

**TOWN OF COBOURG**  
**CAPITAL BUDGET 2022 - 2024**

DEPARTMENT	2022 CAPITAL BUDGET			2023		2024	
	TOTAL COST	REVENUE	NET COST	TOTAL	NET	TOTAL	NET
General Government	231,000	-148,000	83,000	226,500	226,500	540,500	540,500
Protection	809,547	-809,547	0	665,000	165,000	325,000	325,000
Public Works	8,072,825	-8,012,250	60,575	5,057,000	2,970,000	9,147,975	5,433,406
Parks and Recreation	9,558,904	-9,517,904	41,000	6,181,500	1,476,500	4,834,500	405,500
Culture and Community	0	0	0	25,000	25,000	10,000	10,000
Planning & Development	0	0	0	0	0	0	0
Community Development	150,000	-150,000	0	10,000	10,000	0	0
TOTAL CAPITAL LEVY	18,822,276	-18,637,701	184,575	12,165,000	4,873,000	14,857,975	6,714,406

**TOWN OF COBOURG**  
**CAPITAL BUDGET 2022 - 2024**

## GENERAL GOVERNMENT

PROJECT DESCRIPTION	2022 CAPITAL BUDGET			2023		2024	
	TOTAL COST	REVENUE	NET COST	TOTAL	NET	TOTAL	NET
Information Technology							
Computerization	35,000	0	35,000	35,000	35,000	35,000	35,000
Switch	20,000	-20,000	0	0	0	0	0
Budgeting Software	30,000	0	30,000	0	0	0	0
Subtotal Information Technology	85,000	-20,000	65,000	35,000	35,000	35,000	35,000
Victoria Hall							
Building Automation System	10,000	0	10,000	0	0	0	0
Stats / Controllers Building Automation System	8,000	0	8,000	15,500	15,500	15,500	15,500
Paver Stones - Concrete - Library	25,000	-25,000	0	0	0	0	0
Heating / Cooling Units - Library	23,000	-23,000	0	24,000	24,000	0	0
Market Building - Exterior Restoration	80,000	-80,000	0	0	0	0	0
Elevators (2) - Soft Start	0	0	0	32,000	32,000	0	0
West Back Patio / Mechanical Tunnel Ceiling	0	0	0	35,000	35,000	0	0
Second St Fire Hall Heating System	0	0	0	40,000	40,000	0	0
Sprinkler Head Replacement	0	0	0	45,000	45,000	45,000	45,000
Generator Permanent Site Location	0	0	0	0	0	45,000	45,000
Air Conditioning Unit	0	0	0	0	0	400,000	400,000
Subtotal Victoria Hall	146,000	-128,000	18,000	191,500	191,500	505,500	505,500
TOTAL GENERAL GOVERNMENT	231,000	-148,000	83,000	226,500	226,500	540,500	540,500

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Computer Upgrades Server Upgrades   Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Information Technologies			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  To provide for computerization for the Corporation.			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	35,000	35,000	35,000
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	35,000	35,000	35,000
<b>7. ANNUAL TAX REQUIREMENT</b>	35,000	35,000	35,000

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Replace core switching at LUCI and create a secure private network for all Town Site offices connected by fiber.		
<b>DEPARTMENT:</b> Information Technologies			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Switch	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>			
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES - Start Restart Agreement Reserve OTHER	20,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	0

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  To purchase Budgeting Software to increase efficiencies when compiling the annual operating & capital budgets. The software will include a position, salary and benefit section, a forecasting section, workflows and approvals, and audits features.		
<b>DEPARTMENT:</b> Information Technologies			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Budgeting Software	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>			
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b> Additional Annual Support - 3,000		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
30,000			
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	30,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	30,000	0	0

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2024**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b> Due to age / availability of the remaining pneumatic system, parts are becoming harder to acquire. These controllers are original to the 1970's renovations. They are on the main unit & concert hall unit. The new controllers will allow the computer to control the heat & cooling as required with manual backup controls for failures. This would also help with cost savings overtime with better control that will allow for trending and automatic adjustments over the current totally manually controlled pneumatic system.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Building Automation System - Heating / Cooling Victoria Hall	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
<b>2. COMMITMENTS MADE:</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	10,000		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	10,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	10,000	0	0

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2024**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b> The upgrade of the stats/controls will allow these areas to be controlled through the Building Automation System giving automatic zone controls to these areas. This would help with temperature consistency and allow for setbacks, etc. Along with the zone valves the two controllers on the west 1st and 2nd floor will need upgrading to allow for additional input points. 2022 - Foyer & Art Gallery controls 2023 - 10 more stats 2024 - 10 more stats Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Stats / Controls - Heating / Cooling System			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	8,000	15,500	15,500
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	8,000	15,500	15,500
<b>7. ANNUAL TAX REQUIREMENT</b>	8,000	15,500	15,500

