



**The Corporation of The Town of Cobourg  
Transportation Advisory Committee  
MINUTES**

**September 23, 2021, 9:00 a.m.  
Electronic Participation**

Members Present: Randy Curtis, Chair  
Bruce Bellaire  
Harry Meester  
Randall Ross  
William Glover  
Councillor Brian Darling  
Mark Mills

Staff Present: Terry Hoekstra, Manager of Engineering and Capital Projects  
Brent Larmer, Municipal Clerk  
Krystal Christopher, Deputy Clerk

Absent: Laurie Wills, Director of Public Works Staff  
Jerry Ford, Accessibility Committee Liaison

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**1. CALL TO ORDER**

Chair Randy Curtis called the Meeting to Order at 9:03 A.M.

**2. TRADITIONAL LAND ACKNOWLEDGEMENT**

Chair, Randy Curtis, recited the Traditional Land Acknowledgment Statement.

**3. APPROVAL/ADDITIONS TO THE AGENDA**

The following matters were added under *New Business*:

- BAC Funding Request
- EV Electrification Sub-Committee

**Moved by Bruce Bellaire**

THAT the Agenda dated September 23, 2021 be approved as amended.

**Carried**

**4. DECLARATIONS OF INTEREST BY MEMBERS**

There were no Declarations of Interest Declared by Committee Members.

**5. ADOPTION OF MINUTES**

**Moved by** William Glover

THAT the minutes dated August 26, 2021 be adopted as presented

**Carried**

**6. DELEGATIONS/PRESENTATIONS**

**6.1 Lyn Howes, The Dreaded Junction - The Perils of Crossing the Road in Cobourg**

L. Howes spoke to the committee regarding her concerns with the safety of crossing the street and crosswalks in Cobourg.

After a question and answer period, L. Howes was dismissed at 9:22 AM

**Moved by** Harry Meester

THAT the delegation be received for information purposes to assist with the sub-committee on crosswalk and bicycle standards. **Carried**

**7. COMMUNICATIONS/CORRESPONDENCE**

**7.1 Motions to Council - BAC & Funding Request/Anti-Idling By-law**

**8. REPORTS**

**8.1 Public Works Report - Terry Hoekstra**

T. Hoekstra provided an update on routine maintenance to prepare for winter; the completion of Albert Street; the paving of Harden Street; the status of the completion of critical infrastructure projects; boardwalk replacement; and the wheels bus purchase for Transit.

**8.2 Transit & Parking Update - Renee Champagne - Deferred**

This matter was deferred to the next meeting

**8.3 Coordinator Report - Councillor Brian Darling**

Nothing to report.

**9. NEW BUSINESS**

**9.1 BAC Funding Request**

Members reviewed various sections of the attached report and the costs associated with the completion of the active transportation schedule as proposed by BAC. Members discussed prioritized routes/projects, feasibility, signage and implications on Cobourg's 2022 budget.

**9.2 EV Electrification Sub-Committee**

Members engaged in a discussion regarding the creation of a sub-committee to assist with the electrification of Town-owned vehicles. Members agreed to submit a recommendation to Council in the form of a motion.

**Moved by William Glover**

THAT Council establish a Zero Emission Vehicle Ad Hoc Committee to assist with the Town of Cobourg's Zero emission strategy for Cobourg's owned vehicles, consistent with the Climate Change initiatives adopted in Cobourg's Strategic Plan **Carried**

**10. UNFINISHED BUSINESS**

**10.1 Work Plan Update**

No discussion took place on this item.

**11. ADJOURNMENT**

**Moved by William Glover**

THAT the meeting adjourn (11:09 AM)

**Carried**

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Municipal Clerk B. Larmer

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Mayor J. Henderson

KERR SPINE\* CYCLING / ACTIVE TRANSPORTATION COMPLETION SCHEDULE – PROPOSED

Seg	Portion	Status	Action 2022/23/24	Objective End 2024	Approx Length, km	Unit Cost/km (2014 Comp'n**)	Estimated Unit Cost (Inflation Adjusted)	Notes
2	Westwood Dr. to Burnham St.	Crushed stone MUP	Upgrade to paved MUP	MUP / Medium-Comfort	0.36	\$100,000	\$36,000 (\$40,700)	
2a	Burnham St. to west bank of Cobourg Creek	Grassed - designated Kerr St. corridor	Install paved MUP to creek bank	MUP / Medium-Comfort	0.29	\$250,000	\$72,500 (\$81,900)	
2a	West bank of Cobourg Creek to William St. sidewalk	Creek, flood plain and grassed levee / embankment rising to sidewalk	Install bridge / ramp from west bank of creek to west-side sidewalk	Relocatable trestle bridge / ramp = MUP / Medium-Comfort	0.09	Length and design dependent		Options: a) straight-shot 90 m rise from creek west bank to sidewalk b) bank-to-bank bridge + trail circling up to sidewalk
2a	William St. crossing	4-Lane roadway with sidewalks on both sides	Install pedestrian-controlled stop signals and crossing guards	High-comfort crossing		\$75,000 - \$100,000	\$75,000 - \$100,000 (\$85,000 – \$113,000)	Median pedestrian refuge w. no signal lights estimated at \$20,000 (\$23,000)

