



**The Corporation of The Town of Cobourg**  
**REGULAR COUNCIL MEETING**  
**MINUTES**

**September 20, 2021, 5:00 p.m.**  
**Electronic Participation**

Members Present: Mayor John Henderson  
Deputy Mayor Suzanne Séguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer  
Ian Davey, Treasurer/Director of Corporate Services  
Laurie Wills, Director of Public Works  
Teresa Behan, Deputy Director Community Services  
Rob Franklin, Acting Director of Planning and Development  
Brent Larmer, Municipal Clerk/Manager of Legislative Services  
Krystal Christopher, Deputy Clerk

---

**1. CALL TO ORDER**

His Worship Mayor Henderson called the Meeting to Order at 5:01 P.M.

**2. CLOSED SESSION**

Council moved into Closed Session at 5:02 PM

**Resolution 375-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT Council meet in Closed Session in accordance with Section 239 of the Municipal Act S.O. 2001 regarding:

**Carried**

**2.1 239(2)(b) personal matters about an identifiable individual, including municipal or local board employee - Municipal Employee Relations**

Tracey Vaughan, Chief Administrative Officer, and Andrea Short, Manager of Human Resources, provided information regarding the subject matter.

Members of Council raised questions regarding the subject matter to which A. Short, T. Vaughan and Paul VanderGraaf, Chief of Cobourg Police, responded.

Closed Ended at 5:51 PM

Council moved into Open Session at 6:00 PM

**3. TRADITIONAL LAND ACKNOWLEDGEMENT**

His Worship Mayor Henderson recited the Traditional Land Acknowledgment Statement.

**4. MOMENT OF REFLECTION**

The Mayor asked that Council and Members of the Public to pause for a Moment of Reflection.

**5. ADDITIONS TO THE AGENDA**

**6. DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

**6.1 Councillor Nicole Beatty - Bobbie Dawson, CEO, United Way Northumberland, to provide an update on the work United Way Northumberland is doing in the community**

*Councillor Nicole Beatty declared an indirect conflict of pecuniary interest for two initiatives referenced within Agenda item 9.2 – Update on the work United Way Northumberland is doing in the community. Councillor Nicole Beatty noted the two initiatives she has a conflict with are Period Promise Northumberland – as she is the community coordinator for Thrive Northumberland, which is one of the project partners. And Northumberland Eats – as she is the Board Chair for Local Food for Local Good, which received program vouchers for the families the organization supported during its COVID-19 emergency food relief program. Councillor*

*Nicole Beatty noted she will not be participating in any discussion or motions related to these two Northumberland United Way programs.*

**6.2 Councillor Nicole Beatty - Motion from the Committee of the Whole regarding Think Tiny Homes Northumberland and the developing of a micro-village concept to address the affordable housing crisis**

*Councillor Nicole Beatty declared an indirect conflict of interest with Agenda item 12.2.2. as she serves, as a citizen volunteer for Chapter of Think Tiny Homes Northumberland, which is a chapter of Habitat Northumberland.*

**7. ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

**7.1 Adoption of the August 30, 2021 Regular Council Minutes.**

**Resolution 376-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT Council adopt the minutes of the Regular Council meeting held on August 30, 2021.

**Carried**

**7.2 Adoption of the September 7, 2021, Public Planning Meeting Minutes**

**Resolution 377-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Nicole Beatty

THAT Council adopt the minutes of the Public Planning meeting held on September 7, 2021.

**Carried**

**7.3 Adoption of the September 7, 2021, Special Council Minutes**

**Resolution 378-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Brian Darling

THAT Council adopt the minutes of the Special Council meeting held on September 7, 2021.

8. **PRESENTATIONS**

9. **DELEGATIONS**

9.1 **Erin Besso, Highland Shores Children's Aid, regarding the Proclamation of October as Dress Purple Month**

E. Beatty and D. Duane, Highland Shores Children's Aid, spoke to Council regarding Child Abuse Awareness Month in October and raising awareness in the community.

After a question and answer period, E. Beatty and D. Duane was excused from the meeting (6:10 P.M.).

