

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

PUBLIC WORKS SUMMARY

FUNCTION	2021 BUDGET	2021 YTD	2022 DEPT REQUEST	%	2022 FINAL APPROVED	%	2023 FORECAST	2024 FORECAST
ENGINEERING								
ADMINISTRATION	191,253	136,320	217,549	13.7	0	(100.0)	498,094	561,035
GIS	190,282	206,402	185,961	(2.3)	0	(100.0)	188,730	193,602
SUB TOTAL	381,535	342,722	403,510	5.8	0	(100.0)	686,824	754,637
PUBLIC WORKS								
ADMINISTRATION	2,379,307	950,576	2,475,253	4.0	0	(100.0)	2,615,926	2,684,682
ROADS - GENERAL	362,650	277,206	288,650	(20.4)	0	(100.0)	285,150	311,650
ROADS - WINTER	160,500	280,715	146,500	(8.7)	0	(100.0)	172,500	178,500
SUB TOTAL	2,902,457	1,508,497	2,910,403	0.3	0	(100.0)	3,073,576	3,174,832
SIDEWALKS	62,875	126,144	63,875	1.6	0	(100.0)	64,875	65,875
ENG & PUBLIC WORKS EXP	3,346,867	1,977,363	3,377,788	0.9	0	(100.0)	3,825,275	3,995,344
ENG & PUBLIC WORKS REV	0	0	0	-	0	-	0	0
NET ENG & PUBLIC WORKS	3,346,867	1,977,363	3,377,788	0.9	0	(100.0)	3,825,275	3,995,344
CROSSING GUARDS	79,520	36,181	82,700	4.0	0	(100.0)	83,950	85,423
STREET LIGHTS	266,870	148,448	272,440	2.1	0	(100.0)	274,010	275,580
TRANSIT								
EXPENSES	1,259,685	713,883	1,401,524	11.3	0	(100.0)	1,424,739	1,442,141
REVENUE	-316,147	-30,850	-332,500	5.2	0	(100.0)	-407,000	-425,500
NET TRANSIT	943,538	683,033	1,069,024	13.3	0	(100.0)	1,017,739	1,016,641
TOTAL EXPENSES	4,952,942	2,875,875	5,134,452	3.7	0	(100.0)	5,607,974	5,798,488
TOTAL REVENUES	-316,147	-30,850	-332,500	5.2	0	(100.0)	-407,000	-425,500
NET TO TOWN	4,636,795	2,845,025	4,801,952	3.6	0	(100.0)	5,200,974	5,372,988
 ROADS - DEBT CHARGES	 608,800	 429,718	 308,800	 (49.3)	 0	 (100.0)	 352,000	 352,000
** Detail in Long Term Debt Charges Section								

TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES

TRANSPORTATION SUMMARY

FUNCTION	2021 BUDGET	2021 YTD	2022 DEPT REQUEST	%	2022 FINAL APPROVED	%	2023 FORECAST	2024 FORECAST
PARKING								
EXPENDITURES	546,497	196,474	569,386	4.2	0	(100.0)	569,966	575,400
REVENUES	-662,750	-309,394	-660,250	(0.4)	0	(100.0)	-745,000	-868,050
TO PARKING RESERVE	-116,253	-112,920	-90,864	(21.8)	0	(100.0)	-175,034	-292,650

TOWN OF COBOURG 2022 OPERATING BUDGET ESTIMATES

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **ENGINEERING ADMINISTRATION**

ACCOUNT#: **3000.005**

2021	2020	2021		2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	* FINAL APPROVED	FORECAST	FORECAST
219,231	223,608	185,997	300510	Payroll Salaries & Wages	267,178	*	404,666	527,220
0	889	0	300511	Payroll - Overtime	0	*	0	0
0	0	0	300512	Payroll - Standby	0	*	0	0
72,251	63,492	57,797	300530	Payroll Benefits	89,000	*	133,500	173,983
1,785	1,138	472	300550	Clothing	1,485		1,785	1,485
710	928	842	300560	Footwear	710		724	739
293,977	290,055	245,108		SUB TOTAL SALARIES, WAGES & BENEFITS	358,373	*	0	703,427
1,000	1,348	199	3005150	Office Supplies	1,100	*	1,200	1,250
1,000	2,078	153	3005160	Office Equipment Purchase	3,000	*	1,000	1,000
1,000	965	626	3005180	Telephone & Answering Svc	1,000		1,000	1,000
500	0	0	3005210	Advertising	500		500	500
1,000	889	702	3005220	Printing	1,000		1,000	1,000
3,000	2,352	1,834	3005230	Photocopier Expenses	3,000		3,000	3,000
2,000	1,007	122	3005240	Postage & Couriers	2,000		2,000	2,000
2,100	3,275	2,317	3005250	Memberships & Subscrip'ns	3,000	*	3,100	3,200
2,500	1,754	895	3005260	Training & Courses	6,500	*	6,500	6,500
500	427	0	3005270	Travel Expense	500		500	500
600	0	0	3005700	COVID Supplies	500		500	500
-10,024	-9,876	0	3005955	Building Dept. - Indirect Costs	-10,324		-10,531	-10,742
5,000	0	0	3005855	Sp Project - Massey Creek EA Renewal	0		0	0
0	0	0	3005856	Sp Project - Transportation Master Plan	0		100,000	0
0	0	0	3005857	Sp Project - Kerr St Environmental Assessment	0		100,000	0
0	0	0 NEW		Sp Project - Asset Management	50,000	*	100,000	0
0	0	0 NEW		Sp Project - Traffic Control Measures	25,000	*	0	0
0	0	0 NEW		Grant - FCM	-50,000		0	0
0	0	0 NEW		Transfer - Development Charges	-25,000		-200,000	0
10,176	4,219	6,848		SUB TOTAL MATERIALS	11,776	*	0	9,708
1,500	0	0	3005171	Software Maintenance	1,500		1,500	1,500
1,500	0	501	3005300	Legal Fees / Consultant	1,500		1,500	1,500
4,100	3,628	0	3005320	Liability Insurance	4,400	*	4,650	4,900
5,000	3,239	0	3005360	Engineering Consultant	5,000		5,000	5,000
12,100	6,867	501		SUB TOTAL CONTRACTED SERVICES	12,400		0	12,900
-125,000	-64,681	-116,137	87073	Recoveries - Engineering Review Fees	-165,000		-165,000	-165,000
-125,000	-64,681	-116,137		SUB TOTAL REVENUE	-165,000		0	-165,000
191,253	236,460	136,320		TOTAL ENGINEERING ADMINISTRATION	217,549	*	0	561,035

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **ENGINEERING ADMINISTRATION**

