

STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG



Report to:	Mayor and Council Members	Priority:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Low
Submitted by:	Brent Larmer Municipal Clerk/Manager of Legislative Services blarmer@cobourg.ca	Meeting Type: Open Session <input checked="" type="checkbox"/> Closed Session <input type="checkbox"/>	
Meeting Date:	November 25, 2021		
Report No.:	Corporate Services-151-21		
Submit comments to Council			

Subject/Title: Council direction on 2022 Budget Referrals and Public Budget Submissions

The following is a list of items that have been referred or allocated to the 2022 Budget during the 2021 Council year as well as links to submissions from Members of the Public for the 2022 Budget deliberations.

Public Budget Submission:

1. [Cobourg Pickle Ball Club, to speak regarding dedicated Pickleball Courts in Cobourg.](#)
2. [Ted Williams – Budget Submissions Suggestions](#)
3. [Hope Bergeron – Budget Submission – Cobourg Public Transit and Crosswalks for Accessibility.](#)

2022 Budget Referrals:

1. **Motion from the Committee of the Whole meeting regarding the Phase 3 Safe Restart Agreement Transit Proposal for the Town of Cobourg Public Transit System**

Resolution 124-21 Moved by Councillor Brian Darling Seconded by Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on March 29, 2021, Council considered a Memo from the Director of Public Works, regarding the Phase 3 Safe

Restart Agreement Transit Proposal for the Town of Cobourg Public Transit System;

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to implement an online payment and contactless smart card transit pass system from TransitFare & Systems Ltd. in the amount of \$20,000.00 including HST; and,

FURTHER THAT the maintenance, data and hosting fees in the amount of approximately \$5,000.00 be funded in the 2022 Public Works Transit operating Budget.

2. Motion from the Committee of the Whole meeting regarding the amendment to By-Law No. 022-2016 – Fish Cleaning on Municipally owned Property

Resolution 279-21 Moved by Councillor Emily Chorley Seconded by Deputy Mayor Suzanne Séguin

WHEREAS at the Committee of the Whole Meeting on June 21, 2021, Council considered a memo from the Assistant Manager, Waterfront Operations, regarding the amendment to By-Law No. 022-2016 – Fish Cleaning on Municipally owned Property;

NOW THEREFORE BE IT RESOLVED THAT Council support and endorse the Amendment to By Law No. 022-2016 which would prohibit the cleaning and disposal of waste from preparing fish on Municipal property; and

FURTHER THAT the Amendment of By Law No. 022-2016 shall govern Waterfront Grounds and Infrastructure, Municipal Parks, Properties and Bridges; and

FURTHER THAT Council direct Staff to prepare a report to Council to be brought forward at the 2022 budget deliberations on the anticipated costs to incorporate adjustments to the Cobourg Marina Fish Cleaning Station; and

FURTHER THAT the Cobourg marina fish cleaning station be removed at the passing of the by-law for a period of one (1) year from May 31, 2021, and upon final review by Council of the Staff report.

3. Memo from the Director of Public Works regarding information on Electric Vehicle Charging Stations

Moved by Councillor Brian Darling

THAT Council receive the report from the Director of Public Works for information purposes and for future reference during the 2022 budget deliberations.

4. Motion from the Committee of the Whole regarding the Parks & Recreation Advisory Committee's Review of Victoria Park Beach.

Resolution 316-21 Moved by Councillor Emily Chorley Seconded by Councillor Nicole Beatty

WHEREAS at the Committee of the Whole Meeting on July 19, 2021, Council considered a Memo from the Deputy Director of Community Services regarding the Parks & Recreation Advisory Committee's Review of Victoria Park Beach;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the Parks and Recreation Advisory Committee's recommendations as outlined in the Staff Report; and

FURTHER THAT an internal Working Group be established – including a cross-section of staff with expertise regarding parks, communications, events, parking, legislative services, by-law enforcement, emergency planning/response, economic development and with Council representation – to enhance collaboration in the management of the waterfront, including Victoria Park Beach, the Cobourg Harbour and the West Beach; and

FURTHER THAT this report be shared with the Working Group and all relevant departments to review, implement, and to provide any recommendations to the 2022 budget process.

5. Motion from the Committee of the Whole regarding the (Re)Naming of the West Headlands/Pier

Resolution 354-21 Moved by Deputy Mayor Suzanne Séguin Seconded by Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on August 23, 2021, Council considered a Memo from the Accessibility Coordinator regarding the (Re)Naming of the West Headlands/Pier;

NOW THEREFORE BE IT RESOLVED THAT Council adopt the colloquial name of "The West Headlands" for the area described as the West Headlands/Pier until the Stewardship Study is completed, and; FURTHER THAT the renaming of the entire West Headlands, Pier, and Beach area should be referred to the Parks and Recreation Advisory Committee for further consideration at the time of completion of the Stewardship Study keeping in guidance with the 9 Town of Cobourg's Naming Policy and recommendations from our Indigenous community, and;

FURTHER THAT a full audit of historical names of areas in Cobourg be undertaken to ensure that we are not unintentionally impacting our Indigenous community, and;

FURTHER THAT Council consider adding funding in the 2022 budget for the entirety of the Town of Cobourg staff members, Board and Committee

Members, and other volunteers to participate in Indigenous Awareness training.

6. Memo from the Accessibility Coordinator regarding the Town of Cobourg's Equity, Diversity, and Inclusion Strategy

Moved by Deputy Mayor Suzanne Séguin THAT Council accept the report from the Accessibility Coordinator for information purposes, and;

FURTHER THAT Council provide input into the Equity, Diversity, and Inclusion Strategy to the Accessibility Coordinator over the next three (3) weeks, and;

FURTHER THAT Council direct Staff to engage with the public on the Equity, Diversity, and Inclusion Strategy, and;

FURTHER THAT Council direct Staff to bring a budget to the 2022 Budget deliberations related to the costs associated with the Equity, Diversity, and Inclusion Strategy, and;

FURTHER THAT Council direct Staff to bring the final version of the Equity, Diversity, and Inclusion Strategy for the Town of Cobourg to a future Council meeting before the end of 2021.

