

# STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



<b>Report to:</b>	Mayor and Council Members	<b>Priority:</b>	<input type="checkbox"/> High <input type="checkbox"/> Low
<b>Submitted by:</b>	Jackie Chapman Davis, Community Events Coordinator Community Services <a href="mailto:ichapmandavis@cobourg.ca">ichapmandavis@cobourg.ca</a>	<b>Meeting Type:</b>  Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/>	
<b>Meeting Date:</b>	August 23, 2021		
<b>Report No.:</b>	[Report Number]		
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**Subject/Title:** Film Access Northumberland: Eye2Eye Film Festival

## RECOMMENDATION:

THAT Council approve Film Access Northumberland's Eye to Eye Film Festival on Sunday, August 29, 2021 to be held at the bandshell in Victoria Park.

### 1. STRATEGIC PLAN

N/A

### 2. PUBLIC ENGAGEMENT

N/A

### 3. PURPOSE

N/A

### 4. ORIGIN AND LEGISLATION

Municipal Event Application

### 5. BACKGROUND

Film Access Northumberland (FAN) is a charitable organization that promotes community, tolerance and understanding through the art of film. The Eye2Eye Film Festival, connects emerging filmmakers and the community to world class films.

The award-winning Executive Producer of Murdoch Mysteries and CEO and Chairman of Shaftesbury, Christina Jennings will be presenting a special screening of Murdoch Mysteries filmed locally and she will be participating in an in-person, questions and answers session with the audience. The special screening will also feature short films by local filmmakers and award-winning international films.

The Eye2Eye Film Festival (Eye2Eye) is a celebration of everything film! Presented in Northumberland County, Eye2Eye features a line-up of award-winning films, documentaries, animation, digital works, art exhibits, professional development programs, and music performances highlighting the best Canadian and local talent, alongside international works.

## 6. ANALYSIS

**Date:** The Eye 2 Eye Film Festival will be held on Sunday, August 29 from 8:30 p.m. to 10:30 p.m. at the bandshell in Victoria Park.

**Venue Set-Up:** The area in front of the bandshell in Victoria Park will be marked out with spaces for ticket holders to sit in their own lawn chairs spaced 6ft apart facing a large screen that will be positioned in front of the bandshell for viewing the movie. Yellow caution tape will be placed around the area with volunteers every 20 feet monitoring those trying to come in without a ticket.

The set-up in its entirety will take place on Sunday, August 29 at 6:30 p.m.

### Schedule of Events

8:30 p.m. – Introduction of films and VIPs in attendance

8:45 p.m. – Film screening

10:00 p.m. – Post film Q&A with filmmakers

### Washrooms

Existing washrooms in Victoria Park will be open.

### Tickets

Tickets are free but attendees must pre-register for contact tracing purposes. 100 tickets will be made available as per the direction of the Province of Ontario and gathering limits.

### Garbage

Volunteers will ensure all garbage is picked up in the park and put in garbage receptacles.

### COVID-19 Event and Prevention Plan

To ensure the event does not exceed 100 people with area will be roped off with a volunteer manned entrance and two exits. Audience members/patrons must pre-register through Eventbrite and must show registration ticket.

All attendee information will be stored through the registration process Eventbrite for contact tracing purposes.

Guests will be screened for COVID-19 upon arrival by providing answers to a COVID questionnaire.

Hand sanitizer will be positioned around the event area.

Viewing areas will be clearly marked with flags for audience members to sit 6 feet apart on their own chair. This will be monitored by volunteers.

All staff, volunteers and guests will be required to wear a mask at all times.

There will be a shared microphone for the Q&A period that will disinfected by a designated volunteer with wipes and spray between uses.

The Municipal Event Application has been reviewed by the Town of Cobourg Community Events Committee.

## **7. FINANCIAL IMPLICATIONS/BUDGET IMPACTS**

The film festival is financially supported in whole by Film Access Northumberland.

## **8. CONCLUSION**

THAT Council approve Film Access Northumberland's Eye to Eye Film Festival on Sunday, August 29, 2021 to be held at the bandshell in Victoria Park.

### **Report Approval Details**

Document Title:	<b>Film Access Northumberland: Eye2Eye Film Festival</b>
Attachments:	
Final Approval Date:	Aug 13, 2021

This report and all of its attachments were approved and signed as outlined below:

**Teresa Behan, Deputy Director, Community Services - Aug 12, 2021 - 2:49 PM**

**Tracey Vaughan, Chief Administrative Officer - Aug 13, 2021 - 1:03 PM**