ACCOUNT #: **3000.05**

STATEMENT OF PURPOSE:	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
The Engineering Office provides administration functions for the Environmental and Transportation sections as well as administration of subdivision construction, transportation and traffic studies, road reconstruction/capital projects and street trees.	2022	3005160	Office Equipment Purchase	New Staff - \$2,000
	2022	300550	Clothing	2022: 4 staff x \$346, 1 x \$100
	2022	300560	Footwear	2 x \$225 + 2 x \$130
PERFORMANCE DATA:	2022	3005210	Advertising & Promotions	Public meetings, job ads
	2022	3005240	Postage & Couriers	Postage allocated from Legislative Services Mail outs for public meetings
	2022	3005250	Memberships & Subscriptions	OACETT, PEO, MEA, TAC, Autodesk
	2022	3005260	Training & Courses	TRIECA, MEA, OGRA - Eng related courses/conferences New Staff - \$1,500
	2022	3005171	Software Maintenance	Annual software licence for Bluebeam to allow for digital development review, edit and commenting
	2022	3005300	Legal Fees / Consultant	Contract review
	2022	3005360	Engineering Consultant	Incidental engineering not tagged to a capital project.
	2023	3005856	Sp Project - Transportation Master Plan	Insufficient resources to conduct study in 2022 and higher priorities such as asset management and harbour infrastructure capital works on behalf of Waterfront dept. - defer master transportation planning to 2023
	2023	3005857	Sp Project - Kerr Street EA	Environmental Assessment for future road on remaining Kerr St road allowance including private land to be acquired.
	2022	NEW	Sp Project - Asset Management	Provincially regulated deadline of July 2022 for core infrastructure current level of service and maintenance costs (stormwater, roads, culverts/bridges, water, wastewater)
	2022	NEW	Sp Project - Traffic Control Measures -Various Sites	Traffic/pedestrian warrant studies at various intersections in consideration of potential traffic control measures. D'Arcy @ Elgin, D'Arcy @ University, King @ College Xwalk
	2022	NEW	Recoveries - FCM Grant	Federation of Canadian Municipalities Grant application if successfully will cover 50% of \$100,000

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS** FUNCTION/ACTIVITY: **GIS DEPARTMENT** ACCOUNT #: **3000.008**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
66,739	66,082	52,569	300810	Payroll Salaries & Wages	68,480			69,678	70,897
2,000	0	0	300815	Student Payroll Salaries & Wages	1,500			1,500	1,500
19,691	16,866	14,429	300830	Payroll Benefits	20,653	*		21,000	21,500
0	0	0	300831	Student Benefits	0			0	0
175	0	0	300850	Clothing	100			175	100
130	117	117	300860	Footwear	130			130	130
88,735	83,065	67,115		SUB TOTAL SALARIES, WAGES & BENEFITS	90,863		0	92,483	94,127
101,580	93,713	130,194	3008170	Software Purchase / Maintenance	95,440			97,360	99,860
9,500	9,378	8,480	3008172	Hardware Maintenance / Server Hosting	9,500			9,500	9,500
2,550	0	430	3008220	Printing	2,065			2,065	2,065
1,500	0	0	3008260	Training & Courses	2,500	*		1,500	2,500
500	31	183	3008270	Mileage	500			500	500
500	0	0	3008851	Special Project - Drone	0			500	500
-5,833	-5,746	0	3008955	Building Dept. - Indirect Costs	-6,007			-6,128	-6,250
0	0	0	3008993	Recoveries - Past Capital Budget	0			0	0
0	0	0	3008995	Recoveries - Chargeback Developers	0			0	0
-7,650	0	0	3008170	Recoveries - Building PLL Portion	-7,800			-7,950	-8,100
102,647	97,376	139,287		SUB TOTAL MATERIALS	96,198		0	97,347	100,575
-100	-373	0	87074	Recoveries - Maps	-100			-100	-100
-3,500	-2,703	0	87075	Recoveries - LUSI	-3,500			-3,500	-3,500
2,500	0	0	3008913	Transfer to Reserve	2,500			2,500	2,500
-1,100	-3,076	0		SUB TOTAL REVENUE	-1,100	*	0	-1,100	-1,100
190,282	177,365	206,402		TOTAL GIS DEPARTMENT	185,961		0	188,730	193,602

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **GIS DEPARTMENT**

ACCOUNT #: **3000.008**

STATEMENT OF PURPOSE:	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
<p>GIS is a corporate service which all departments benefit from through in house base mapping, mapping of assets and thematic datasets, web maps, hard copy maps, data queries, data analysis, and reporting.</p> <p>PERFORMANCE DATA:</p>	2022	300815	Part-time Wages	The Town hires County GIS staff for ad hoc data collection. They have a more accurate GPS unit and the ability to post process via subscription. More accurate data which is most applicable for the ROW assets and tying in to underground. Also more efficient use of time.
	2022	3008170	Software Purchase / Maintenance	ESRI maintenance - \$33,260 (new term 2021-2023) Maintenance Contingency - \$500 Annual licensing Cityworks AMS/PLL \$61,680/yr. \$7,800 for the SR API is now included in the CW ELA Citiworks PLL centralizes the Town's spatial processes within GIS. Public Works, Parks, Forestry, Building & Planning processes are digitized and consolidated into GIS which strengthens our collective reporting, analysis and communicative capabilities.
	2022	3008172	Hardware Maintenance / Server Hosting	\$9,400/yr for server hosting at Simnet data centre plus \$100 data plan
	2022	3008220	Printing	Paper for full size printing for all departments. New print head and ink well set annually.
	2022	3008260	Training & Courses	ESRI International User Conference, even numbered years SQL Server Training, Crystal Reports Training ESRI Training , Cityworks training
	2022	3008851	Sp Project - Drone	See GIS Capital Projects. Drone - hardware, training, software, drone registration 2023/2024 training, insurance annually
	2022	3008913	Transfer to Reserve	GIS computer and hardware (GPS, plotters, other devices as necessary) reserve fund.

TOWN OF COBOURG 2022 OPERATING BUDGET ESTIMATES

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **ROADS/SEWERS**

ACCOUNT#: **3000.10**

2021	2020	2021	2022			2022	2023	2024		
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	* FINAL APPROVED	FORECAST	FORECAST		
1,150,350	632,831	457,942	301010	Payroll Salaries & Wages - Unallocated	1,181,531		1,271,710	1,295,960		
70,980	12,897	7,017	301011	Payroll - Overtime	68,210		69,404	70,618		
44,375	42,654	33,764	301012	Payroll - Standby	43,220		43,977	44,746		
17,375	947	2,082	301015	Payroll Part Time Wages	17,833		18,145	18,463		
455,908	179,067	138,924	301030	Payroll Benefits	475,535	*	500,000	510,000		
3,041	136	721	301031	Payroll Benefits Part-time	3,299	*	3,720	4,154		
7,678	6,987	4,407	301050	Clothing	8,100	*	8,520	7,366		
4,050	3,546	3,546	301060	Footwear	4,275	*	4,500	4,725		
650	55	0	301070	Cleaning Allowance	650		650	650		
2,000	1,049	604	301080	Employee Meal Allowance	2,000		2,000	2,000		
1,756,407	880,169	649,007	SUB TOTAL SALARIES, WAGES & BENEFITS			1,804,653	0	1,922,626	1,958,682	
5,000	5,097	3,304	3010150	Office Supplies	5,000		5,000	5,000		
1,500	1,788	61	3010160	Office Equipment Purchase	1,500		1,500	1,500		
12,000	13,590	9,351	3010180	Telephone & Answering Svc	12,000		12,000	12,000		
1,700	1,257	1,147	3010190	Communication Equipment	1,700		1,700	1,700		
500	949	0	3010200	Communication Equip Rep	500		500	500		
2,800	2,227	2,777	3010250	Memberships & Subscriptn's	2,900	*	3,000	3,100		
6,000	3,998	7,621	3010260	Courses & Conferences	9,000	*	9,000	9,000		
10,000	5,623	1,889	3010261	Courses - Certification Training	10,000		11,000	12,000		
600	450	0	3010270	Car Allowance	600		600	600		
18,000	17,176	13,162	3010450	Heat / Utilities	18,000		18,000	18,000		
10,000	8,651	6,837	3010460	Utilities - 390 King St W	10,000		10,000	10,000		
20,000	36,493	11,096	3010470	Building Maintenance	20,000		20,000	20,000		
7,500	3,289	2,714	3010471	Building Maintenance - 390 King St W	7,500		7,500	7,500		
12,000	5,855	4,520	3010500	Custodial/Clean Supplies	12,000		13,000	13,500		
5,000	14,472	0	3010570	Property Improvements	15,000	*	5,000	5,000		
150,000	188,926	97,917	3010600	Vehicle Maint & Repair	155,000	*	160,000	165,000		
100,000	33,683	88,294	3010650	Gasoline	105,000	*	110,000	115,000		
3,300	2,885	0	3010670	Other Equip Purchases	3,400		3,500	3,600		
31,000	30,410	25,442	3010680	Other Equip Maint & Rep	32,000	*	33,000	34,000		
10,000	0	26,871	3010700	COVID Supplies	10,000		10,000	10,000		
0	0	0	3010853	Sp Projects - Health & Safety Supplies	0		0	0		
0	0	0	3010856	Sp Project - AED Unit	0		0	0		
-24,000	-9,197	-1,434	87076	Recoveries	-24,000		-24,000	-24,000		
0	-4,867	0	87094	Revenue - 390 King St Rental	0		0	0		
382,900	362,755	301,569	SUB TOTAL MATERIALS			407,100	*	0	410,300	423,000

