

STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



Report to:	Mayor and Council Members	Priority:	<input type="checkbox"/> High <input type="checkbox"/> Low
Submitted by:	Rory Quigley, Manager Parks, Parks Department, Community Services Division rquigley@cobourg.ca	Meeting Type:	Open Session <input checked="" type="checkbox"/> Closed Session <input type="checkbox"/>
Meeting Date:	August 23, 2021		
Report No.:	Community Services-055-21		
Submit comments to Council			

Subject/Title: New Vehicle Replacement #29-00

RECOMMENDATION:

THAT Council approve the low quote in the amount of \$51,426.00

FURTHER THAT the approved 2021 capital budget for the purchase is \$65,000.00 to be funded from the Vehicle and Equipment Reserves.

1. STRATEGIC PLAN

N/A

2. PUBLIC ENGAGEMENT

N/A

3. PURPOSE

To replace a 2000 truck with dump box.

4. ORIGIN AND LEGISLATION

To replace a 2000 pick-up with a dump box. This truck was approved in the 2020 capital budget but was deferred to 2021. This truck is being replaced in accordance with the Vehicle and Equipment Reserve Fund by-law 078-2014.

5. BACKGROUND

Vehicles in the Town fleet are replaced by following the Vehicle and Equipment Reserve Fund By-law, where the reserve fund shall only be used to finance vehicles and equipment under the following criteria;

- a) Replacement of vehicles or equipment which have reached the end of their economic utility determined either by age or use;
- b) The additional cost of upgrading vehicles or equipment;
- c) Replacement of other equipment as may be determined by Council.

The current unit #29-00 was scheduled in the 2020 capital budget but was deferred and pushed to the 2021 capital budget.

The dump box for this truck is aftermarket and will be ordered from a truck dump box manufacture after the truck has been ordered.

6. ANALYSIS

Quotes were sought from locale dealers and advertised on the Town website, and promoted on social media. The following quotes were received (not including non-refundable HST)

Thomas Buick GMC	\$51,426.00
Fraser Ford Sales	\$53,301.00
Bill Spencer Chevrolet	\$51,711.00

The lowest bid from Thomas Buick GMC quote met or exceeded the minimum specifications, as did all the other bidders.

7. FINANCIAL IMPLICATIONS/BUDGET IMPACTS

A new replacement vehicle was approved for \$65,000.00 in the 2021 Capital budget.

8. CONCLUSION

It is recommended that the low quote in the amount of \$51,426.00 provided by Thomas Buick GMC to supply and deliver the 2022 model 1 Ton Cab and Chassis be approved.

Report Approval Details

Document Title:	New Vehicle Replacement #29-00
Attachments:	
Final Approval Date:	Aug 13, 2021

This report and all of its attachments were approved and signed as outlined below:

Teresa Behan, Deputy Director, Community Services - Aug 12, 2021 - 2:49 PM

Tracey Vaughan, Chief Administrative Officer - Aug 13, 2021 - 1:03 PM