9.2 **Bobbie Dawson, CEO, United Way Northumberland, to provide an update on the work United Way Northumberland is doing in the community**

*Councillor Nicole Beatty declared a conflict on this item. (Councillor Nicole Beatty declared an indirect conflict of pecuniary interest for two initiatives referenced within Agenda item 9.2 – Update on the work United Way Northumberland is doing in the community. Councillor Nicole Beatty noted the two initiatives she has a conflict with are Period Promise Northumberland – as she is the community coordinator for Thrive Northumberland, which is one of the project partners. And Northumberland Eats – as she is the Board Chair for Local Food for Local Good, which received program vouchers for the families the organization supported during its COVID-19 emergency food relief program. Councillor Nicole Beatty noted she will not be participating in any discussion or motions related to these two Northumberland United Way programs.)*

B. Dawson provided information regarding United Way Northumberland and spoke to the organization's mission, community support, donations received and the programs offered.

After a question and answer period, B. Dawson was dismissed at 6:24 PM

## **10. DELEGATION ACTIONS**

### **Resolution 379-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT the delegation from Erin Besso, Highland Shores Children's Aid, regarding the Proclamation of October as Dress Purple Month be received for information purposes; and

FURTHER THAT we encourage all Members of Council and the public to wear purple on October 27, 2021, in support of the initiative

**Carried**

### **Resolution 380-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Emily Chorley

THAT Council receive the delegation from Bobbie Dawson, CEO, United Way Northumberland, regarding the update on the work United Way Northumberland is doing in the community for information purposes, and to congratulate the organization on their 50 years of service; and

FURTHER THAT the Chief Administrative Officer bring forward information to Council for further deliberations prior to budget deliberations in November

**Carried**

## **11. REPORTS**

### **11.1 General Government Services**

#### **11.1.1 Committee of the Whole meeting notes held on September 13, 2021**

##### **Resolution 381-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Brian Darling

THAT Council receive and adopt the minutes of the Committee of the Whole meeting held on September 13, 2021 for information purposes.

**Carried**

**11.1.2 Memo from the Chief Administrative Officer regarding the National Truth & Reconciliation Day, September 30, 2021- Indigenous "Seven Feathers" Crosswalk - Commemorations and Awareness.**

**Resolution 382-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Nicole Beatty

THAT Council receive the National Truth & Reconciliation Day, September 30, 2021 report for information purposes; and

FURTHER THAT Council support the "Seven Feathers" Walkway to represent the teachings of the Seven Grandfathers to be installed at the intersection of Albert Street and Second Street as a step towards reconciliation in our community and a symbol of the strength and courage of the Residential School survivors and a tribute to those lives lost.

**Carried**

**11.1.3 Memo from the Municipal Clerk/ Manager, Legislative Services regarding the remaining Municipal Council Meetings and Public Meetings 2021 Schedule.**

**Resolution 383-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Adam Bureau

THAT Council receive the memo from the Municipal Clerk/Manager of Legislative Services on the 2021 remaining Council Meeting and Public Meeting schedule for information purposes; and

FURTHER THAT a notice to the public be posted on the Town of Cobourg website and available for viewing by members of the Public.

**Carried**

## **11.2 Planning and Development Services**

### **11.2.1 Memo from Planner I - Development, regarding the Site Plan Approval – Receipt of Application – 156 Willmott Street – Industrial Development**

#### **Resolution 384-21**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Brian Darling

THAT Council receive the Staff Report for information purposes;  
and

FURTHER THAT the application be referred to the Planning  
Department for a report.

**Carried**

## **11.3 Public Works Services**

## **11.4 Parks and Recreation Services**

### **11.4.1 Memo from the Treasurer/Director of Corporate Services, regarding the Cobourg Community Centre (CCC) Canteen Cashflow Forecast**

#### **Resolution 385-21**

**Moved by** Councillor Emily Chorley

**Seconded by** Councillor Adam Bureau

THAT Council receive the cashflow forecast for the Cobourg  
Community Centre (CCC) Canteen for the period October 1, 2021  
through to December 31, 2021 for information purposes.

**Carried**

## **11.5 Protection Services**

## **11.6 Arts, Culture and Tourism Services**

## **12. MOTIONS**

### **12.1 General Government Services**

#### **12.1.1 Motion from the Committee of the Whole regarding the Cancellation, Reduction or Refund of Property Taxes – First Report for 2021**

##### **Resolution 386-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a Memo from the Treasurer/Director of Corporate Services, regarding the Cancellation, Reduction or Refund of Property Taxes – First Report for 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the reduction of property taxes in the amount of \$131,649.99 as follows:

FURTHER THAT the reduction be shared as follows:

- Town of Cobourg \$73,477.19;
- County of Northumberland \$41,963.23;
- Education \$14,630.71 and
- DBIA \$1,578.86.