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **ROADS/SEWERS**

ACCOUNT#: **3000.10**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
3,000	5,372	0	3010170	Software - Hours of Service Tracking	3,500	*		3,750	4,000
172,000	135,741	0	3010320	Liability Insurance	185,000	*		194,250	204,000
5,000	5,000	0	3010750	Contracts - Environmental Monitoring	5,000			5,000	5,000
180,000	146,113	0		SUB TOTAL CONTRACTED SERVICES	193,500	*	0	203,000	213,000
-165,000	-164,252	0	3010992	Recoveries - Town Equipment - Sanitary	-165,000			-165,000	-165,000
225,000	224,362	0	3010911	Transfer to Vehicle Reserve	235,000	*		245,000	255,000
60,000	60,110	0		SUB TOTAL CHARGES & TRANSFERS	70,000	*	0	80,000	90,000
2,379,307	1,449,147	950,576		TOTAL PUBLIC WORKS ADMINISTRATION	2,475,253	*	0	2,615,926	2,684,682

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **ROADS/SEWER**

ACCOUNT #: **3000.10**

STATEMENT OF PURPOSE:	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
Salaries of Public Works staff operating and maintenance cost for Public Works yard and all vehicles/equipment.	2022	301010	Payroll Salaries & Wages	Contractual obligations
	2022	301050	Clothing	13 GUW / 2 Managers / Inspector / Working Foreman / Stores Clerk 19 x \$421/each + 1 x 100
PERFORMANCE DATA:	2022	301060	Footwear	19 x \$225
	2022	301080	Meal Allowance	Contractual obligations when overtime carried out
	2022	3010250	Memberships & Subscriptions	Northumberland Road Builders - \$580 Association of Ontario Road Supervisors - \$320 Ontario Goods Roads Association - \$1,700 OACETT - \$300
	2022	3010260	Courses & Conferences	Includes Road School and OGRA conference
	2022	3010261	Courses - Certified Training	Working at heights, confined space, chainsaw/chipper, book 7 etc.
	2022	3010470	Building Maintenance	Gull control PW share \$455/month, regular maintenance for HVAC, fire safety, etc.
	2022	3010471	Building Maintenance - 390 King St	Rental of trailer
	2022	3010500	Custodial Supplies	Cleaning service at Public Works yard PW share for cleaning services \$570/month
	2022	3010700	COVID Supplies	For COVID-19 transit related expenses (PPE, sanitizer, cleaning)
	2022	3010570	Property Improvements	\$10,000 gas monitoring system health and safety upgrades in 2022. \$5,000 contingency for unexpected property improvements.
	2022	3010750	Contracts - Environmental Monitoring	GRCA chargeback for environmental monitoring of creeks for salt management plan.
	2022	87076	Recoveries	Chargeback services for private works & utilities

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **BRIDGES AND CULVERTS**

ACCOUNT#: **3100.50**

2021 BUDGET	2020 YTD	2021 YTD	CODE	OBJECT	2022 DEPT REQUEST	*	2022 FINAL APPROVED	2023 FORECAST	2024 FORECAST
0	1,612	2,539	310510	Payroll Salaries & Wages	0	*		0	0
0	0	0	310515	Payroll Part-time Wages	0			0	0
0	465	1,363	310530	Payroll - Benefits	0			0	0
0	0	0	310531	Payroll - Benefits Part-time	0			0	0
0	2,077	3,902		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
400	0		3105691	Equipment Rentals	400			400	400
750	0		3105820	Other Operating Materials	750			750	750
			3105850	Special Project - Bridge Assessments	0			0	0
1,150	0	0		SUB TOTAL MATERIALS	1,150		0	1,150	1,150
0	0		3105851	Special Project - OSIM Bridge Inspections	15,000	*		0	15,000
0	0	0		SUB TOTAL CHARGES & TRANSFERS	15,000	*	0	0	15,000
1,150	2,077	3,902		TOTAL BRIDGES & CULVERTS	16,150	*	0	1,150	16,150

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **BRIDGES AND CULVERTS**

ACCOUNT #: **3100.50**

STATEMENT OF PURPOSE: To provide preventative maintenance for bridges and culverts.	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
	2022	3105820	Other Operating Materials	Minor maintenance as required per inspection results.
	2022	3105851	Special Project - OSIM Bridge Inspections	As per Ontario Regulation 104 under the Public Transportation and Highway Improvement act, Bridge inspections following the Ontario Structural Inspection Manual (OSIM) are required every 2 years (2022, 2024)
PERFORMANCE DATA:				

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **ROADSIDE GRASS & WEEDS**

ACCOUNT#: **3100.110**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	14,062	15,907	311010	Payroll Salaries & Wages	0			0	0
0	0	237	311015	Payroll Part-Time	0			0	0
0	4,456	6,510	311030	Payroll Benefits	0			0	0
0	0	26	311031	Payroll Benefits Part-Time	0			0	0
0	18,518	22,680		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
5,000	0	4,986	3110751	Weed Control	9,500	*		9,500	9,500
5,000	0	4,986		SUB TOTAL CHARGES & TRANSFERS	9,500	*	0	9,500	9,500
5,000	18,518	27,666		TOTAL ROADSIDE GRASS & WEEDS	9,500		0	9,500	9,500

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **ROADSIDE GRASS & WEEDS**

ACCOUNT #: **3100.110**

STATEMENT OF PURPOSE: To maintain grass at intersections to ensure adequate visibility for motorists.	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
	2022	3110751	Weed Control	New weed control program implemented in 2021 with 2 spray events which proved to be insufficient. 3 spray events planned for 2022 in non downtown areas. May be able to go back to 2 sprays in subsequent years once weeds under better control.
PERFORMANCE DATA: Approximately 10 km of ditches to keep trimmed				

