



## Unfinished Business Listing Council Motions/Staff Direction

● Draft    ● On Track    ● Behind    ● Overdue    ● Complete

| Motion/Item  | Details/Minutes Text  | Due Date | Current Completion |
|--|---|----------|--------------------|
| <b>Meeting 2019-01-28</b>  | <a href="#">Council Meeting Link</a>  |          |                    |
| <p>Motion - Social Planning and/or Community Development Advisory Committee.</p> <p><b>Department/Division Responsible:</b></p> <p><b>Legislative Services/ Planning &amp; Development</b></p> | <p><a href="#">Minutes:</a></p> <p><b>FURTHER THAT Council direct the Municipal Clerk to research the framework and terms of reference of a social planning and/or community development advisory committee with input from the Town's Planning Division to determine how affordable housing and other community health priorities fits within a municipality's strategic plan. The research will be due back to Council no later than June 2019.</b></p> <p><i>Staff are currently working through several agreements and information with the County of Northumberland on two (2) Affordable Housing projects. These are the first projects, along with the Affordable Housing CIP directly related to this topic. Since the motion was passed, information is being gathered to best respond to the direction of Council in collaboration with the Social Housing authority being the Upper-Tier Level of Government.</i></p> <p><i>Staff will be inquiring to work with Northumberland Affordable Housing Committee to have a Municipal Council representative to sit on the Committee as a liaison similar to the Transition House Resolution in 2020.</i></p> | N/A      | 50%                |
| <b>Meeting 2019-09-23</b>  | <a href="#">Council Meeting Link</a>  |          |                    |
| <p>Motion - Long Service Recognition Policy</p> <p><b>Department/Division Responsible:</b></p> <p><b>Human Resources</b></p>   | <p><a href="#">Minutes:</a></p> <p><b>THAT Council refer Policy #HR-AP-A18 – Long Service Recognition Policy to General Government Services for revisions and to be brought back to Council at a later date.</b></p> <p><i>This policy is currently on the Municipal Corporate Policy Review Team Agenda for consideration and amendments. A draft has been developed and the Working Group is reviewing the final version.</i></p>   | N/A      | 80%                |



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| Meeting 2019-12-02  | <a href="#">Council Meeting Link</a>   | March 2021     | 50% |
|---|--|----------------|-----|
| <p>Motion - Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).</p> <p><b>Department/Division Responsible:</b></p> <p><b>Multiple Departments/ Organizations</b></p> | <p><a href="#">Minutes:</a></p> <p><b>THAT Council discuss the delegation with Northumberland County; and</b></p> <p><b>FURTHER THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and</b></p> <p><b>FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and</b></p> <p><b>FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low barrier housing in the Cobourg area; and</b></p> <p><b>FURTHER THAT Council request that all information is returned to Council by February 18, 2020</b></p> <p><i>The Town of Cobourg received a report from the Police Services Board Secretary in March 2020. This report was tracked down, and unfortunately was missed as a result of the Pandemic and some Staff changes. The correspondence will be added to the March 15, 2021, Regular Council Meeting under correspondence.</i></p> |                |     |
| Meeting 2020-11-19  | <a href="#">Council Meeting Link</a>   | September 2021 |     |
| <p>Motion – Affordable Housing CIP</p> <p><b>Department/Division Responsible:</b></p> <p><b>Planning and Development Services</b></p>   | <p><a href="#">Minutes</a></p> <p><b>FURTHER THAT Council prioritize and expedite approvals for development projects that increase the supply of purpose-built rental housing, smaller unit sizes, secondary units, and mixed-ratio builds, and support of transitional housing initiatives as part of the CIP's 2021 intake; and</b></p>  |                |     |



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**FURTHER THAT Council direct staff to put together an inventory of potential municipal-owned surplus lands, buildings and/or facilities by March 22, 2021 for it to consider as potential support for Section 3.8.8 Donation or Sale of Surplus Lands of the Affordable and Rental Housing Community Improvement Plan; and**

**FURTHER THAT Council direct staff to work with the Northumberland Affordable Housing Committee and other organizations where applicable to investigate partnership opportunities for implementing programs that are created through the Affordable and Rental Housing Community Improvement Plan.**

*Staff reported back to Council on April 19, 2021. An internal ad-hoc working group is created review of municipally owned properties for the purpose of potentially disposing of and/or using such lands to facilitate the creation of affordable housing. The ad-hoc working group will provide a recommended shortlist and implementation plan to Council by September 13, 2021*



## Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2020-01-06   | <a href="#">Council Meeting Link</a>  |                         |  |
|--|---|-------------------------|--|
| <p>Motion - Private Transportation Regulating By-law</p> <p><b>Department/Division Responsible:</b></p> <p><b>Legislative Services</b></p> | <p><u><a href="#">Minutes:</a></u><br/><b>THAT Council authorize Staff to incorporate regulations through by-law to regulate 'Transportation Network Companies' that provide an alternative transportation service within the Town of Cobourg in order to be prepared when this industry arrives in the Town of Cobourg; and</b></p> <p><b>FURTHER THAT Council approve the staff recommendations to modernize the Taxicab Regulations that are outlined in the staff report and authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to incorporate the changes into a new 'Private Transportation Regulating Bylaw'; and</b></p> <p><b>FURTHER THAT Council direct Staff to develop and present detailed options to Council regarding regulations to help support the introduction of Accessible Taxicabs in the Town of Cobourg and direct Staff to invite and engage new and existing businesses to operate Accessible Taxis in the Town of Cobourg;</b></p> <p><i>Municipal Staff have been working towards the creation of the modernized Private Transportation By-law since the passing of the resolution, in conjunction with the Taxicab Businesses. The intent of this By-law is to provide better protection of our Taxicab Businesses in the wake of the Private Transportation Companies, being Uber and Lyft operating in the Town of Cobourg.</i></p> <p><i>This By-law has been placed on hold during the COVID-19 Pandemic. The Town would like to consult with Taxicab Companies and the public and our Taxi Industry, but the industry has been hit with large obstacles since the pandemic has begun. There was an amendment in 2020 that allowed the Taxi Fares to be modernized with a running time which has resulted in a benefit to the companies until the larger review can be conducted. Staff is hoping to have this By-law completed in 2021.</i></p> <p><i>Since the passing of the Council resolution and prior to the Global Pandemic, there were three taxi companies that approached the Town to provide 24-hour Accessible Taxis. Since the pandemic took hold, the Town has not heard from these companies since the first contact was made last year. Staff is working with the Accessible Advisory Committee and the Accessible Coordinator to look into innovative solutions for the interest of private transportation companies to come back to the Town to help our accessible community to have more active transportation modes.</i></p> | Regular Council Meeting |  |



## Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2020-01-06   | <a href="#">Council Meeting Link</a>  |           |  |
|--|---|-----------|--|
| <p>Motion - Joint Animal Control Municipal Services Board (JACMSB) - Notice of Agreement Termination.</p> <p><b>Department/Division Responsible:</b><br/><b>Legislative Services</b></p> | <p><a href="#">Minutes:</a></p> <p><b>THAT Council direct the Municipal Clerk to provide a report to Council within the two (2) year notice period and prior to the exiting of the agreement to explain and provide an overview on the proposed operational model by the Town's By-law Enforcement Department in order to provide all Animal Control Enforcement internally for the residents of the Town of Cobourg.</b></p> <p><i>Staff is currently working on the report as a result of the Two (2) year Notice to Withdraw that was given by Municipal Council in early 2020. At the end of the year if the Town remains with its decision to withdraw, this will be the end of the Agreement with the Joint Board. This decision to withdraw was supported by the Town's Service Delivery Review as an area for improvement and rethinking. The report is on track to be presented to Council at the end of Summer 2021 or earlier. This will allow for Council to have all information prior to Budget deliberations.</i></p> <p><i>A report from the Municipal Clerk will be going to the September 13, 2021, Committee of the Whole meeting regarding the Municipal Animal Control Service Delivery with Northumberland County Humane Society. This will address Animal Control Enforcement for residents within the Town of Cobourg.</i></p> <p><i>On September 20, 2021, Council adopted Resolution 406-21 to enter into an agreement with the Northumberland Humane Society for the Housing of Domestic Animals and other Municipal Animal Services for the Town of Cobourg</i></p> | Completed |  |



## Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2020-01-06  | <a href="#">Council Meeting Link</a>  |            |  |
|---|---|------------|--|
| <p>Motion – Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</p> <p><b>Department/Division Responsible:</b></p> <p><b>Legislative Services</b></p> | <p><a href="#">Minutes:</a></p> <p><b>Judy Sherwin, Cobourg Resident, regarding parking meters, violations and fines in the Town of Cobourg.</b></p> <p><b>THAT Council refer the delegation to Staff for a report back to Council or the feasibility of the suggestions provided in the delegation.</b></p> <p><i>Staff have spoken with the resident regarding the parking rules in the Town of Cobourg under the Provincial Offences Act Part II, also the Parking Ticket Review Policy was sent for future reference. Staff will provide Council with a report in April 2021, if still considered a priority.</i></p> | April 2021 |  |



## Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2020-04-27   | <a href="#">Council Meeting Link</a>   |               |  |
|--|--|---------------|--|
| <p>Motion – Flood Reduction and Mitigation Strategy</p> <p><b>Department/Division Responsible:</b></p> <p><b>Chief Administrative Officer/ Treasurer</b></p> | <p>Minutes:</p> <p><b>WHEREAS</b> at the Committee of the Whole Meeting on April 20, 2020, Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Nicole Beatty, regarding a Flood Mitigation and Response Plan for the Town of Cobourg; and</p> <p><b>THEREFORE IT BE RESOLVED THAT</b> the Town of Cobourg Council directs staff to draft a Flood Mitigation and Response Plan, in consultation with the Ganaraska Region Conservation Authority (GRCA) and other relevant agencies, for Council's consideration as soon as possible and no later than September 14, 2020.</p> <p><i>This report is currently underway. Tracey Vaughan, CAO, confirmed the initial draft is currently being reviewed and will be going to Council in October 2021.</i></p> | October 2021  |  |
| Meeting 2021-09-14   | Committee of the Whole Meeting   |               |  |
| Legislative Services   | <p><b>THAT Council receive the recommendation from the Transportation Advisory Committee for information purposes; and</b></p> <p><b>FURTHER THAT Council direct staff to develop an Anti-Idling By-law and education plan with the draft by-law presented to Council by March 1, 2022</b></p>   | March 2022    |  |
| Meeting 2021-06-28   | Regular Council Meeting  |               |  |
| Legislative Services   | <p>THAT Council receive the correspondence from Anne-Marie Jackson for information purposes; and</p> <p>FURTHER THAT Council refer the matter of AirBnB regulations and enforcement to Planning staff to consider as part of the Comprehensive Zoning By-Law Review process; and</p> <p>FURTHER THAT Council receive a Staff Report on AirBnB's and the potential of the creation of a licensing By-law for the regulation of Air BnB's in the Town of Cobourg at the November 15 Committee of the Whole Meeting.</p>  | November 2021 |  |