**Carried**

#### **12.1.2 Motion from the Committee of the Whole regarding the 2022 Municipal Election Report and Alternative Voting Method Authorization**

##### **Resolution 387-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Brian Darling

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the 2022 Municipal Election Report and Alternative Voting Method Authorization;



NOW THEREFORE BE IT RESOLVED THAT Council approve the use of internet/telephone voting as the alternative voting method for the 2022 Municipal Election being held on Monday, October 24, 2022; and,

FURTHER THAT Council directs the Municipal Clerk to prepare a By-law to be brought forward to authorize alternative voting method for the 2022 Municipal Election; and

FURTHER THAT Council authorize the Mayor and Municipal Clerk to execute an agreement with Intelivote Systems Inc. building upon the successful integrated voting solution experience delivered during the 2006, 2010, 2014 and 2018 Municipal Elections to provide internet and telephone electronic voting Service for the 2022 Town of Cobourg Municipal Election at a total estimated cost of \$39,750 based on 15,000 eligible Electors to be funded from the Election Reserve Fund set aside annually for this purpose.

**Carried**

**12.1.3 Motion from the Committee of the Whole regarding regarding the options to return to in-person Council Meetings through a Hybrid Electronic Participation Model**

**Resolution 388-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on August 23, 2021, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the options to return to in-person Council Meetings through a Hybrid Electronic Participation Model;

NOW THEREFORE BE IT RESOLVED THAT Council Meetings return to an in-person format in Cobourg Municipal Council Chambers by September 20, 2021, due concerns about the rising cases of the COVID-19 Delta variant and to give Council time to consider a Vaccination Policy for the Town of Cobourg, in the following new format:

THAT Municipal Council allow for the continuation of Electronic Participation by Council Members in combination with the

resumption of physical attendance of Members in Council Chambers in order to continue to maintain modernization of Council Meetings as permitted in the *Municipal Act*, Section 238 s. 3.1 and s. 3.3 in order to allow for Council to continue to legally meet if there may be a reason where a Member is unable to be present in Chambers; and

FURTHER THAT Members of the Public and Delegates/Presenters shall participate electronically through Zoom Video Conference; and

FURTHER THAT Council authorize all Council Advisory Committees to participate through electronic participation utilizing Zoom Video Conferencing for the remainder of the Municipal Council Term or until Council provides further direction to return to in-person meeting; and

FURTHER THAT Council approve the Hybrid In-Person/Electronic Participation at Council Meetings Policy as presented and attached to the Council Resolution as Attachment "A".

**Carried**

**12.1.4 Resolution regarding Banking authorization for the Corporation of the Town of Cobourg and the Royal Bank of Canada**

**Resolution 389-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT Council approve the Banking Authorization for the Corporation of the Town of Cobourg and the Royal Bank of Canada.

**Carried**

## **12.2 Planning and Development Services**

### **12.2.1 Motion from the Committee of the Whole meeting regarding HP-2021-028 - 277 College St**

#### **Resolution 390-21**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Brian Darling

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from the Cobourg Heritage Advisory Committee, regarding HP-2021-028 - 277 College St, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council endorse Heritage Permit Application HP-2021-028 as submitted by Christopher Wallace on behalf of Lisa and Gary Ferguson for the demolition of the structures at 277 College, Cobourg be endorsed in principle for both the demolition/removal and re-development, subject to the submission and approval of updated and more detailed architectural building design plans, all to be completed prior to final approval of a Heritage Permit.

**Carried**

### **12.2.2 Motion from the Committee of the Whole regarding Think Tiny Homes Northumberland and the developing of a micro-village concept to address the affordable housing crisis**

Councillor Nicole Beatty declared a conflict on this item. (Councillor Nicole Beatty declared an indirect conflict of interest with Agenda item 12.2.2. as she serves, as a citizen volunteer for Chapter of Think Tiny Homes Northumberland, which is a chapter of Habitat Northumberland. )

#### **Resolution 391-21**

**Moved by** Councillor Aaron Burchat

**Seconded by** Councillor Emily Chorley

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a delegation from Meaghan MacDonald, Executive Director, Habitat for Humanity

Northumberland, regarding Think Tiny Homes Northumberland and the developing of a micro-village concept to address the affordable housing crisis;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to identify sites for affordable housing that could include Tiny Homes in the ongoing municipal land inventory review; and

FURTHER THAT Council consider Tiny Homes in Zoning By-law changes to enable Tiny Homes as an affordable housing option; and

FURTHER THAT Council consider partnerships where possible with Think Tiny Homes Northumberland.