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **STORM DRAIN SYSTEM**

ACCOUNT#: **3100.130**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	66,866	48,143	311310	Payroll Salaries & Wages	0			0	0
0	601	804	311311	Payroll - Overtime	0			0	0
0	1,340	0	311315	Payroll Part Time Wages	0			0	0
0	23,660	18,240	311330	Payroll Benefits	0			0	0
0	171	0	311331	Payroll Part Time Benefits	0			0	0
0	92,638	67,187		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
10,000	717	61	3113691	Equipment Rentals	10,000			10,000	10,000
25,000	45,834	12,561	3113820	Operating Materials	25,000			25,000	25,000
-5,000	-10,440	-5,361	87077	Recoveries	-5,000			-5,000	-5,000
30,000	36,111	7,261		SUB TOTAL MATERIALS	30,000		0	30,000	30,000
20,000	64,148	29,590	3113750	Contracts - Storm Sewer	20,000			20,000	20,000
50,000	0	0	3113751	Contracts - SWM Pond Maintenance	50,000			50,000	50,000
0	0	0 NEW		Contracts - Nickerson Path Drainage Improvement	30,000	*		0	0
70,000	64,148	29,590		SUB TOTAL CONTRACTED SERVICES	100,000	*	0	70,000	70,000
0	0	0 NEW		Recoveries - Stormwater Fees	-225,000	*		-225,000	-225,000
0	0	0 NEW		Transfer - Stormwater Reserve	95,000	*		125,000	125,000
0	0	0		SUB TOTAL REVENUE	-130,000		0	-100,000	-100,000
100,000	192,897	104,038		TOTAL STORM DRAIN SYSTEM	0		0	0	0

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **STORM DRAIN SYSTEM**

ACCOUNT #: **3100.130**

STATEMENT OF PURPOSE: To provide preventative emergency maintenance for the storm drain system.	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
PERFORMANCE DATA: Storm Drainage account now contains: - Entrance Culvert and Roadside Ditching - Roadside Catchbasins and Gutter Maintenance	2022	3113750	Contracts	Third party contracts for roadway storm sewer work such as curb installation and paving.
	2022	3113751	Contracts - SWM Pond Maintenance	New annual stormwater management pond maintenance program. Intended to eventually be conducted by Town resources when available. Future SWM 'fee' to be proposed to fund maintenance for stormwater infrastructure.
	2022	3113691	Equipment Rentals	Gradall rental for ditches
	2022	3113820	Materials	Storm iron works, culverts, gravel, concrete
	2022	3113991	Recoveries	Chargebacks for services performed by Public Work staff for curb cuts, flushing culverts, and catchbasin cleaning for County.
	2022	NEW	Sp Project - Nickerson Path Drainage Improvements	During rain and snowmelt events, water drains towards Nickerson but can pond behind residential properties and does not adequately outlet to the road. Further investigation and solution to be implemented and can be funded by SWM reserve if approved for 2022.
	2022	NEW	Recoveries - Stormwater Fees	New stormwater fees to fund maintenance and capital projects.
	2022	NEW	Transfer - Stormwater Reserve	New reserve for stormwater infrastructure funding including resources.

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **MTCE ROADSIDE DEBRIS &
LITTER PICKUP & SWEEPING**

ACCOUNT#: **3100.150**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	39,167	36,486	311510	Payroll Salaries & Wages	0			0	0
0	546	1,964	311511	Payroll - Overtime	0			0	0
0	0	0	311515	Payroll Part Time Wages	0			0	0
0	13,328	13,247	311530	Payroll Benefit	0			0	0
0	0	0	311531	Payroll Part Time Benefits	0			0	0
0	53,041	51,697		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
1,100	0	0	3115691	Equipment Rentals	1,100			1,100	1,100
1,100	0	0		SUB TOTAL MATERIALS	1,100		0	1,100	1,100
35,000	26,058	0	3115750	Contracts	35,000			35,000	35,000
-5,000	-1,841	-5,941	87078	Recoveries	-5,000			-5,000	-5,000
30,000	24,217	-5,941		SUB TOTAL CONTRACTED SERVICES	30,000		0	30,000	30,000
				TOTAL MTCE ROADSIDE DEBRIS & LITTER PICKUP	31,100		0	31,100	31,100

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **MTCE ROADSIDE DEBRIS &
LITTER PICKUP**

ACCOUNT #: **3100.150**

STATEMENT OF PURPOSE: To collect litter/debris along the Municipal roads.	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
PERFORMANCE DATA:	2022	3115750	Contracts	Screening street sweeping by contractor and DBIA wage subsidy for downtown sidewalk cleaning (\$12,500 paid to DBIA). Extra litter collection throughout downtown area from Victoria Day to Labour Day. \$863/wk for 16 weeks (contracted) on Sundays on top of regular pick up Tues / Friday.
	2022	87078	Recoveries	Street sweeping for private works.

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **MTCE - PAVEMENT REPAIRS**

ACCOUNT#: **3100.200**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	27,555	18,954	312010	Payroll Salaries & Wages	0			0	0
0	256	62	312011	Payroll - Overtime	0			0	0
0	430	104	312015	Payroll Part Time Wages	0			0	0
0	8,963	7,308	312030	Payroll Benefits	0			0	0
0	55	13	312031	Payroll Part Time Benefits	0			0	0
0	37,259	26,441		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
3,000	1,290	607	3120680	Other Equip Maint & Rep	3,000			3,000	3,000
1,500	1,604	3,923	3120691	Equipment Rentals	1,500			1,500	1,500
37,500	23,289	6,760	3120820	Other Operating Materials	38,000			38,500	39,000
42,000	26,183	11,290		SUB TOTAL MATERIALS	42,500		0	43,000	43,500
65,000	44,793	7,195	3120750	Contracts	65,000			70,000	75,000
-10,000	-5,686	-1,712	87079	Recoveries - Hardtop Maintenance	-10,000			-10,000	-10,000
55,000	39,107	5,483		SUB TOTAL CONTRACTED SERVICES	55,000		0	60,000	65,000
0	0	-95,000	NEW	Recoveries - Road Maintenance	-50,000	*		-50,000	-50,000
0	0	0	NEW	Transfer - Road Maintenance Reserve	50,000	*		50,000	50,000
0	0	-95,000		SUB TOTAL REVENUE	0		0	0	0
97,000	102,549	-51,786		TOTAL MTCE - PAVEMENT REPAIRS	97,500		0	103,000	108,500

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **MTCE - PAVEMENT REPAIRS**

ACCOUNT #: **3100.200**

STATEMENT OF PURPOSE:				HIGHLIGHTS/EXPLANATIONS:											
To provide preventive maintenance and emergency maintenance to asphalt roads using crack filling and patching.				YEAR	CODE	OBJECT	DETAILS								
				2022	3120750	Contracts	Northumberland County Agreement Pavement Repairs, micro sealing too expensive this year due to COVID.								
PERFORMANCE DATA: <table><tr><td></td><td>2019</td><td>2020</td><td>2021</td></tr><tr><td>Micro Sealing</td><td>0.58 km</td><td>0.55 km</td><td>0</td></tr></table>					2019	2020	2021	Micro Sealing	0.58 km	0.55 km	0	2022	3120820	Other Operating Materials	Crack fill material, gravel, cold mix. 2021 - no time for crack filling therefore less material Crackfilling typically occurs in September. Deferred in 2020/2021 due to lack of resources/COVID-19.
					2019	2020	2021								
				Micro Sealing	0.58 km	0.55 km	0								
				2022	87079	Recoveries - Hardtop Maintenance	Chargebacks for asphalt repairs for private works								
				2022	NEW	Recoveries	New in 2021 - fees charged for wear and tear of roads through site alteration permits.								
2022	NEW	Transfer - Road Maintenance Reserve	New in 2021 - reserve account to fund only road maintenance work.												