• Route 2, Kerr Street transportation corridor on BAC Priorities map and tables, June 2021

\*\* Unit Costs extracted from Appendix F of study prepared for Woodstock / Oxford County cover cycling infrastructure pricing, December 2014

KERR SPINE\* CYCLING / ACTIVE TRANSPORTATION COMPLETION SCHEDULE – PROPOSED

2b	William St. to Ontario St.	Un-used industrial lands on Kerr St. corridor + RR land and spur lines	Install paved MUP	MUP / Medium-Comfort	0.43	\$250,000	\$107,500 (\$121,500)	EA required to be complete before any construction can be planned or costed.
2c	Ontario St. to end of paved Kerr St. MUP west of Division St.	Un-used RR lines on designated Kerr St. corridor	Complete install of MUP (budgeted for work in 2021) Upgrade to paved MUP by 2024	MUP / Medium-Comfort	0.43	\$50,000 \$100,000	\$21,500 (\$24,300) \$43,000 (\$49,900)	\$25,000 approved in 2021 budget
2d	D'Arcy St. via McArthur St. to Brook Road North	McArthur St. is paved with no sidewalk or Bike lanes  Crushed limestone MUP connects to Brook Rd. North	Upgrade to paved MUP	Two-way separated bike lane on north side of McArthur St.  MUP / Medium-Comfort	0.35  0.54	\$100,000  \$100,000	\$35,000 (\$39,500)  \$54,000 (\$61,000)	Cleanup up <u>north side road edge</u> (patching and re-paving) and install green-painted two-way 3m cycle lane.  Moveable curb separation as well?

- Route 2, Kerr Street transportation corridor on BAC Priorities map and tables, June 2021
- \*\* Unit Costs extracted from Appendix F of study prepared for Woodstock / Oxford County cover cycling infrastructure pricing, December 2014

**Minimum Expectations For 2022**

Given budgetary limitations, we present the following as an interim measure for 2022 until more funding becomes available.

2b	William St. to Ontario St.	Un-used industrial lands on Kerr St. corridor + RR land and spur lines	Initiate Environmental Assessment	Completed Environmental Assessment; construction planning can begin	0.43	??	??	EA required to be complete before any construction can be planned or costed.
2d	D'Arcy St. via McArthur St. to Brook Road North	McArthur St. is paved with no sidewalk or bike lanes	Bike lanes painted on either side of street	Bike lanes painted on either side of street	0.35	\$7,500	\$3,000, adjusted for inflation	See footnote at end of table.
		Gravel MUP connects to Brook Rd. North	Upgrade to crushed limestone MUP	MUP / Medium-Comfort	0.54	\$50,000	\$30,000, adjusted for inflation	

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KERR SPINE\* CYCLING / ACTIVE TRANSPORTATION COMPLETION SCHEDULE – PROPOSED

Division St. between Covert St. and University Ave	Two lane road wide enough to add bike lanes.	Add bike lanes (paint and signage) to already existing roadway		0.4	\$7,500	\$3,400, adjusted for inflation	
Ball St., from University Ave. W. to King ST. W.	One-way street, parking on one side.	Add one-way bike lane (paint and signage) on opposite side to parking.		0.5	\$ 7,500	\$4,300, adjusted for inflation	These two recommendations (Ball St. and Mathew St. one-way painted lane) are to create safer, more identifiable routes to/from downtown for cyclists using Ontario St.
Mathew St., from King St. W. to University Ave. W.	One-way street, parking on one side.	Add one-way bike lane (paint and signage) on opposite side to parking.		0.5	\$ 7,500	\$4,300, adjusted for inflation	
Bicycle parking in Covert St parking lot	Parking for vehicles only	Cordon off a designated parking spot for bicycles			\$2,000 for 2 bike stands \$300 for page wire fencing \$1500 signage	\$4,500 \$400 \$1,700	Provide a safe, separate parking spot for cyclists coming to the downtown to shop.

- Route 2, Kerr Street transportation corridor on BAC Priorities map and tables, June 2021
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KERR SPINE\* CYCLING / ACTIVE TRANSPORTATION COMPLETION SCHEDULE – PROPOSED

	D'Arcy St. from Lakeshore Dr. to the CCC and playing fields	Mixed bag of on-road painted bike lanes, sharrows, pinch points and a rambling centre line	Re-vamped all painted lanes and recentre centre line north of King; add cautionary signage	Consistency of road markings for cyclists and drivers; signage for driver awareness	???	???	
<b>Total</b>						<b>\$51,600</b> +?? +???	

Assuming the county/town create a MUP on Brook Rd N from King St. E. to the Kerr trail and that the town completes the Kerr St. MUP between Division St. and Ontario St. (apparently in the works), the improvements/additions recommended here for the Kerr St corridor will create a medium- to high-comfort active transportation spine all the way from the east end of town to the central part at Ontario St.

We are recommending an upgrade for the Kerr St. MUP between McArthur St. and Brook Rd N because the path is not crushed limestone but rather a stone larger than crushed limestone. Crushed limestone would provide a smoother, safer trail. The Division St., Ball St. and Matthew St. projects are recommended to improve the north/south ribs of Division St. and Ontario St.

• Route 2, Kerr Street transportation corridor on BAC Priorities map and tables, June 2021

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