**Carried**

### **12.3 Public Works Services**

#### **12.3.1 Motion from the Committee of the Whole regarding an Anti-Idling By-law**

##### **Resolution 392-21**

**Moved by** Councillor Brian Darling

**Seconded by** Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from the Transportation Advisory Committee, regarding an Anti Idling By-law;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to develop an Anti-Idling By-law and education plan with the draft by-law presented to Council by March 1, 2022.

**Carried**

#### **12.3.2 Motion from the Committee of the Whole regarding the Bicycle Action Committee's proposal for Cobourg's Cycling Infrastructure Completion and Funding**

##### **Resolution 393-21**

**Moved by** Councillor Brian Darling

**Seconded by** Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a delegation from William Glover, Bicycle Action Committee (BAC), a Memo from the Transportation Advisory Committee, and a Memo from the Sustainability and Climate Emergency Advisory Committee regarding BAC's proposal for Cobourg's Cycling Infrastructure Completion and funding;

NOW THEREFORE BE IT RESOLVED THAT the information be forwarded to staff as a reference document for a Transportation Master Plan.

**Carried**

**12.3.3 Motion from the Committee of the Whole regarding the Purchase of a Specialized Transit Vehicle and Approval of Participation Fee for Electric Vehicle Feasibility Study**

**Resolution 394-21**

**Moved by** Councillor Brian Darling

**Seconded by** Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from the Director of Public Works regarding the Purchase of a Specialized Transit Vehicle and Approval of Participation Fee for Electric Vehicle Feasibility Study;

NOW THEREFORE BE IT RESOLVED THAT Council approve the purchase of a 2020 ARBOC 8m low floor accessible transit bus from Creative Carriage Ltd. at a total cost of \$152,439.53 including non-refundable HST to be 73.33% (\$111,783.91) funded by the Investing in Canada Infrastructure Program (ICIP): Transit Stream and 26.67% (\$40,655.62) funded from the Town of Cobourg vehicle replacement reserve; and

FURTHER THAT Council approve \$5,500.00 plus HST in the 2022 budget to fund the Town's participation in the Metrolinx Transit Joint Procurement Initiative Battery Electric Bus (BEB) Road Map Project.

**Amended**

### **Resolution 395-21**

**Moved by** Councillor Emily Chorley

**Seconded by** Councillor Aaron Burchat

#### *MOTION TO DIVIDE*

THAT the following motion be divided:

#### Section 1

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from the Director of Public Works regarding the Purchase of a Specialized Transit Vehicle and Approval of Participation Fee for Electric Vehicle Feasibility Study;

NOW THEREFORE BE IT RESOLVED THAT Council approve the purchase of a 2020 ARBOC 8m low floor accessible transit bus from Creative Carriage Ltd. at a total cost of \$152,439.53 including non-refundable HST to be 73.33% (\$111,783.91) funded by the Investing in Canada Infrastructure Program (ICIP): Transit Stream and 26.67% (\$40,655.62) funded from the Town of Cobourg vehicle replacement reserve; and

#### Section 2

FURTHER THAT Council approve \$5,500.00 plus HST in the 2022 budget to fund the Town's participation in the Metrolinx Transit Joint Procurement Initiative Battery Electric Bus (BEB) Road Map Project.

**Carried**

### **Resolution 396-21**

**Moved by** Councillor Brian Darling

**Seconded by** Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from the Director of Public Works regarding the Purchase of a Specialized Transit Vehicle and Approval of Participation Fee for Electric Vehicle Feasibility Study;

NOW THEREFORE BE IT RESOLVED THAT Council approve the purchase of a 2020 ARBOC 8m low floor accessible transit bus from Creative Carriage Ltd. at a total cost of \$152,439.53 including

non-refundable HST to be 73.33% (\$111,783.91) funded by the Investing in Canada Infrastructure Program (ICIP): Transit Stream and 26.67% (\$40,655.62) funded from the Town of Cobourg vehicle replacement reserve; and

**Carried**

#### **Resolution 397-21**

**Moved by** Councillor Brian Darling

**Seconded by** Councillor Aaron Burchat

THAT Council approve \$5,500.00 plus HST in the 2022 budget to fund the Town's participation in the Metrolinx Transit Joint Procurement Initiative Battery Electric Bus (BEB) Road Map Project.

