

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **FIRE DEPARTMENT**

ACCOUNT #: **87015**

2021	2020	2021			2022	2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	* FINAL APPROVED	FORECAST	FORECAST
-10,000	-9,491	-2,039	87015	Fire Receipts	-10,000		-10,000	-10,000
-3,500	-600	-1,325	87072	Reports / Permits	-3,500		-3,500	-3,500
0	0	-9,300	871142000	Fire - Provincial Grants				
-13,500	-10,091	-12,664		TOTAL FIRE DEPARTMENT REVENUE	-13,500	0	-13,500	-13,500

2021-11-16

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **FIRE DEPARTMENT**

ACCOUNT #: **2000.100**

2021	2020	2021				2022	2022	2023	2024	
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	* FINAL APPROVED	FORECAST	FORECAST		
1,832,094	1,737,135	1,429,952	200010	Payroll Salaries & Wages	2,085,921	*	2,330,149	2,749,247		
294,250	237,083	190,013	200011	Payroll Salaries Volunteer	295,000		300,900	306,918		
90,000	101,947	84,972	200012	Payroll Overtime	90,000		91,800	93,636		
83,903	64,568	52,979	200016	Recognition Pay	75,000		76,500	78,030		
567,078	499,945	447,561	200030	Payroll Benefits	625,000	*	637,500	650,250		
35,310	26,143	15,736	200031	Payroll - Part-time Benefits	39,250	*	40,000	42,000		
0	94,314	33,876	200035	WSIB Claims	50,000	*	50,000	50,000		
28,000	7,541	4,281	200050	Protective Clothing	25,500		17,000	17,500		
4,000	4,410	3,782	200060	Footwear	4,100		4,200	4,300		
4,000	2,521	0	200070	Cleaning Allowance	4,100		4,200	4,300		
8,300	16,242	6,737	200090	Uniforms	8,400		8,500	8,600		
2,946,935	2,791,849	2,269,889	SUB TOTAL SALARIES, WAGES & BENEFITS			3,302,271	*	0	3,560,749	4,004,781
2,500	1,596	1,888	2000150	Office Supplies	2,500		2,500	2,500		
4,600	4,730	8,897	2000180	Telephone & Answering Svc	10,300	*	10,400	10,500		
4,700	3,059	623	2000200	Communication Equip Rep	4,800		4,900	5,000		
650	0	183	2000210	Advertising & Promotions	400		400	400		
500	138	0	2000220	Printing	250		250	250		
1,400	1,164	886	2000230	Photocopier Expense	1,500	*	1,600	1,700		
300	444	507	2000240	Postage	300		300	300		
11,000	9,509	13,772	2000250	Memberships & Subscip'ns	11,000		11,000	11,000		
0	0	0	NEW	Medicals & DZ Licencing	3,700	*	3,700	3,700		
10,000	14,946	4,931	2000260	Training & Courses	16,000	*	16,250	16,500		
500	21	231	2000280	Car Allowance	500		500	500		
3,700	1,278	1,084	2000370	Meals & Refreshments	2,500		3,000	3,500		
7,500	7,370	300	2000380	Conferences & Conventions	6,500		7,500	8,500		
10,000	9,133	5,463	2000450	Heat	12,000	*	12,000	12,000		
12,000	11,712	7,747	2000460	Utilities	12,000		12,000	12,000		
8,600	6,855	8,925	2000470	Building Maintenance	8,700		8,800	8,900		
1,600	1,537	1,380	2000500	Custodial/Cleaning Supplies	1,700	*	1,700	1,700		
5,400	7,557	3,017	2000570	Property Improvements	5,400		5,500	5,600		
4,300	4,817	2,625	2000590	Other Maint & Repairs - Snow Removal	4,800	*	4,900	5,000		
28,000	73,980	60,512	2000600	Vehicle Maint & Repair	30,000	*	34,000	37,000		
15,000	14,983	10,350	2000650	Gasoline	15,000		15,000	15,000		
13,500	17,650	7,407	2000670	Other Equip Purchases	14,000	*	14,500	15,000		
11,500	13,939	14,411	2000680	Other Equip Maint/Repair	12,000	*	12,500	13,000		
3,500	2,931	923	2000681	Medical Supplies	3,600		3,700	3,800		
10,000	0	2,291	2000700	COVID Supplies	8,000		8,000	8,000		
5,000	2,111	0	2000760	Fire & Crime Prevention	5,000		5,000	5,000		
2,600	1,207	5,796	2000780	General Administrative Supplies	2,700	*	2,800	2,900		

