

STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



Report to:	Mayor and Council Members	Priority:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Low
Submitted by:	Ted Sokay, Manager, Roads/Sewers, Public Works tsokay@cobourg.ca	Meeting Type:	Open Session <input checked="" type="checkbox"/> Closed Session <input type="checkbox"/>
Meeting Date:	November 15, 2021		
Report No.:	Public Works-065-21		
Submit comments to Council			

Subject/Title: Replacement of an articulating sidewalk machine with attachments

RECOMMENDATION:

THAT Council approve the low bid of \$175,212.12 (price includes non-refundable HST), submitted by FST Canada Inc.

The approved 2021 capital budget for this purchase is \$185,000.00 to be funded from the Vehicle and Equipment Reserve.

1. STRATEGIC PLAN

N/A

2. PUBLIC ENGAGEMENT

N/A

3. PURPOSE

To replace a 2009 articulating sidewalk machine, with attachments.

4. ORIGIN AND LEGISLATION

To replace a 2009 articulating sidewalk machine, with attachments, which is scheduled for replacement in 2021 in accordance with the Vehicle and Equipment Reserve Fund By-Law 078-2014.

5. BACKGROUND

Vehicles and Equipment in the Town fleet are replaced in accordance with the Vehicle and Equipment Reserve Fund By-Law where the reserve fund shall only be used to finance vehicles and equipment under the following criteria;

- a) Replacement of vehicles or equipment which have reached the end of their economic utility determined either by age or use;
- b) The additional cost of upgrading vehicles or equipment;
- c) Replacement of other equipment as may be determined by Council.

Currently equipment such as the sidewalk machine are scheduled for replacement after 12 years, with an appraisal by a qualified heavy equipment technician that the unit has in fact reached a stage where continued repairs are no longer feasible.

6. ANALYSIS

A tender for a new articulating sidewalk machine with attachments was issued and advertised on Biddingo. The following bids, not including non-refundable HST, were received by the deadline time and date:

Bidder	Non-refundable HST not included
FST Canada Inc.	\$172,181.72
Cubex Ltd.	\$176,538.27

Both bids were reviewed for accuracy and completion. The low bid as submitted by FST Canada Inc. meets or exceeds the minimum specifications.

7. FINANCIAL IMPLICATIONS/BUDGET IMPACTS

The approved 2021 capital budget for this purchase is \$185,000.00

8. CONCLUSION

It is recommended that the low bid in the amount of \$172,181.72 (\$175,212.12 including non-refundable HST), submitted by FST Canada Inc. for an articulating sidewalk machine, with attachments, be approved for award.

Report Approval Details

Document Title:	Articulating Sidewalk Machine - Public Works-065-21.docx
Attachments:	
Final Approval Date:	Nov 2, 2021

This report and all of its attachments were approved and signed as outlined below:

Laurie Wills, Director of Public Works - Nov 1, 2021 - 6:04 PM

Tracey Vaughan, Chief Administrative Officer - Nov 2, 2021 - 11:18 AM