**Carried**

### **12.4 Parks and Recreation Services**

#### **12.4.1 Motion from the Committee of the Whole regarding the Cobourg Community Centre Canteen Reopening**

##### **Resolution 398-21**

**Moved by** Councillor Adam Bureau

**Seconded by** Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from the Deputy Director, Community Services, regarding the Cobourg Community Centre Canteen Reopening;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to reopen the Canteen(s) and Vending Machine(s), located at the Cobourg Community Centre for October 2, 2021 to facilitate community user groups as the Cobourg Community Centre reopens for more events and activities; and

FURTHER THAT council permit the spending of \$20,000 for restocking costs and \$13,000 staffing costs with the anticipation that the canteen(s) and vending machine(s) will break even or

generate a profit, resulting in a zero cost impact to the tax base;  
and

FURTHER THAT Council direct Staff to bring forward to Council a Cash-flow projection report for Canteen Operations to Council at the September 20, 2021 Regular Council Meeting.

**Carried**

## **12.5 Protection Services**

## **12.6 Arts, Culture and Tourism Services**

### **12.6.1 Motion from the Committee of the Whole regarding an Environmental Officer Position and Cobourg's 2022 Budget**

#### **Resolution 399-21**

**Moved by** Councillor Adam Bureau

**Seconded by** Councillor Nicole Beatty

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from Sustainability and Climate Emergency Advisory Committee regarding the Environmental Officer Position and Cobourg's 2022 Budget;

NOW THEREFORE BE IT RESOLVED THAT the matter be referred to the 2022 Budget deliberations to hire a full-time environmental staff person.

**Carried**

## **13. BYLAWS**

### **13.1 General Government Services**

#### **13.1.1 By-law No.072-2021, being a by-law to Amend By-Law No. 008-2019 to Amend the Terms of Reference for the Memorial Arena Terms of Reference Committee of Council**

#### **Resolution 400-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat



THAT Council adopt By-law No.072-2021, being a by-law to Amend By-Law No. 008-2019 to Amend the Terms of Reference for the Memorial Arena Terms of Reference Committee of Council.

**Carried**

**13.1.2 By-law No.073-2021, being a by-law to amend By-Law No. 009-2019, being a By-Law to Establish the Rules of Order and Procedures for Municipal Council and Committee Meetings of the Corporation of the Town of Cobourg.**

**Resolution 401-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT Council adopt By-law No.073-2021, being a by-law to amend Town of Cobourg Procedural By-law No.009-2019, to allow for the continuation of Electronic Participation by Council Members in combination with the resumption of physical attendance of Members in Council Chambers in order to continue to maintain modernization of Council Meetings as permitted in the *Municipal Act, 2001* Section 238 s. 3.1 and s. 3.3 in order to allow for Council to continue to legally meet if there may be a reason where a Member is unable to be present in Council Chambers.

**Carried**

**13.1.3 By-law No.074-2021, being a by-law to Authorize the use of Alternative Voting Methods (Internet And Telephone) in the 2022 Town of Cobourg School Board And Municipal Elections.**

**Resolution 402-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Brian Darling

THAT Council adopt By-law No.074-2021, being a by-law to authorize the use of electronic voting by Internet and Telephone as alternative voting methods in respect of the school board and municipal election to be held in 2022 pursuant to the provisions of the *Municipal Election Act*.

**Carried**

**13.1.4 By-law No.075-2021, being a by-law to authorize Execution of an Agreement with Intelivote Systems Inc. for Alternative Voting Systems.**

**Resolution 403-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT Council adopt By-law No.075-2021, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with Intelivote Systems Inc. for the provision of Internet and Telephone Electronic Voting Service for the 2022 Municipal Election.

**Carried**

**13.2 Planning and Development Services**

**13.2.1 By-law No.076-2021, being a by-law to to Authorize the Execution of a Pre-Servicing Agreement and Development Agreement with 3FiveSix Corp. and the Corporation of the Town of Cobourg and Lakefront Utility Services Inc. (312 Clyde Street, Cobourg).**

**Resolution 404-21**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Adam Bureau

THAT Council adopt By-law No.076-2021, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation a Pre-Servicing Agreement and a Development Agreement with 3FiveSix Corp. and Lakefront Utility Services Inc. for the development of four (4) residential building lots described as Lots 16, 17, 18 & 19, Block X, Caddy Plan, known municipally as 312 Clyde Street, subject to the finalization of details by municipal staff and applicable agencies.

