



The Corporation of The Town of Cobourg
Transportation Advisory Committee
MINUTES

July 22, 2021, 9:00 a.m.
Electronic Participation

Members Present: Randall Ross
Bruce Bellaire
Harry Meester
Randy Curtis, Chair
William Glover
Councillor Brian Darling
Mark Mills

Staff Present: Terry Hoekstra, Manager of Engineering and Capital Projects
Renee Champagne, Engineering and Public Transit
Administrator Committee Secretary

Absent Jerry Ford, Accessibility Committee Liaison

1. CALL TO ORDER

Chair called the Meeting to Order at 9:02 A.M.

2. TRADITIONAL LAND ACKNOWLEDGEMENT

3. APPROVAL/ADDITIONS TO THE AGENDA

Moved by Harry Meester

THAT the Agenda dated July, 22, 2021 be approved as presented.

Carried

4. DECLARATIONS OF INTEREST BY MEMBERS

There were no Declarations of Interest Declared by Committee Members.

5. ADOPTION OF MINUTES

Moved by William Glover

THAT the minutes dated June, 24, 2021 be adopted as amended. Add to the discussion on paid parking east of Victoria park from Church St to Donegan Park and discussion regarding resident parking pass (\$15 per month) for residents that wish to park on the street.

Carried

6. DELEGATIONS/PRESENTATIONS

None.

7. COMMUNICATIONS/CORRESPONDENCE

None.

8. REPORTS

8.1 Public Works Update - Terry Hoekstra

No new update. A brief discussion on the Kerr St extension from Division to Ontario St; Terry to follow-up with CN Rail as an agreement between CN and the Town will be required. This budget item will be moved over to 2022 budget deliberations.

8.2 Transit and Parking - Renee Champagne

Renee reported on demand rides completed for Conventional as well as Wheels service. Ridership is increasing as well as a driver rating of 4.76 of 5 has been received overall. Working on transit contactless payments/smart cards, hardware has been installed on all buses. 2 30' buses are currently out of service for transmission replacements as well as driver seat replacements.

Parking: Renee reported that 7 Pay & Display machines were installed yesterday in the downtown core, meeting with Public Works crews to discuss signage placement. Communications to start once signs are in place.

8.3 Coordinator Report - Councillor Darling

Councillor Darling reporting on construction projects which are progressing well. 2022 budget review starting in September. Discussion regarding the DBIA Pedestrian Walkway event as it relates to road closures on King as well as current road closures on Albert St. Councillor

Darling also conveyed that Glenn McGlason, Director of Planning and Development has announced retirement; his shoes will be hard to fill.

9. NEW BUSINESS

No new business to report.

10. UNFINISHED BUSINESS

10.1 Work Plan Update

The Committee reviewed the current work plan and updated dates for completion; an updated spreadsheet will be available at the next meeting.

10.2 Bike Rack Locations - Survey to Chamber of Commerce

Bill reported that follow-up has been made with the Chamber of Commerce regarding a membership survey. Bill reported that emails have been sent to the Communications Department to utilize Engage Cobourg platform, no response to date. Discussion regarding the possible use of the GIS Department to create a Survey 123, which tracks responses from survey inputs. Councillor Darling will touch base with the GIS Department and report back at the next meeting.

11. ADJOURNMENT

Meeting adjourned at 11:05 a.m.

Municipal Clerk B. Larmer

Mayor J. Henderson