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **WINTER MAINTENANCE**

ACCOUNT#: **3200.100**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	91,815	74,396	320110	Payroll Salaries & Wages	0			0	0
0	20,008	12,375	320111	Payroll - Overtime	0			0	0
0	4,206	0	320115	Payroll Part Time Wages	0			0	0
0	30,314	26,437	320130	Payroll Benefits	0			0	0
0	587	0	320131	Payroll Part Time Benefits	0			0	0
0	146,930	113,208		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
1,500	861	888	3201680	Equipment Maintenance	1,500			1,500	1,500
30,000	4,940	2,648	3201750	Contracts	31,000	*		32,000	33,000
2,000	254	0	3201691	Equipment Rentals	2,000			2,000	2,000
145,000	96,337	160,555	3201820	De-icing Materials	130,000			155,000	160,000
-18,000	-18,295	3,416	87081	Recoveries	-18,000			-18,000	-18,000
160,500	84,097	167,507		SUB TOTAL MATERIALS	146,500		0	172,500	178,500
				TOTAL WINTER SNOWPLOWING, SANDING & SALTING	146,500		0	172,500	178,500

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **WINTER - SNOWPLOWING, SANDING
& SALTING**

ACCOUNT #: **3200.100**

STATEMENT OF PURPOSE: To clear snow and ice build-up on roads as per the Town's Policy 5-1-3.	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
PERFORMANCE DATA: Salt Historical (tonnes) 2011 144 to Nov 1 2012 960 to Nov 1 2013 965 to Nov 1 2014 1775 to Nov 1 2015 1560 to Nov 1 2016 1235 to Nov 1 2017 400 Nov 1 -Dec 31 - Fire could not track salt 2018 850 2019 1170 to Nov 1 2020 825 to Nov 1 2021 677 to Apr 30 259 lane kms. Plus all development lands that have not been assumed that are currently being charged back to owners.	2022	3201750	Contracts	Snow removal contract for cul-de-sacs & downtown
	2022	3201691	Equipment Rentals	Contracted equipment rental to supplement Town equipment.
	2022	3201820	De-icing Materials	Salt & Brine Salt cost up \$4.25/tonne from 1 supplier and \$2.49/tonne from other supplier
	2022	3201991	Recoveries	Chargebacks to Developers from snow removal

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **SAFETY DEVICES, INFORMATION
TRAFFIC CONTROL**

ACCOUNT#: **3100.400**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	59,956	38,138	314010	Payroll Salaries & Wages	0			0	0
0	3,090	3,426	314011	Payroll - Overtime	0			0	0
0	1,585	1,356	314015	Payroll Part Time Wages	0			0	0
0	21,041	14,786	314030	Payroll Benefits	0			0	0
0	203	141	314031	Payroll Part Time Benefits	0			0	0
0	85,875	57,847		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
0	0	0	3140470	Maintenance - Relamping Traffic Lights	0			0	0
8,000	965	1,464	3140680	Other Equip Maint & Rep	8,000			8,000	8,000
12,000	16,942	10,066	3140820	Operating Materials	12,000			12,000	12,000
21,000	20,213	10,959	3140840	Utilities	22,000	*		23,000	24,000
-600	-10,913	-8,001	87080	Recoveries	-600			-600	-600
0	0	0	3140852	Sp Project - Signal Warrant Study - King/College	0			0	0
0	4,716	0	3140850	Sp Project - Flashing Light Sign King / Abbott	0			0	0
40,400	31,923	14,488		SUB TOTAL MATERIALS	41,400		0	42,400	43,400
38,000	48,884	41,149	3140750	Contracts	38,000			38,000	38,000
50,000	51,632	34,146	3140751	Contracts - Line Painting	55,000	*		60,000	65,000
88,000	100,516	75,295		SUB TOTAL CONTRACTED SERVICES	93,000	*	0	98,000	103,000
128,400	218,314	147,630		TOTAL SAFETY DEVICES	134,400	*	0	140,400	146,400

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **SAFETY DEVICES, INFORMATION,
TRAFFIC CONTROL**

ACCOUNT #: **3100.400**

STATEMENT OF PURPOSE: Maintenance of regulatory and advisory signage, traffic signals and lane marking.	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
PERFORMANCE DATA:	2022	3140750	Contracts	Signage, Maintenance CN & CP crossings traffic light maintenance - 50% per Railway Act
	2022	3140751	Contracts - Line Painting	Line Painting Contract - severe shortage in 2021, expecting price increase in 2022. Paint to be revised on Division approaching Kerr. Additional annual costs for rainbow, 7 feathers crosswalks, as well as new bike lanes on Densmore.
	2022	3140820	Operating Materials	General maintenance & repairs
	2022	87080	Recoveries	Repairs to traffic signal posts and signs due to accidents. Charge back to developers, County for signs

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **SIDEWALKS**

ACCOUNT#: **3600.10**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	78,402	55,871	360110	Payroll Salaries & Wages	0			0	0
0	435	700	360111	Payroll - Overtime	0			0	0
0	70	415	360115	Payroll Part Time Wages	0			0	0
0	25,863	19,040	360130	Payroll Benefits	0			0	0
0	9	40	360131	Payroll Part Time Benefits	0			0	0
0	104,779	76,066		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
5,000	436	10,859	3601570	Property Improvements	5,000			5,000	5,000
2,000	2,754	807	3601680	Other Equip Maint & Rep	2,000			2,000	2,000
500	2,278	926	3601691	Equipment Rentals	500			500	500
32,000	41,145	33,298	3601820	Other Operating Materials	33,000	*		34,000	35,000
0	0	0	3601850	Special Project - Downtown Paver Stone Repairs	0			0	0
0	0	0	3601913	Recoveries - Federal Gas Tax	0			0	0
-3,500	-9,371	-3,328	87082	Recoveries	-3,500			-3,500	-3,500
36,000	37,242	42,562		SUB TOTAL MATERIALS	37,000		0	38,000	39,000
25,000	23,467	6,106	3601750	Contracts	25,000			25,000	25,000
1,875	1,908	1,410	3601751	Weed Control - King Street	1,875			1,875	1,875
26,875	25,375.00	7,516.00		SUB TOTAL CONTRACTED SERVICES	26,875		0	26,875	26,875
62,875	167,396	126,144		TOTAL SIDEWALKS	63,875		0	64,875	65,875

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **SIDEWALKS**

ACCOUNT #: **3600.10**

STATEMENT OF PURPOSE: Preventative maintenance and emergency repairs and sidewalk reconstruction.	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
PERFORMANCE DATA:	2022	3601751	Weed Control - King Street	Weed spraying in the downtown core June and August \$1,910 - 50% contribution from DBIA
	2022	3601570	Property Improvements	Replacement of downtown litter and recycling containers, as several containers are beyond repair. This will be approx. 5 containers per year, 17 containers still to be replaced, 20 completed to date. Funding matched by DBIA - \$5,000
	2022	3601750	Contracts	Street furniture repair, asphalt repair to sidewalk projects, sidewalk pumping
	2022	3601820	Other Operating Materials	Concrete, gravel, topsoil, sod, grass seed, etc.
	2022	87082	Recoveries	Chargeback for sidewalk replacement or repair for private and utilities

