



**The Corporation of The Town of Cobourg
Parks and Recreation Advisory Committee
MINUTES**

**October 5, 2021, 1:00 p.m.
Electronic Participation**

Members Present: Emily Chorley
Beth Bellaire, Chair
Dora Body
Miriam Mutton
James McGrath
Richard Pope

Regrets: Trish Whitney

Staff Present: Jodi Ware-Simpson
Teresa Behan, Deputy Director, Community Services

Guest: Mayor John Henderson
Jamie Kramer, Accessibility Coordinator

1. CALL TO ORDER

The meeting was called to order at 1:02pm.

2. TRADITIONAL LAND ACKNOWLEDGEMENT

The Chair, Beth Bellaire, recited the Traditional Land Acknowledgement.

3. APPROVAL/ADDITIONS TO THE AGENDA

Member Body moved THAT the agenda dated October 5, 2021 be approved as amended.

Move 8.5 Municipal Naming Application to 8.1
Add Brookside to Unfinished Business

Carried

4. DECLARATIONS OF INTEREST BY MEMBERS

None

5. ADOPTION OF MINUTES

Member Pope moved THAT the minutes dated September 7, 2021 be accepted as presented.

6. DELEGATIONS/PRESENTATIONS

None

7. COMMUNICATIONS/CORRESPONDENCE

None

8. REPORTS

8.5 Municipal Naming Application - Deputy Director Behan

The Deputy Director reviewed the Municipal Naming Application received to name the track at the Cobourg Community Centre after former Mayor Gil Brocanier. It was submitted by his son Greg Brocanier.

Mayor Henderson advised that the Municipal Naming Policy was amended and approved in December 2017.

Gil Brocanier was a Mayor for two terms, Deputy Mayor for two terms and is currently a member of several Committees. He was instrumental along with Council and staff to make the Community Centre what it is today. He spends several hours attending hockey games with his grandchildren and using the track.

After a lengthy discussion regarding concerns with naming something after an individual, it was agreed by the Committee to defer the decision of the naming application to Council.

Member Body moved THAT *given the present national situation of naming anything after individuals has at times been fraught with issues, the Parks and Recreation Advisory Committee defer to Council for a decision on naming the track.*

Carried.

8.1 Accessible Dock Grant Application - Jamie Kramer

Jamie Kramer, Accessibility Coordinator, reviewed the Accessible Grant Application.

it is through the Enabling Accessibility Fund - Youth Innovation

It will be an extension of the dock that is currently there.

This has been in the Parks Master Plan for many years.

Applied for \$10,000. The remaining amount has been added to the 2022 budget.

It will be low enough so it can be used for canoes and kayaks.

The Waterfront Operations Assistant Manager has sent the information to the user groups but to date hasn't received any feedback.

Member Pope moved THAT *the Parks and Recreation Advisory Committee enthusiastically supports the application for the accessible dock.*

Carried

8.2 Changes to Document Approved by PRAC and then submitted to Council - Beth Bellaire

The Deputy Director advised that going forward we will make sure Advisory Committees are advised of any changes after they have approved a document.

The Clerk confirmed that final documentation should come back to Advisory Committees. The Clerk will bring this back to the CAO and send reminders out to staff regarding the process.

8.3 Cobourg Waterfront Water Quality Staff Update - Deputy Director Behan

The Deputy Director reviewed the staff report regarding the waterfront water quality. Samples are taken on Mondays and results are received on Wednesday. If the levels are high, it is tested again and they put a rush on the results for the weekend.

Testing was increased at the Marina. It is tested at 50 and 100 feet. The readings were lower in 2021 than 2020. There was less waterfowl and more dredging.

DNA testing for E.coli has been recommended and added to the draft budget. This would be done between the Breakers and the West Beach. The Health Unit suggested raking inside the harbour.

Member Pope suggested that the outlet of Midtown Creek be tested.

8.4 Memorial Arena Ad Hoc Committee Members - Deputy Director Behan

The Terms of Reference for the Memorial Arena Ad Hoc Committee has changed. The Committee is now comprised of the following:

- Coordinator of Parks and Recreation Services (Chair)
- Coordinator of Planning and Development
- Coordinator of Public Works
- Member from the Accessibility Committee
- Member from the Planning Advisory Committee
- Member from the Parks and Recreation Committee
- A minimum of one (1) and a maximum of two (2) citizen appointments

Member Body volunteered to represent PRAC on the Memorial Arena Ad Hoc Committee

Moved by the Chair, Beth Bellaire, THAT *Member Dora Body be appointed as the Parks and Recreation Advisory Committee representative on the Memorial Arena Ad Hoc Committee.*

Carried

8.6 Municipal Land Inventory Working Group - Miriam Mutton

A draft report was reviewed at the September 28 meeting. A revised report will come back to the Municipal Land Inventory Group (MLI) for a final review at the next meeting October 26, 2021. This is expected to be the final meeting for the working group. The report will then be sent to PRAC and the Planning Development Advisory Committee for review before being sent to Council for consideration.

It was strongly emphasized by the group members that all the short listed locations will need to undergo a proper evaluation including a public consultation process. There are two draft lists, A and B, of possible candidate locations.

8.7 Waterfront Management Working Group Update - Councillor Chorley

No new developments.

Waiting for a report on parking from Public Works. The group will meet when it is complete.

Any recommendations will be added to the budget.

9. NEW BUSINESS

No new business

10. UNFINISHED BUSINESS

10.1 Outdoor Adult Fitness Park

The RFP went out and we received four bids.

The Deputy Director, Manager of Parks, Manager of Facilities and the Accessibility Coordinator reviewed the bids.

Active Fit was chosen as the successful bidder.

It has been approved at the Committee of the Whole and will go to Council

on Tuesday October 12, 2021. The motion from PRAC recommending the location of the Adult Fitness Park at the CCC will also go to Council on Tuesday.

10.2 Brookside

The Committee discussed the need to act now before it is too late. Councillor Chorley will consider adding this item to the Coordinator updates for Council.

ACTION: Add Brookside to the next PRAC agenda.

10.3 Trash to Treasures

Completed by the Art Gallery of Northumberland Youth Council.

Ten cans were painted.

The Town purchased the paint and delivered the cans.

They have been distributed throughout Victoria Park.

10.4 Tree Planting

Member Pope reminded the Committee that at the last meeting the Manager of Parks advised the main concern with tree planting is the lack of staff.

The Deputy Director advised that two students have been added to the budget for 2022 and that a budget update will be provided at the next meeting.

Councillor Chorley mentioned that PRAC asked for an extra \$25,000 in the budget for tree planting in 2021 and were successful. It is in the budget again for 2022.

It was agreed by the Committee to make a motion at the meeting in November.

11. COUNCIL MOTIONS

Council - Tuesday October 12, 2021

Moved by Member Whitney

THAT the Parks and Recreation Advisory Committee recommends THAT the Outdoor Adult Fitness Park be located at the Cobourg Community Centre

Campus Grounds. The exact location to be determined by staff.

Carried

12. ADJOURNMENT

The meeting was adjourned at 3:00pm.

13. NEXT MEETING

November 2, 2021