7. Northumberland United Way Delegation Action

Resolution 380-21 Moved by Deputy Mayor Suzanne Séguin Seconded by Councillor Emily Chorley

THAT Council receive the delegation from Bobbie Dawson, CEO, United Way Northumberland, regarding the update on the work United Way Northumberland is doing in the community for information purposes, and to congratulate the organization on their 50 years of service; and

FURTHER THAT the Chief Administrative Officer bring forward information to Council for further deliberations prior to budget deliberations in November.

8. Motion from the Committee of the Whole regarding the Purchase of a Specialized Transit Vehicle and Approval of Participation Fee for Electric Vehicle Feasibility Study

Resolution 397-21 Moved by Councillor Brian Darling Seconded by Councillor Aaron Burchat

THAT Council approve \$5,500.00 plus HST in the 2022 budget to fund the Town's participation in the Metrolinx Transit Joint Procurement Initiative Battery Electric Bus (BEB) Road Map Project.

9. Motion from the Committee of the Whole regarding an Environmental Officer Position and Cobourg's 2022 Budget.

Resolution 399-21 Moved by Councillor Adam Bureau Seconded by Councillor Nicole Beatty

WHEREAS at the Committee of the Whole Meeting on September 13, 2021, Council considered a memo from Sustainability and Climate Emergency Advisory Committee regarding the Environmental Officer Position and Cobourg's 2022 Budget;

NOW THEREFORE BE IT RESOLVED THAT the matter be referred to the 2022 Budget deliberations to hire a full-time environmental staff person.

10. Motion from the Committee of the Whole regarding encouraging Youths to sit and participate on Advisory Committees in the Town of Cobourg.

Resolution 452-21 Moved by Deputy Mayor Suzanne Séguin Seconded by Councillor Emily Chorley

WHEREAS at the Committee of the Whole Meeting on October 25, 2021, Council considered a Memo from the Accessibility Coordinator, regarding encouraging Youths to sit and participate on Advisory Committees in the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council reduce the age of participation for all Town of Cobourg's Advisory Committees of Council to fifteen (15) to coincide with the age listed in the Equity, Diversity, and Inclusion Advisory Committee of Council for the next Council Term; an

FURTHER THAT Council consider incorporating funding for further youth engagement in the 2022 Budget to raise awareness of opportunities for youth to participate.

11. Motion from the Committee of the Whole regarding the Town of Cobourg Organizational Review Implementation Plan.

Resolution 453-21 Moved by Deputy Mayor Suzanne Séguin Seconded by Councillor Brian Darling

WHEREAS at the Committee of the Whole Meeting on October 28, 2021, Council considered a memo from the Chief Administrative Officer regarding the Town of Cobourg Organizational Review Implementation Plan; and

WHEREAS at the Committee of the Whole Meeting on October 4th, 2021, Council received the draft report on the Organizational Review from KPMG and directed

the Chief Administrative Officer to prepare a report with recommendations from the Organizational Review findings to analyze and implement for 2022 and beyond to be brought forward to Council at the October 25th 2021, Committee of the Whole Meeting;

NOW THEREFORE BE IT RESOLVED Council direct the Chief Administrative Officer to pursue the recommendations proposed by staff in Section #1) Staffing Adjustments, with the amended direction to the Chief Administrative Officer; and,

FURTHER THAT Council direct the Chief Administrative Officer to pursue the recommendations proposed by staff in Section #2) Organizational Realignment as presented; and

FURTHER THAT Council direct the Chief Administrative Officer to pursue the recommendations proposed by staff in Section #3) Enhancement to the Town's policy environment to right-size decision making processes, and the Town's operating processes and ways of working; and

FURTHER THAT Council direct staff to bring forward all items related to these Council approved recommendations to the 2022 Municipal budget; and

FURTHER THAT Council direct the CAO to implement the cost reduction and cost savings recommendations, building upon the KPMG Organizational Review Report on Cost Savings Strategies as discussed in Closed Session, to be reflected in the Draft 2022 Budget deliberations to be held in Open Session.

12. Motion from the Committee of the Whole regarding the Cobourg Waterfront Water Quality Staff Update

Resolution 456-21 Moved by Councillor Emily Chorley Seconded by Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on October 25, 2021, Council considered a Memo from the Deputy Director, Community Services, regarding the Cobourg Waterfront Water Quality Staff Update;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to draft a water quality policy to be presented prior to summer 2022; and

FURTHER THAT Council direct staff to include an accessible dock, E. coli DNA testing and expand yearly dredging to the 2022 budget for deliberations.

13. Memo from the Recording Secretary of the Parks and Recreation Advisory Committee regarding the Increase to the Tree Planting Budget

Moved by Councillor Emily Chorley **THAT Council receive the memo from the Parks and Recreation Advisory Committee recommending that the Town add an additional \$50,000 to the 2022 budget for tree planting and maintenance.**

14. Memo from the Recording Secretary, Sustainability and Climate Emergency Advisory Committee regarding Cobourg's 2022 Budget

Moved by Councillor Adam Bureau **THAT Council receive the memo from the Sustainability and Climate Emergency Advisory Committee regarding the recommendations to Cobourg's 2022 Budget.**

A handwritten signature in black ink, appearing to read 'Brent Larmer', with a stylized flourish at the end.

Brent Larmer
Municipal Clerk/Manager of Legislative Services
Legislative Services Department