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **CROSSING GUARDS**

ACCOUNT#: **3900.100**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
69,620	42,605	31,114	390015	Payroll Part Time Wages	71,450			72,700	73,973
8,700	4,752	3,609	390030	Payroll Benefits	7,200			7,350	7,450
0	0	0 NEW		Clothing	3,500	*		3,350	3,450
78,320	47,357	34,723		SUB TOTAL SALARIES, WAGES & BENEFITS	82,150	*	0	83,400	84,873
1,200	2,149	1,458	3900820	Other Operating Materials	550			550	550
1,200	2,149	1,458		SUB TOTAL MATERIALS	550		0	550	550
79,520	49,506	36,181		TOTAL CROSSING GUARDS	82,700	*	0	83,950	85,423

11-16-21

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **CROSSING GUARDS**

ACCOUNT #: **3900.100**

STATEMENT OF PURPOSE:	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
<p>To provide a system to control the safe passage of students to and from elementary schools through busy and/or hazardous intersections.</p> <p>PERFORMANCE DATA:</p> <p>Crossings at:</p> <p>William / Burnham / Elgin Notre Dame (Burnham / Burwash) Burnham School (Burnham / Elizabeth) C.R. Gummow (James / D'Arcy) Cottesmore (in front of school) St. Joseph's (D'Arcy / Elgin) x 2 King Street @ Abbott Blvd</p>	2022	390015	Payroll Part Time Wages	Town has 8 guards and 1 spare for 7 crossings (2 at Elgin/D'Arcy)
	2022	390080	Clothing	High visibility safety clothing, winter jackets, and rain suits for 8 guards and 2 spares per CA terms.
	2,022	3900820	Other Operating Materials	Replacement stop signs, whistles, etc.

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **STREET LIGHTING**

ACCOUNT#: **3950.100**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
200,000	210,799	125,968	3950840	Utilities	208,000	*		212,000	216,000
200,000	210,799	125,968		SUB TOTAL MATERIALS	208,000	*	0	212,000	216,000
0	1,402	610	3950861	Other Maintenance	0			0	
0	1,402	610		SUB TOTAL CONTRACTED SERVICES	0		0	0	0
66,870	24,300	21,870	3950950	Debenture Payment	64,440			62,010	59,580
66,870	24,300	21,870		SUB TOTAL OTHER CHARGES & TRANSFERS	64,440		0	62,010	59,580
266,870	236,501	148,448		TOTAL STREET LIGHTING	272,440		0	274,010	275,580

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **STREET LIGHTING**

ACCOUNT #: **3950.100**

STATEMENT OF PURPOSE: To maintain and operate the Municipal Street Lighting system.	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
PERFORMANCE DATA:	2022	3950840	Utilities	Anticipated rate increase of 10% for 2022
	2022	3950861	Maintenance	Ongoing capital project to address maintenance issues.
	2022	3950950	Debenture Payment	Repayment over a 20 year period to LUSI through 2029

TOWN OF COBOURG 2022 OPERATING BUDGET ESTIMATES

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **TRANSIT**

ACCOUNT#: 3800.10

2021	2020	2021		2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	* FINAL APPROVED	FORECAST	FORECAST
44,498	24,704	26,642	380010	Payroll Salaries & Wages	45,080		45,675	46,280
9,685	12,075	9,894	380030	Payroll Benefits	10,194	*	11,064	11,961
54,183	36,779	36,536		SUB TOTAL SALARIES, WAGES & BENEFITS	55,274	0	56,739	58,241
1,000	609	9	3800150	Office Supplies	1,000		1,000	1,000
500	76	0	3800210	Advertising & Promotions	500		500	500
1,200	0	0	3800220	Printing	500		5,850	5,850
0	0	0 NEW		Smart Cards	15,000	*	500	500
2,600	2,582	2,278	3800250	Memberships & Subscrip'ns	2,600		2,700	2,700
1,500	356	356	3800260	Training & Courses	1,500		1,500	1,500
1,500	0	0	3800570	Shelter Maintenance	0		0	0
4,500	3,793	277	3800680	Other Equip Maint & Rep	4,500		4,500	4,500
10,000	0	387	3800700	COVID	10,000		10,000	10,000
0	27,445	0	3800851	Special Project - COVID-19	6,500	*	0	0
0	0	0	3800854	Special Project - Events	0		0	0
40,000	0	44,305	3800853	Special Project - On Demand Pilot	27,600		0	0
0	0	68 NEW		Bank Service Charges	750		800	850
62,800	34,861	47,680		SUB TOTAL MATERIALS	70,450	* 0	27,350	27,400
15,702	14,045	11,469	3800171	Software Maintenance	16,200	*	19,900	21,000
23,000	16,277	0	3800320	Liability Insurance	25,000	*	26,250	27,500
650,000	669,587	422,158	3800750	Contracts - Conventional Transit	670,000		703,500	710,000
35,000	14,608	18,186	3800751	Contracts - Extended Accessible Transit	33,000		34,000	35,000
19,000	19,975	14,075	3800752	Contracts - Shelter Maintenance	20,000	*	22,000	23,000
240,000	0	162,863	3800753	Contracts - Accessible Transit (Wheels)	246,000		250,000	255,000
0	0	0 NEW		Sp Project - Electric Bus Feasibility Study	5,600	*	0	0
982,702	734,492	628,751		SUB TOTAL CONTRACTED SERVICES	1,015,800	* 0	1,055,650	1,071,500
160,000	160,000	0	3800930	Transfer to Vehicle Reserve	260,000	*	285,000	285,000
0	0	0	87133801	Transfer - Federal Gas Tax	0		0	0
0	5,425	916	3800856	Special Project - Wheels Lift	0		0	0
0	-5,428	0	3800913	Transfer from Reserve	0		0	0
160,000	159,997	916		SUB TOTAL OTHER CHARGES & TRANSFERS	260,000	* 0	285,000	285,000
1,259,685	966,129	713,883		TOTAL TRANSIT	1,401,524	* 0	1,424,739	1,442,141

2021-11-16

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **TRANSIT**

ACCOUNT#: 3800.10

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
-50,421	-12,170	-22,563	87021	Fares	-65,000	*		-124,000	-137,500
-34,405	-9,565	0	87022	Passes	-40,000	*		-70,000	-75,000
-18,321	-4,928	-3,620	87042	Tickets	0			0	0
-8,000	-8,000	-4,667	87054	Bench Advertising	-8,000			-8,000	-8,000
0	0	0	871143801	Reserve - Transit Safe Restart	-16,500			0	0
-205,000	-213,752	0	871143801	Provincial Subsidy	-203,000			-205,000	-205,000
-316,147	-248,415	-30,850		SUB TOTAL RECOVERIES	-332,500	*	0	-407,000	-425,500
943,538	717,714	683,033		NET TO TOWN	1,069,024	*	0	1,017,739	1,016,641

