



CAO GOAL SETTING FORM

CAO Name:	
Date:	
Revised Date(s)	

Council Priority	CAO GOAL (SMART)	Key Expected Outcome(s)	Timelines & Target Dates

Professional Development Goals:

Skill/Competency Development	Conference/Training Program Recommended	Purpose/Desired Outcome

Sign Off			
CAO Signature	Date	Mayor Signature	Date

A copy of this form is to be submitted to the Municipal Clerk at the beginning of the performance review period.