

# STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



<b>Report to:</b>	Mayor and Council Members	<b>Priority:</b>	<input type="checkbox"/> High <input checked="" type="checkbox"/> Low
<b>Submitted by:</b>	Teresa Behan, Deputy Director Community Services tbehan@cobourg.ca	<b>Meeting Type:</b>	Open Session <input checked="" type="checkbox"/> Closed Session <input type="checkbox"/>
<b>Meeting Date:</b>	<b>October 4, 2021</b>		
<b>Report No.:</b>	Community Services-066-21		
<a href="#">Submit comments to Council</a>			

**Subject/Title:** Award of Contract for the Outdoor Adult Fitness Park

## RECOMMENDATION:

THAT Council award the RFP Outdoor Adult Fitness Park supply and installation to Active Fit Playground Equipment in the amount of \$ 23,828.25 plus non-refundable HST; and

FURTHER that the Outdoor Adult Fitness Park be installed at the Cobourg Community Centre or at Peter Delanty Park.

## 1. STRATEGIC PLAN

N/A

## 2. PUBLIC ENGAGEMENT

There have been several presentations to Council in support of the Adult Fitness Park and this project has previously been discussed at the Parks and Recreation Advisory Committee.

## 3. PURPOSE

The purpose of this report is for Council to approve the RFP for the Adult Fitness Park and for Council to choose a location.

## 4. ORIGIN AND LEGISLATION

## 5. BACKGROUND

In 2016 a resident of Cobourg presented to Council an idea for an outdoor adult fitness park. In 2019 that same resident presented to council and at that time Council supported staff to apply to a New Horizons Seniors grant in the amount of \$ 25,000. The Adult Fitness Park was also listed in the comprehensive waterfront master plan completed in 2018. The park was listed as Outdoor Fitness at Victoria Beach as priority no 31.

The Town of Cobourg was successful in the awarding grant, however with COVID-19 the spending of the grant could be postponed until March 31, 2022.

## 6. ANALYSIS

The RFP for the adult fitness park was placed on the tendering page for the Town, on “Biddingo” and was also sent to known suppliers.

The RFP closed on September 28, 2021 at 2:00pm and there were four bidders.

The proposed locations for the Adult Fitness Park was discussed at the Parks and Recreation Advisory Committee and the general consensus was that the Adult Fitness Park not be placed in Victoria Park.

Staff have reviewed potential locations and concluded that the adult fitness park could be placed at the Cobourg Community Centre, or at Peter Delanty Park.

The submissions were reviewed by Town staff committee, which included the Accessibility Coordinator. The submissions were reviewed based on:

- Business Background, Business Practice and Experience
- Proposed Service, Creativity / Innovation
- Accessibility
- Value added service
- Completeness, clarity, relevance and feasibility, reference checks and overall comments and recommendations.

The scores for the individual bidders are as follows:

<b>NAME OF SUPPLIER</b>	<b>SCORE OPTION 1</b>	<b>SCORE OPTION 2</b>
Park N Play Design Company	6.5	6
Playground Planners	6	6.5
Active Fit Playground Equipment	9	*
New World Park Solutions	8	*

\*each supplier could propose any number of options.

## **7. FINANCIAL IMPLICATIONS/BUDGET IMPACTS**

The Town of Cobourg received a grant in the amount of \$ 25,000.00 from the New Horizons Seniors Program and \$ 10,000 was approved in the 2021 capital budget towards this project. The budgeted \$ 10,000.00 will be used towards the placement of concrete and granular to ensure a proper base and accessible top.

This project will be completed in its entirety in the amount of \$ 35,000.00.

## **8. CONCLUSION**

That the Town of Cobourg Council approve the award of the Adult Fitness Park to Active Fit Playground Equipment and that the Park be placed at either the Cobourg Community Centre or at Peter Delanty Park.