

STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



Report to:	Mayor and Council Members	Priority:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Low
Submitted by:	Ted Sokay, Manager, Roads/Sewers, Public Works tsokay@cobourg.ca	Meeting Type: Open Session <input checked="" type="checkbox"/> Closed Session <input type="checkbox"/>	
Meeting Date:	August 23, 2021		
Report No.:	Public Works-058-21		
Submit comments to Council			

Subject/Title: Replace Combination Snow Plow/Dump Truck

RECOMMENDATION:

THAT Council direct Staff to open and evaluate the single bid received for a dump box with attachments.

FURTHER THAT Council direct Staff to prepare a report to Council providing a recommendation to accept or reject the received bid.

1. STRATEGIC PLAN

N/A

2. PUBLIC ENGAGEMENT

N/A

3. PURPOSE

To replace a 2009 combination snow plow / dump truck.

4. ORIGIN AND LEGISLATION

To replace a 2009 combination snow plow / dump truck which is scheduled for replacement in 2021 in accordance with the Vehicle and Equipment Reserve Fund By-law 078-2014.

5. BACKGROUND

Vehicles in the Town fleet are replaced in accordance with the Vehicle and Equipment Reserve Fund By-law where the reserve fund shall only be used to finance vehicles and equipment under the following criteria;

- a) Replacement of vehicles or equipment which have reached the end of their economic utility determined either by age or use;
- b) The additional cost of upgrading vehicles or equipment;
- c) Replacement of other equipment as may be determined by Council.

Currently large vehicles like plow trucks are scheduled for replacement after 12 years, with an appraisal by a qualified mechanic that the unit has in fact reached a stage where continued repairs are no longer financially feasible. Staff have found that the best overall purchase price for a new, fully equipped snow plow/dump truck can be achieved by letting out three (3) separate tenders; the first for a cab and chassis, the second for the dump box and snow plow equipment and the third for the slide in salter.

6. ANALYSIS

A tender for a dump box with attachments was issued and advertised on Biddingo from July 6th to July 20th, one (1) bid was received upon closing. The deadline was extended for two (2) additional weeks, in accordance with the Town's purchasing policy and closed on August 3rd, no additional bids were received.

7. FINANCIAL IMPLICATIONS/BUDGET IMPACTS

N/A

8. CONCLUSION

It is recommended that Council direct Staff to open and evaluate the single bid received for a dump box with attachments, and further that Staff prepare a report to Council providing a recommendation to accept or reject the received bid.

Report Approval Details

Document Title:	Single Bid - Public Works-058-21.docx
Attachments:	
Final Approval Date:	Aug 13, 2021

This report and all of its attachments were approved and signed as outlined below:

Laurie Wills, Director of Public Works - Aug 12, 2021 - 2:49 PM

Tracey Vaughan, Chief Administrative Officer - Aug 13, 2021 - 1:03 PM