewhat	No	Additional Notes
1.52m (5') landing for every 9.14m (30') ramp, top, bottom, and switchback				
If steps, marked with texture/colour				
If steps, handrail				
Door min opening 914 mm (36")				
Door handle height 1219.2 mm (48") or less				
Lever handle				
Large print, high contrast signage				
Adequate lighting (min 100 LUX)				

Interiors

AREA	Yes	Somewhat	No	Additional Notes
Corridors at least 1.06m (3'5") wide				
Corridor free of obstructions				
Non-skid flooring				
Wheelchair accessible counters (max 853 mm; 2'8")				
Barrier-free path to service counter				

AREA	Yes	Somewhat	No	Additional Notes
Tables with 680 mm clearance, accessible				
Accessible directional signage				
Doors 2.27 kg (5lb) force or less				
1.52m (5') circle or T space to turn chair				
Places to sit and rest				
Good lighting (min. 100 LUX)				

Elevators

AREA	Yes	Somewhat	No	Additional Notes
Call buttons max 1.37 m (4'5")				
Braille or raised buttons				
Doors reopen upon meeting obstacle				
Floor indicator (audible beep and/or voice)				
Sign on both door jams identifying the floor (in raised letters or Braille)				

Washrooms

AREA	Yes	Somewhat	No	Additional Notes
Easy access (well located)				
Wheelchair accessible				
Automatic door and/or Lever handle				
Min. 914.4mm (36") wide door opening				
Cubicle min 823 mm opening (27")				
Cubicle min 1.5m x 1.5m (4'11" x 4'11")				
Has Grab Bars				
Grab Bars between 762 and 853 mm (2'5" & 2'8")				
Top of toilet seat between 426 to 457 mm from floor (1'4" and 1'5")				
Min 1.04 m (3'5") transfer space by toilet				
Min 701 mm (2'3") sink height				
Level faucet handles				
Bottom of mirror max 1m high (3'3") or tilted downward				

AREA	Yes	Somewhat	No	Additional Notes
Appropriate signage				
Stall door operable with closed fist				
Unisex accessible washroom				

Public Telephones

AREA	Yes	Somewhat	No	Additional Notes
Have public telephones				
Wheelchair accessible				
Volume control				
TTY available for use				
If more than 4, is one TDD				

Restaurants

Drop Off/Pick Up

AREA	Yes	Somewhat	No	Additional Notes
Accessible drop off				
Min. Dimensions 6m x 1.5m (19'8" x 4'11")				
Close to accessible entrance				
Sheltered				
Overhead clearance (actual)				
Accessible Transit				

Parking

AREA	Yes	Somewhat	No	Additional Notes
Sufficient parking spaces (5%)				
Designated spaces close to entrance				
Proper signage				
Min. 3.7 m (12') wide (or actual measure)				
Overhead clearance (measure)				

Entrances

AREA	Yes	Somewhat	No	Additional Notes
Wheelchair accessible				
Threshold max 13mm (1/2") high				
Automatic opener				
Exterior doors max 3.87 kg (38N) force				
Call button for assistance				
If ramp, slope max 1/12 width min 914.4 mm (3')				
If ramp longer than 1.83 m (6'), railings				

AREA	Yes	Somewhat	No	Additional Notes
1.52m (5') landing for every 9.14m (30') ramp, top, bottom, and switchback				
If steps, marked with texture/colour				
If steps, handrail				
Door min opening 914 mm (36")				
Door handle height 1219.2 mm (48") or less				
Lever handle				
Large print, high contrast signage				
Adequate lighting (min 100 LUX)				

Interiors

AREA	Yes	Somewhat	No	Additional Notes
Corridors at least 1.06m (3'5") wide				
Corridor free of obstructions				
Non-skid flooring				
Wheelchair accessible counters (max 853 mm; 2'8")				
Barrier-free path to service counter				

AREA	Yes	Somewhat	No	Additional Notes
Tables with 680 mm clearance, accessible				
Accessible directional signage				
Doors 2.27 kg (5lb) force or less				
1.52m (5') circle or T space to turn chair				
Places to sit and rest				
Good lighting (min. 100 LUX)				

Elevators

AREA	Yes	Somewhat	No	Additional Notes
Call buttons max 1.37 m (4'5")				
Braille or raised buttons				
Doors reopen upon meeting obstacle				
Floor indicator (audible beep and/or voice)				
Sign on both door jams identifying the floor (in raised letters or Braille)				