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  West entrance doors at the library are being damaged due to the shifting of the paver stone base. This is the same issue that happened on the east side doors. In order to correct the problem the paver stones need to be removed with a concrete base installed. This requires Stanley doors company to remove and reinstall doors once the base has been completed.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Paver Stones / Concrete West Side Entrance - Library			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	25,000		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES - Library Building Reserve OTHER	25,000          -25,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	0



# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Due to the age of the roof top units at the Library it has been recommended that the roof units be replaced. Due to where the units are on the roof a crane has to lift the old ones off the roof and replace with the new ones. This is covered in the cost of replacement. 4 out of 8 have been replaced, we recommend we do 2 each year over the next 2 years.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Heating / Cooling Units - Library			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	23,000	24,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES - Library Building Reserve OTHER	23,000          -23,000	24,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	24,000	0

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## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  The exterior woodwork on the windows/doors/transoms and soffit are in need of repairs/repainting. Maintenance has done what they can but it is becoming a bigger job. This maintenance work will maintain and preserve the building historical designation. This project is slightly more involved by the confirmed presence of lead in the paint requiring special abatement.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Market Building - Exterior Restoration Woodwork			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	80,000		
<b>6. NET REQUIREMENTS:</b>	80,000	0	0
<b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	-80,000		
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	0

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2024**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Due to the age of the elevators and to protect them with the generator set to auto start, it is recommended we install soft starts on both elevators. The device will stop a full surge of hydro when the generator starts or shuts down saving wear on all elevator parts as well as reducing risk of blowing an entire control unit on the elevators.  <div style="display: flex; justify-content: space-between;"> <span>Public Consultation Process</span> <span><b>No</b></span> </div>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Elevators (2) - Soft Starts			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  <div style="margin-left: 20px;">           CONTRACTUAL            CAPS BASED ON \$  <b>DIRECT REVENUES</b>            GRANTS &amp; SUBSIDIES            OTHER         </div>		32,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> <div style="margin-left: 20px;">           DEBENTURES            OWNERS            RESERVES            OTHER         </div>	0	32,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	32,000	0

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance	<p>This area has been an issue for sometime. When it rains or snow melts water pools in the area where you step out the back door. As with the south back wall this area is above the mechanical room for Victoria Hall and needs to be addressed before major issues occur. All the communication / electrical / telephone / fiber run under this area. Nothing has been done to this area since restoration in the 1970's.</p> <p>Public Consultation Process <span style="float: right;"><b>No</b></span></p>		
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  West Back Patio / Mechanical Tunnel Ceiling			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		35,000	
<b>6. NET REQUIREMENTS:</b>	0	35,000	0
<b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER			
<b>7. ANNUAL TAX REQUIREMENT</b>	0	35,000	0

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  The heating system has surpassed its life span and is on borrowed time for replacement. As this is a Town owned building under an Ontario Heritage Trust agreement it must be maintained in good condition under the agreement. Heating is required to maintain building structure and preserve it. A new system would be more efficient as it could be zoned to control each floor. Northumberland Players have a lease on the building to maintain the interior.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Second Street Fire Hall Heating System			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		40,000	
<b>6. NET REQUIREMENTS:</b>	0	40,000	0
<b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER			
<b>7. ANNUAL TAX REQUIREMENT</b>	0	40,000	0

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Due to the age of the sprinkler heads in Victoria Hall it is recommended we replace them. This project was started with the replacement of the Concert Hall heads in 2019. This is the continuation of the project for the rest of Victoria Hall. On average the sprinkler heads are 40+ years old.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Sprinkler Head Replacement - 561 remaining heads	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
<b>2. COMMITMENTS MADE:</b>			
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		45,000	45,000
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	45,000	45,000
<b>7. ANNUAL TAX REQUIREMENT</b>	0	45,000	45,000

# TOWN OF COBOURG CAPITAL BUDGET 2021 - 2024

## 5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  The generator currently sits on a trailer in the back lot behind Victoria Hall. It was in the Victoria Square Project to have it taken off the trailer and placed on the property where it would not be seen as much as it is now coming up from the harbour. As Victoria Hall property has an easement with Ontario Heritage Trust, information has been shared with them about this project and approval given.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Generator - Permanent Site Location			
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER			45,000
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	0	45,000
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	45,000

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2024**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  It has been recommended by Johnson Controls that serious consideration be given to replacement of the air conditioning unit in Victoria Hall. The current chiller was installed in 2004. To avoid a huge expense it has been recommend to start setting aside monies over the next number of years. This is shown in the operating budget in the Victoria Hall maintenance budget as a transfer to reserve. Parts are still available at this point but we are advised that they will be harder to get going forward.  Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Victoria Hall - Air Conditioning Replacement	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
<b>2. COMMITMENTS MADE:</b>			
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER			400,000
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	0	400,000
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	400,000