



**The Corporation of The Town of Cobourg
Parks and Recreation Advisory Committee
MINUTES**

**June 1, 2021
1:00 p.m.
Electronic Participation**

Members Present: Emily Chorley
Beth Bellaire, Chair
Dora Body
Miriam Mutton
James McGrath

Members Absent: Richard Pope

Staff Present: Jodi Ware-Simpson
Teresa Behan, Deputy Director, Community Services

1. CALL TO ORDER

The meeting was called to order at 1:06pm.

2. TRADITIONAL LAND ACKNOWLEDGEMENT

The Chair, Beth Bellaire, recited the Traditional Land Acknowledgement.

3. APPROVAL/ADDITIONS TO THE AGENDA

Moved by Member McGrath THAT the agenda dated June 1, 2021 be approved as presented/amended.

CARRIED

4. DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest declared by the members.

5. **ADOPTION OF MINUTES**

Moved by Member Body THAT the minutes dated May 4, 2021 be adopted as presented/amended.

CARRIED

6. **DELEGATIONS/PRESENTATIONS**

No delegations or presentations.

7. **COMMUNICATIONS/CORRESPONDENCE**

No communications or correspondence.

8. **REPORTS**

8.1 **Beach Survey Recommendations - Draft Memo to Council (Deputy Director Behan)**

It was agreed by the committee that the report will go to the Committee of the Whole meeting on July 19.

Discussed signage at the West Beach. Teresa will look into getting signs posted indicating that it is a nature park and directing people to stay on the paths. Also add by law signage. Possible locations are at the bottom of Ontario and Hibernia Street.

ACTION: The Deputy Director will ask the Communications Department to send a proof of the signs before they are finalized.

The Committee discussed the report and the following additions/changes will be made:

- Offer signage in other languages or a link on signs to the web page
- Increase bylaw and enhance signage at the west beach
- Consider shuttle service for busy events and weekends
- Increase all fines in the parks bylaw and the parking bylaw i.e. bbq's on beach the from \$105 to \$250, (waterfront area)
- Tow illegally parked cars and provide the neighbourhood with phone number to call to report illegally parked cars

- Council to review events, i.e. ones that take up the whole park and / or a large portion of the beach, even if they are a reoccurring event and review capacity thru a safety assessment
- Review options to have “shoulder” season on beach ie, spring, fall and winter, (birding watching events)
- Install temporary or permanent change rooms
- Increase temporary or permanent washroom capacity

Parking

- Explore options for designated Cobourg resident parking around the waterfront
- Consider installing pay and displays on the side streets

Parks By Law

- Remove **No Nudity**
- No Drones
ACTION: The Deputy Director will double check with Brent to make sure this covers everything.

Lifeguards

- Lifeguards are an integral part of the Victoria Park Beach
- Most of the survey respondents support lifeguards on the beach.

ADD: Also consider forming a working group to look at all things waterfront in Cobourg, including long term beach management and looking at issues as they arise. The Parks and Recreation Advisory Committee would like the various Town departments on this Committee including Public Works, Community Services Division, Police and Fire.

8.2 Waterfront Management Internal Working Group

The following will be added to the Beach Survey Recommendations Memo To Council:

Also consider forming a working group to look at all things waterfront in

Cobourg, including long term beach management and looking at issues as they arise. The PRAC would like the various Town departments on this Committee including Public Works, Community Services Division, Police and Fire.

8.3 Adult Fitness Park (Deputy Director Behan)

Received a \$25,000 grant that we have to use by March 31, 2022. Council approved an additional \$10,000 for a total of \$35,000.

The Committee reviewed five possible locations:

Victoria Park
CCC Grounds
Peace Park
Peter Delanty Park
New Amherst Park

Moved by Member Whitney THAT the Parks and Recreation Advisory Committee recommends THAT the Older Adult Fitness Park be located at the Cobourg Community Centre Campus Grounds, exact location to be determined by staff.

Carried

8.4 PRAC 2021 Work Plan (Beth Bellaire)

Reviewed the Work Plan

Trails Master Plan

ACTION: The Deputy Director will bring an update regarding the Trails Master Plan to the PRAC meeting in August.

The Committee agreed to invite the Arborist, Ed Cork to the meeting in September.

ACTION: The Committee will submit questions to Beth for the Arborist to address at the September meeting.

Supply of Parks and Services - Prioritize looking at the amount of parkland that we have and if we are at the target we wanted. A report should go to the new Ad Hoc Committee to advise if they use a park for affordable housing then we have to find locations for new parks to reach goals. Potentially in the fall.

ACTION: The Deputy Director will look into this and at the next meeting will advise a timeline

Age Friendly Designation – This is being worked on by the Accessibility Coordinator, Jamie Kramer.

Advise the Coordinator that the Parks and Recreation Committee is willing to provide support with anything that falls under our jurisdiction.

Repair and Rejuvenation of East Pier - The two consultants, Shoreplan and MBTW have been working on a cost estimate on a walkway from the pier to the lighthouse.

The design will be wrapped up in July. It will then go back to Council and on Engage Cobourg.

Comprehensive Asset Management Plan for all Town's Asset

ACTION: Councillor Chorley will reach out to the CAO for an update.

Memorial Arena Ad Hoc Committee - The advertisement for members has gone out but we have only received two applications. Councillor Chorley asked the committee if they know anyone that would be a good fit please encourage them to apply.

Member Mutton shared her idea of a program for the shoulder season promoting healthy lifestyles and trails called Blooming Trails. She watched a video about the cherry blossoms in High Park. The idea would be supplementing trails and parks with a theme of blooming plants. They wouldn't need to be maintained after they are established. Could build on Northumberland events, Apple Blossom Festival and Lilac Festival.

ACTION: Member Mutton will forward the link to the video to the Committee.

8.5 Ad Hoc Working Group - Potential Affordable Housing Sites (Member Mutton)

Councillor Chorley advised that the Committee is required to make a formal motion to appoint Member Mutton to the Committee.

Member Whitney moved THAT member Miriam Mutton be appointed as the Parks and Recreation Advisory Committee representative on the Land Inventory Ad Hoc Working Group.

Carried

9. NEW BUSINESS

E-Coli testing - Starting this week. The Town does some testing along with the Health Unit. The results will be available on Thursdays and posted online at the on the Health Unit website. It will cover the marina, harbour and beach.

Dredging - The Marina Assistant Manager had a meeting today. The plan is to continue dredging in the same area for the next three weeks. The mouth of the harbour is done. The depth is posted on the website. Looking at pulling the sand back up to the beach with a machine and not dredging. This would similar to the way the boat launch is cleaned out. We require confirmation from the applicable government agencies that they are ok with this.

Waterfront Safety Manual - The manual was passed at Committee of the Whole and will be going to Regular Council on June 7, 2021.

10. UNFINISHED BUSINESS

Brookside Property - Mayor Henderson responded that it is not quite the time to meet but it is on his radar.

ACTION: Councillor Chorley will follow up with the Mayor and make sure to set up a meeting in the next couple of weeks.

11. COUNCIL MOTIONS

12. ADJOURNMENT

Member Body moved THAT the meeting be adjourned at 2:57pm.

Carried

13. NEXT MEETING

July 6, 2021