2021-11-16

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **TRANSIT**

ACCOUNT #: **3800.10**

STATEMENT OF PURPOSE:		HIGHLIGHTS/EXPLANATIONS:			DETAILS
To provide Municipal Transit service.		YEAR	CODE	OBJECT	
PERFORMANCE DATA: Conventional and Wheels 2021 60,000 Estimate 2020 57,847 2019 112,226 2018 109,565 2017 113,772 2016 112,862 2015 111,155 2014 109,244 2013 112,561 2012 107,642 2011 101,930 2010 95,319 2009 77,014 Conventional Ridership 2021 18,751 Jan-July 2020 54,009 2019 98,795 Wheels Ridership (Regular Hours) 2021 3435 Jan-July 2020 3838 2019 13287 Wheels Ridership (Extended Service after 7:45 pm) 2021 323 Jan-Aug 18 2020 76 Jan - April (3.5 months) 2019 144 May - Dec (8 months)		2022	3800750	Contracts - Conventional	Conventional Service Estimated operating hours - 8,840 Shuttle - Port Hope Transit \$20,000 Total = \$670,000
		2022	NEW	Smart Cards	Smart Cards and postage fees \$15,000, fully recovered through pass sales
		2022	3800171	Software Maintenance	Annual maintenance fees for AODA requirements, automated passenger counters, hosted virtual server Ride Co - Wheels CRM Online Payments Annual Maintenance
		2022	3800250	Subscriptions & Memberships	CUTA (Canadian Urban Transit Association) OPTA (Ontario Public Transit Association)
		2022	3800700	COVID-19	For COVID-19 transit related expenses (PPE, sanitizer, cleaning)
		2022	3800570	Shelter Maintenance / Property Improv	Transit shelters - General Utility Workers time
		2022	3800992	Provincial Subsidy	Provincial Gas Tax monies
		2022	3800930	Transfer to Vehicle Reserve	Reviewed in 2021, estimate \$284,965
		2022	3800751	Contracts - Extended Accessible Transit	Extended Wheels Service (7:45 -10pm Mon - Fri) Estimated operating hours - 585
		2022	3800752	Contract - Shelter Maintenance	Contract for cleaning and snow removal
		2022	3800753	Contract - Wheels (Regular)	Wheels Service 2022 Hourly Rate - \$55.60 Estimated operating hours - 4,420 Total Wheels = \$245,752

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **TRANSIT**

ACCOUNT #: **3800.10**

STATEMENT OF PURPOSE:		HIGHLIGHTS/EXPLANATIONS:			
To provide Municipal Transit service.		YEAR	CODE	OBJECT	DETAILS
		2022	3800851	Sp Project - COVID-19	Additional cleaning and supplies, PPE 2021 expenses included: Contactless payments hardware installation, driver barriers and winch installation for specialized bus funded by Safe Restart Agreement.
PERFORMANCE DATA:					
Conventional and Wheels					
2021	60,000 Estimate	2022	3800853	Sp Project - On Demand Pilot	12 month pilot for conventional service throughout which time Wheels service and online payment service will be integrated. Use of existing buses and service provider with current contract meaning no additional operating expenses. In partnership with new software company who will plan stops, provide marketing and project initiation for community. Outcome will determine number of smaller vehicles needed to replace conventional buses. 2022 budget for phone dispatch during all hours of service to continue throughout the year.
2020	57,847				
2019	112,226				
2018	109,565				
2017	113,772				
2016	112,862				
2015	111,155				
2014	109,244				
2013	112,561				
2012	107,642	2022	87022	Passes and Smart Card	New contactless smart card costs are fully recovered upon a pass purchase as well as postage/delivery costs
2011	101,930				
2010	95,319				
2009	77,014				
Conventional Ridership					
2021	18,751 Jan-July				
2020	54,009				
2019	98,795				
Wheels Ridership (Regular Hours)					
2021	3435 Jan-July				
2020	3838				
2019	13287				
Wheels Ridership (Extended Service after 7:45 pm)					
2021	323 Jan-Aug 18				
2020	76 Jan - April (3.5 months)				
2019	144 May - Dec (8 months)				

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **PARKING ON LOTS**

ACCOUNT#: **3700.2**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
3,292	2,335	22,248	370210	Payroll Salaries & Wages	3,317			3,374	3,400
0	0	0	370215	Payroll -Part-time Salaries	0			0	0
0	628	8,948	370230	Payroll Benefits	0			0	0
0	0	0	370231	Payroll Part-time Benefits	0			0	0
3,292	2,963	31,196		SUB TOTAL SALARIES, WAGES & BENEFITS	3,317		0	3,374	3,400
7,100	954	8,999	3702680	Other Equipment Repair	15,000	*		10,000	10,000
3,450	1,140	1,620	3702840	Utilities	1,500			1,500	1,500
10,550	2,094	10,619		SUB TOTAL MATERIALS	16,500	*	0	11,500	11,500
70,000	62,192	45,990	3702750	Contracts	71,000			72,000	73,000
0	0	0		Contract - OPG EV Chargers	0			0	0
70,000	62,192	45,990		SUB TOTAL CONTRACTED SERVICES	71,000		0	72,000	73,000
68,000	62,779	59,688	3702540	Rents	68,000			68,000	68,000
68,000	62,779	59,688		SUB TOTAL FINANCIAL	68,000		0	68,000	68,000
151,842	130,028	147,493		TOTAL PARKING ON LOTS	158,817	*	0	154,874	155,900

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **PARKING ON LOTS**

ACCOUNT #: **3700.2**

STATEMENT OF PURPOSE: Maintenance of off street parking lots.	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
	2022	3702540	Rents	Second Street Albert Street Swayne Street
PERFORMANCE DATA:	2022	3702750	Contracts	Parking lot gardens and on-street garden maintenance. (i.e. D'Arcy, Ontario/William, Burnham / Riddell) Snow removal - all municipal parking lots
	2022	3702680	Other Equipment Repair	Low usage in 2020 due to free parking/COVID-19. Additional funds for five (5) new pay & displays installed downtown - paper rolls / maintenance. Additional funds 2022 for line painting / removal of barriers for Second St lot.

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **PARKING ADMIN AND ENFORCEMENT**

ACCOUNT#: **3700.3**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
108,500	13,764	885	370310	Payroll Salaries & Wages	114,000	*		116,000	118,000
0	42,720	0	370320	Other Salaries & Wages	0	*		0	0
0	449	521	370330	Payroll Benefits	0	*		0	0
100	0	0	370370	Cleaning Allowance	100			100	100
108,600	56,933	1,406		SUB TOTAL SALARIES, WAGES & BENEFITS	114,100	*	0	116,100	118,100
1,800	648	188	3703150	Office Supplies	1,800			1,800	1,800
2,500	1,618	1,374	3703180	Cell Phone - Handheld Devices	2,500			2,500	2,500
4,000	0	3,985	3703220	Printing	4,500	*		5,000	5,000
700	0	401	3703250	Membership & Subscrip'ns	500			500	500
1,000	0	0	3703260	Training & Courses	1,000			1,000	1,000
8,000	5,471	7,896	3703680	Other Equip Maint & Rep	8,000			8,500	9,000
2,550	183	1,938	3703681	Pay & Display	8,700	*		8,750	8,800
219,300	0	0	3703913	Transfer to Parks/Marina	219,300			219,300	219,300
10,000	3,396	10,299	3703919	Bank Service Charges	13,000	*		13,500	14,000
249,850	11,316	26,081		SUB TOTAL MATERIALS	259,300	*	0	260,850	261,900
23,205	22,368	21,494	3703171	Software Maintenance	23,669			24,142	25,000
116,253	-100,159	0	3703912	Transfer to/from Reserve	90,864			175,034	292,650
139,458	-77,791	21,494		SUB TOTAL OTHER CHARGES & TRANSFERS	114,533		0	199,176	317,650
13,000	4,201	0	3703550	Payment-in-Lieu of Taxes	13,500	*		14,000	14,500
13,000	4,201	0		SUB TOTAL FINANCIAL	13,500	*	0	14,000	14,500
510,908	-5,341	48,981		TOTAL PARKING ADMIN & ENFORCEMENT	501,433		0	590,126	712,150
-67,500	-8,947	-21,815	87026	Parking Lot Revenue - Parking Passes	-75,000	*		-97,500	-108,300
-110,000	-48,526	-56,883	87027	Parking Fines - Parking Tickets	-100,000			-110,000	-120,000
-294,000	-31,923	-184,591	87053	Revenue - Victoria Park	-294,000			-307,500	-370,000
-191,250	-35,293	-46,105	87069	Parking Revenue - Downtown	-191,250			-230,000	-269,750
-662,750	-124,689	-309,394		TOTAL REVENUE	-660,250		0	-745,000	-868,050