2021-11-16

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **FIRE DEPARTMENT** FUNCTION/ACTIVITY: **FIRE DEPARTMENT** ACCOUNT #: **2000.100**

2021 BUDGET	2020 YTD	2021 YTD	CODE	OBJECT	2022 DEPT REQUEST	*	2022 FINAL APPROVED	2023 FORECAST	2024 FORECAST
22,000	23,570	0	2000853	Special Project - Bunker Gear Replacement	0		0	0	0
0	0	8,538	2000854	Special Project - Fire Safety Grant	0		0	0	0
0	0	0 NEW		Sp Project - Master Fire Plan/Risk Assessment	75,000	*	0	0	0
-13,519	-13,318	0	2000955	Building Dept. - Indirect Costs	-13,924			-14,203	-14,487
186,831	222,919	172,687		SUB TOTAL MATERIALS	256,226	*	0	188,497	194,763
2,000	0	0	2000300	Legal Fees	2,000			2,000	2,000
24,000	18,848	0	2000320	Liability Insurance	25,200	*		26,500	27,800
26,000	18,848	0		SUB TOTAL CONTRACTED SERVICES	27,200	*	0	28,500	29,800
8,600	8,600	0	2000930	Transfer to Admin Vehicle Reserve	8,600			8,600	8,600
25,000	0	0	2000931	Transfer to Small Equipment Reserve	25,000			35,000	35,000
100,000	50,000	0	2000932	Transfer to Large Vehicle Reserve	145,000	*		160,000	160,000
-12,000	0	0	871162000	Recovery - Development Charges	-65,250			0	0
-22,000	-23,570	0	2000913	Transfer from Small Equipment Reserve	0			0	0
99,600	35,030	0		SUB TOTAL OTHER CHARGES & TRANSFERS	113,350	*	0	203,600	203,600
3,259,366	3,068,646	2,442,576		TOTAL FIRE DEPARTMENT	3,699,047	*	0	3,981,346	4,432,944