**Carried**

**13.2.2 By-law No.077-2021, being a by-law to amend Zoning By-Law No. 085-2003 North-East Corner of Densmore and Birchwood Trail - Marshall Homes (Cobourg) Ltd. (160 Densmore Road), Cobourg).**

**Resolution 405-21**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Aaron Burchat

THAT Council adopt By-law No.077-2021, being a by-law to amend Zoning By-Law No. 085-2003 to permit “Stacked Townhouses” as a permitted land use under “Multiple Residential Four, Exception 18” zone on the 2.54 Hectares of vacant land.

**Carried**

**13.3 Public Works Services**

**13.4 Parks and Recreation Services**

**13.5 Protection Services**

**13.5.1 By-law No.078-2021, being a by-law to Authorize the Execution of an Agreement with the Northumberland Humane Society for the Housing of Domestic Animals and other Municipal Animal Services for the Town of Cobourg.**

**Resolution 406-21**

**Moved by** Councillor Aaron Burchat

**Seconded by** Councillor Emily Chorley

THAT Council adopt By-law No.078-2021, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with the Northumberland Humane Society for the Housing of Domestic Animals and other Municipal Animal Services for the Town of Cobourg as set out in the terms and services outlined and agreed upon within the Services Agreement.

**Carried**

**13.6 Arts, Culture and Tourism Services**

**13.7 General Government Services**

**13.7.1 THAT the following by-law(s) be passed:**

**Resolution 407-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Brian Darling

THAT leave be granted to introduce bylaw 072-2021 to 078-2021 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

**Carried**

**14. PETITIONS**

**15. COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)**

**15.1 Equity Diversity and Inclusion Committee Minutes - June 10, 2021 and June 17, 2021**

**15.2 Sustainability and Climate Emergency Advisory Committee Minutes - July 7, 2021**

**15.3 Transportation Advisory Committee Minutes - July 22, 2021**

**15.4 Parks and Recreation Advisory Committee Minutes - August 3, 2021**

**15.5 Accessibility Advisory Committee Minutes - August 18, 2021**

**15.6 Downtown Business Improvement Area Board of Management Minutes - August 5, 2021**

**Resolution 408-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT the advisory committee/board minutes be received for information purposes.

**Carried**

**16. CORRESPONDENCE**

- 16.1 Correspondence from Nancy MacDonald, County Clerk, regarding the Notice of Passing of County-Wide Development Charges By-law**

**Resolution 409-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Adam Bureau

THAT the correspondence be received for information purposes.

**Carried**

- 16.2 Correspondence from Janelle Eisler, Manager of Community Engagement, Cornerstone Family Violence Prevention Centre, regarding a request for proclamation and flag raising on November 25, 2021**

**Resolution 410-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Adam Bureau

THAT the correspondence be received for information purposes

**Carried**

- 16.3 Correspondence from Ted Williams, Cobourg Resident, regarding the Town of Cobourg's Growth.**

**Resolution 411-21**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Aaron Burchat

THAT the correspondence be received for information purposes.

**Carried**

**17. NOTICE OF MOTION**

**18. COUNCIL/COORDINATOR ANNOUNCEMENTS**

**18.1 Members of Council present verbal reports on matters within their respective areas of responsibility.**

**19. UNFINISHED BUSINESS**

**19.1 Unfinished Business Tracking Sheet**

**20. CONFIRMATORY BY-LAW**

**20.1 Bylaw 079-2021, being a bylaw to confirm the proceedings of the Council Meeting of September 20, 2021.**

**Resolution 412-21**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Brian Darling

THAT leave be granted to introduce Bylaw 079-2020 and to dispense with the reading of the Bylaw by the Municipal Clerk to confirm the proceedings of Council of the Town of Cobourg at its Regular Council Meeting held on September 20, 2021, and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

**Carried**

**21. ADJOURNMENT**

**Moved by** Councillor Adam Bureau

THAT the meeting be adjourned (8:23 PM)

**Carried**

---

Municipal Clerk B. Larmer

---

Mayor J. Henderson