*Indicates increase over previous year

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PUBLIC WORKS**

FUNCTION/ACTIVITY: **PARKING ADMIN & ENFORCEMENT**

ACCOUNT #: **3700.3**

STATEMENT OF PURPOSE: To enforce Parking Bylaws.	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
PERFORMANCE DATA:	2022	3703171	Software Maintenance	- AIMS - web support & maintenance
	2022	3703180	Cell Phone - Handheld Devices	Handheld devices for parking software
	2022	3703220	Printing	Hand tag parking permits - \$1,700. Ticket stock \$2,170 possible parking ticket books in 2022.
	2022	3703250	Memberships & Subscriptions	Ontario Traffic Council - \$350
	2022	3703680	Other Equip Maint & Rep	Parts / service / travel to repair pay & display machines.
	2022	3703913	Transfer to Parks	Beach Washrooms - 2022- \$69,300 Parks Revenue - 2022 - \$100,000 Marina - 2022 - \$40,000 Harbour - 2022 - \$10,000
	2022	3703919	Bank Service Charges	AIMS Web - parking payments / permit sales will increase payments / parking tickets / paid parking. 13 pay and display machines - May to October \$55.00 per machine; November to April \$30.00 per machine \$6,700 ***** Parking lot revenues are based on proposed rate increase and 2019 actual revenues *****

TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES

PERFORMANCE SUMMARY PARKING ENFORCEMENT

CATEGORY	2021 Actual	2022 ESTIMATE	2023 ESTIMATE	2024 ESTIMATE
PARKING SPACES PATROLLED				
ON STREET	257	257	257	257
PARKING LOTS	849	849	849	849
TOTAL SPACES	1,106	1,106	1,106	1,106
NUMBER OF OFFICERS	2/4	2/4	2/4	2/4
ENFORCEMENT STATS				
POLICE DEPARTMENT	100	100	100	100
FIRE	20	20	20	20
BY-LAW UNIT	5,000	5,000	5,500	6,000
TOTAL	5,120	5,120	5,620	6,120
REVENUES				
TICKET REVENUE	56,883	100,000	110,000	120,000
PARKING PERMITS	21,815	75,000	97,500	108,300
DOWNTOWN COIN REVENUE	46,105	191,250	230,000	269,750
REVENUE - VICTORIA PARK	184,591	294,000	307,500	370,000
DBIA	0	0	0	0
TOTAL REVENUE	309,394	660,250	745,000	868,050

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

ENVIRONMENTAL SUMMARY

FUNCTION	2021 BUDGET	2021 YTD	2022 DEPT REQUEST	%	2022 FINAL APPROVED	%	2023 FORECAST	2024 FORECAST
STORM PUMP STATIONS	29,525	15,162	30,116	2.0		0 (100.0)	30,734	31,350
GARBAGE COLLECTION	6,000	3,096	6,000	0.0		0 (100.0)	6,000	6,000
TOTAL EXPENDITURES	35,525	18,258	36,116	1.7		0 (100.0)	36,734	37,350
 LONG TERM DEBT CHARGES	 0	 0	 0	 -		 0	 -	 0
** Detail in Long Term Debt Charges Section								

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **ENVIRONMENTAL**

FUNCTION/ACTIVITY: **STORM PUMP STATIONS**

ACCOUNT#: **4200.10**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
1,500	1,534	1,155	4200185	Alarm Line Charges	1,530			1,561	1,600
2,500	235	0	4200470	Building Maintenance - Exterior	2,550			2,600	2,655
2,500	2,624	478	4200681	144 Division Storm Maint	2,550			2,600	2,655
3,500	2,181	4,482	4200682	519 Division Storm Maint	3,570			3,650	3,715
3,500	2,210	1,655	4200683	505 William Storm Maint	3,570			3,650	3,715
12,000	9,456	7,392	4200840	Utilities	12,240			12,485	12,735
25,500	18,240	15,162		SUB TOTAL MATERIALS	26,010		0	26,546	27,075
4,025	3,711	0	4200541	Payment-in-Lieu Taxes	4,106			4,188	4,275
4,025	3,711	0		SUB TOTAL FINANCIAL	4,106		0	4,188	4,275
29,525	21,951	15,162		TOTAL STORM PUMP STATIONS	30,116		0	30,734	31,350

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **ENVIRONMENTAL**

FUNCTION/ACTIVITY: **STORM PUMP STATIONS**

STATEMENT OF PURPOSE: To provide preventive and emergency maintenance of the Storm Sewage Pumphouses.	HIGHLIGHTS/EXPLANATIONS:			
	YEAR	CODE	OBJECT	DETAILS
PERFORMANCE DATA: 3 pumping stations/6 pumps. Stations beginning to show their age. Extra funds budgeted for repairs.	2022	4200185	Alarm Line Charges	Annual monitoring and reporting fee for alarms at Storm Pump Stations.
	2022	4200470	Building Maintenance - Exterior	Repairs to pump station structure
	2022	4200681	144 Division St - Division South PS	General repair and upkeep of pump station
	2022	4200682	519 Division St - Division North PS	General repair and upkeep of pump station
	2022	4200683	505 William St Pump Station	General repair and upkeep of pump station
	2022	4200840	Utilities	Cost of heat and hydro at pump stations

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

COMMITTEE: **ENVIRONMENTAL**

FUNCTION/ACTIVITY: **GARBAGE COLLECTION**

ACCOUNT#: **4300.10**

2021	2020	2021			2022		2022	2023	2024
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
0	5,109	359	431010	Payroll Salaries & Wages	0			0	0
0	1,388	100	431030	Payroll Benefits	0			0	0
0	6,497	459		SUB TOTAL SALARIES, WAGES & BENEFITS	0		0	0	0
1,000	4,092	52	4310680	Other Equipment Maintenance & Repair	1,000			1,000	1,000
1,000	4,092	52		SUB TOTAL MATERIALS	1,000		0	1,000	1,000
5,000	3,526	2,585	4310480	Garbage Removal	5,000			5,000	5,000
5,000	3,526	2,585		SUB TOTAL CONTRACTED SERVICES	5,000		0	5,000	5,000
6,000	14,115	3,096		TOTAL GARBAGE COLLECTION	6,000		0	6,000	6,000

**TOWN OF COBOURG
2022 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **ENVIRONMENTAL**

FUNCTION/ACTIVITY: **GARBAGE COLLECTION**

STATEMENT OF PURPOSE: Municipal curbside collection program and operation of Municipal Transfer Station.	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
	2022	4310650	Other Equipment Maintenance & Repairs	Ongoing maintenance and repairs needed on litter and recycling containers throughout the downtown area. Including insert repairs, lock repairs, lid repairs, etc.
PERFORMANCE DATA:	2022	4310480	Garbage Removal	Public Works bin