Washrooms

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Min 701 mm (2'3") sink height				
Level faucet handles				
Bottom of mirror max 1m high (3'3") or tilted downward				

AREA	Yes	Somewhat	No	Additional Notes
Appropriate signage				
Stall door operable with closed fist				
Unisex accessible washroom				

Public Telephones

AREA	Yes	Somewhat	No	Additional Notes
Have public telephones				
Wheelchair accessible				
Volume control				
TTY available for use				
If more than 4, is one TDD				

Service Counters

AREA	Yes	Somewhat	No	Additional Notes
Wheelchair accessible counters (max 860mm/2'8")				
Barrier free path to service counter				
Food visible to patron in wheelchair				

Dining Area

AREA	Yes	Somewhat	No	Additional Notes
Menus Available in Braille				

AREA	Yes	Somewhat	No	Additional Notes
Menus Available in large font (14 pt or better)				
Accommodate dietary restrictions				
Adequate lighting				
Adequate room to maneuver wheelchair				
Non-slip flooring				
If carpet, low pile				
Tables with 680mm clearance, accessible				

Safety

AREA	Yes	Somewhat	No	Additional Notes
Alarms with flashing lights				
Evacuation plan for People with Disabilities				
Fire alarm pulls max 1.2m (4') from floor				
Fire extinguishers max 1.2m (4') from floor				
Audible safety-route signaling device				
Adequate back-up or floor lighting for emergencies				

Parks

Drop Off/Pick Up

AREA	Yes	Somewhat	No	Additional Notes
Accessible drop off				
Min. Dimensions 6m x 1.5m (19'8" x 4'11")				
Close to accessible entrance				
Sheltered				
Overhead clearance (actual)				
Accessible Transit				

Parking

AREA	Yes	Somewhat	No	Additional Notes
Sufficient parking spaces (5%)				
Designated spaces close to entrance				
Proper signage				
Min. 3.7 m (12') wide (or actual measure)				
Overhead clearance (measure)				

Elevators, if applicable

AREA	Yes	Somewhat	No	Additional Notes
Call buttons max 1.37 m (4'5")				

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Braille or raised buttons				
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Washrooms, if applicable

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Service Counters, if applicable

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Dining Area, if applicable

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Accommodate dietary restrictions				
Adequate lighting				
Adequate room to maneuver wheelchair				
Non-slip flooring				
If carpet, low pile				
Tables with 680mm clearance, accessible				

Picnic Area

AREA	Yes	Somewhat	No	Additional Notes
Barrier free path to covered areas				
Spaces are provided next to benches for wheelchairs				
Adequate space to maneuver for wheelchairs				

Play Area

AREA	Yes	Somewhat	No	Additional Notes
Barrier free path to play area				
Accessible workout equipment				
Accessible play equipment				
Spaces are provided next to benches for wheelchairs				

Circulation

AREA	Yes	Somewhat	No	Additional Notes
Paved pathways				
If boardwalk, hard and slip resistant				
Pathways at least 1.2m (4') wide				
Picnic tables accessible				
Accessible path to water				

AREA	Yes	Somewhat	No	Additional Notes
Trail surface (material)				
Trail surface hard, slip-resistant				
Trails outlined for difficulty and maneuverability				
Free of obstacles, leaves				
Slopes max 1/12				
Places to sit and rest				
Well lit (if open at night)				

Public Facilities

Drop Off/Pick Up

AREA	Yes	Somewhat	No	Additional Notes
Accessible drop off				
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Close to accessible entrance				
Sheltered				
Overhead clearance (actual)				
Accessible Transit				

Parking

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Appropriate signage				

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Unisex accessible washroom				

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Have public telephones				
Wheelchair accessible				
Volume control				
TTY available for use				
If more than 4, is one TDD				

Service Counters

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Wheelchair accessible counters (max 860mm/2'8")				
Barrier free path to service counter				
Food visible to patron in wheelchair				

Meeting Rooms/Performance Halls

AREA	Yes	Somewhat	No	Additional Notes
Seating choice for people with wheelchair				
Induction loop for hard of hearing				

AREA	Yes	Somewhat	No	Additional Notes
Signage indicating loop available				
Way finding – appropriate signage				
Well lit				
Tables with 680 mm clearance, accessible				
Barrier free path to table				