2021-11-16

*Indicates increase over previous year

TOWN OF COBOURG 2022 OPERATING BUDGET ESTIMATES

BUDGET JUSTIFICATION

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **FIRE DEPARTMENT**

ACCOUNT #: **2000.100**

STATEMENT OF PURPOSE:			HIGHLIGHTS/EXPLANATIONS:		
To respond to and provide protection of life and property being threatened by incidents caused by nature and/or persons. To provide Building/Fire Code consultation, interpretation and enforcement for existing occupancies and new development.			YEAR	CODE	OBJECT
			DETAILS		
PERFORMANCE DATA: Responses: 2016 Actual 1158 Incidents 2017 Actual 1395 Incidents 2018 Actual 1666 Incidents 2019 Actual 1507 Incidents 2020 Actual 1364 Incidents 2021 Estimate 1434 Incidents Fire Inspections: 2016 Actual 468 Activities 2017 Actual 518 Activities 2018 Actual 355 Activities 2019 Actual 302 Activities 2020 Actual 501 Activities 2021 Estimate 400 Activities Training: 2016 Actual 223 Sessions 2017 Actual 233 Sessions 2018 Actual 246 Sessions 2019 Actual 379 Sessions 2020 Actual 324 Sessions 2021 Estimate 333 Sessions			2022	200010	Payroll Salaries & Wages
					Anticipated contractual obligations + 2 additional probationary firefighter start date July 2, 2022
			2022	200011	Payroll Salaries Volunteer
					Anticipated contractual obligations
			2022	200050	Protective Clothing
					Additional \$9,000 for new hires funding from the development charge reserve
			2022	200030	Payroll Benefits
					Anticipated contractual obligations
			2022	2000250	Memberships & Subscriptions
					Records Management Software - \$3,500 Ontario Fire Chief's - \$560 Northumberland County Fire Chiefs - \$800 Mutual Aid - \$100 Ontario Fire Prevention Officers - \$150 Fire Marshall Prevention Safety Council - \$100 NFPA Codes - \$1,800 EMP Canada - \$50 Radio Licences - \$1,500 Trade/Training Publications & Manuals - \$2,440
			2022	NEW	Medicals & DZ Licencing
					New provincial requirements for drivers licences necessitating more frequent renewals and medical exams.
			2022	2000260	Training
					Resumption of in person training post pandemic
			2022	2000600	Vehicle Maintenance & Repair
					Adjusted to better reflect actuals
			2022	2000700	COVID Supplies
					Decreased to better reflect actuals
			2022	NEW	Sp Project - Master Fire Plan / Risk Assessment
					75% of this project funded from Development Charges

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **EMERGENCY MANAGEMENT**

ACCOUNT #: **2700.100**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
89,331	92,692	67,934	270010	Payroll Salaries and Wages	91,494			93,096	94,725
29,324	26,527	23,211	270030	Payroll Benefits	31,658	*		34,073	36,564
118,655	119,219	91,145		SUB TOTAL SALARIES, WAGES & BENEFITS	123,152	*	0	127,169	131,289
300	198	362	2700150	Office Supplies	300			300	300
1,000	112	0	2700160	Equipment Purchases	1,000			1,000	1,000
4,500	4,637	4,179	2700180	Telephone	4,500			4,500	4,500
300	338	0	2700210	Advertising	300			300	300
250	0	0	2700220	Printing	250			250	250
350	290	222	2700230	Photocopier Expense	350			375	375
1,100	0	880	2700250	Memberships & Subscriptions	1,100			1,100	1,100
1,000	1,177	1,058	2700260	Training	1,000			2,000	2,000
1,000	0	407	2700261	Training - Risk Management New	1,000			2,000	2,000
250	0	0	2700270	Mileage	250			250	250
600	42	0	2700370	Meals & Refreshments	600			600	600
2,500	226	0	2700380	Conferences	2,500			2,700	2,900
5,000	0	1,872	2700700	COVID-19 Supplies	3,000			3,000	3,000
0	334,794	102	2700851	Sp Project - COVID-19	0			0	0
750	0	0	2700852	Special Project - Emergency Exercise	750			800	800
18,900	341,814	9,082		SUBTOTAL MATERIALS	16,900		0	19,175	19,375
7,000	6,631	3,671	2700170	Equipment Maintenance - Generators	7,000			7,000	7,000
7,000	6,631	3,671		SUBTOTAL CONTRACTED SERVICES	7,000		0	7,000	7,000
144,555	467,664	103,898		TOTAL EMERGENCY MEASURES	147,052		0	153,344	157,664

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **EMERGENCY MANAGEMENT**

ACCOUNT #: **2700.100**

STATEMENT OF PURPOSE: To provide funding for projects associated with major emergencies and the municipal emergency control group as set forth in the Town's emergency plan.	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
PERFORMANCE DATA: The Town of Cobourg has achieved compliance with provincial legislation and international best practices.	2022	270010	Payroll Salaries & Wages	Contractual obligations
	2022	2700380	Conferences	CEMC and Emergency Planner need to stay current with Emergency Management and Risk Management legislation and trends.
	2022	2700851	Sp Project - COVID-19	Anticipated expenses relating to managing through the Pandemic. Signage, PPE, Cleaning, Barriers, Working from home equipment, etc.