



**The Corporation of The Town of Cobourg**  
**2021 OPERATING AND CAPITAL BUDGET REVIEW MEETING**  
**MINUTES**

**November 26, 2021, 10:00 a.m.**  
**Electronic Participation**

Members Present: Mayor John Henderson  
Deputy Mayor Suzanne Séguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer  
Ian Davey, Treasurer/Director of Corporate Services  
Teresa Behan, Deputy Director Community Services  
Rob Franklin, Acting Director of Planning and Development Services  
Brent Larmer, Municipal Clerk/Manager of Legislative Services  
Krystal Christopher, Deputy Clerk  
Laurie Wills, Director of Public Works

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**1. CALL TO ORDER**

Chair, Deputy Mayor Seguin/General Government Services Coordinator, called the meeting to order at 10:01 PM

**2. TRADITIONAL LAND ACKNOWLEDGEMENT**

Chair, Deputy Mayor Seguin/General Government Services Coordinator, recited the Traditional Land Acknowledgement Statement

**3. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Aaron Burchat declared a conflict on this item. (Councillor Aaron Burchat declared a conflict of pecuniary interest with budget line item 7410550 - Building Maintenance Contracts, Capital Budget Item - Marina Security Gates

with Key Code Entry, and Capital Budget Item - Skateboard Park (design phase)

#### **4. 2022 OPERATING AND CAPITAL BUDGET REVIEW**

##### **4.1 All other Operating Budgets Review**

**Moved By** Councillor Nicole Beatty

THAT \$10,000 be added to the Social and Family Services from the contingency reserve to help address the opioid crisis in Cobourg; and

FURTHER THAT Council direct staff to collaborate with the Northumberland County, Community Safety and Well-being Coordinator, and the HKPR Health Unit and other Community Agencies, for how the funds can be used for outreach, response, and prevention initiatives as well as how Cobourg-based community organizations can access or leverage this funding; and

AND FURTHER THAT this information be presented to Council at the Committee of the Whole meeting on January 3, 2022

**Carried**

**Moved By** Councillor Emily Chorley

THAT budget line item 3111857, Special Project - More Tree Planting as per PRAC item be increased from \$25,000 to \$50,000;

AND FURTHER THAT this change is offset by likewise increasing the transfer from the Tree Levy Reserve from \$25,000 to \$50,000.

**Carried**

**Moved By** Councillor Emily Chorley

THAT the proposed second Summer Student position in the Forestry Operating Budget deliberations in the amount \$11,909.00.

**Defeated**

**Moved By** Councillor Emily Chorley

**THAT the Butterfly Wings Replacement in the amount of \$12,000 be deferred to the 2023 Budget Deliberations.**

**Carried**

**Moved By** Councillor Nicole Beatty

THAT a recovery line in the Outdoor Rink Budget Line be created in the amount of \$8,000 to support the special project of an outdoor rink at Sinclair park to support a community fundraising campaign and support the cost of the creation of the Outdoor Rink at Sinclair Park to support Community fund-raising campaign and support the cost of the creation of the Outdoor Rink.

**Carried**

**Moved By** Councillor Adam Bureau

*MOTION TO RECESS*

THAT Council take a Lunch recess for 30 minutes (12:10 PM)

**Carried**

**Moved By** Councillor Adam Bureau

THAT Council include the hiring of three (3) Summer Students (Tourism Ambassadors) in the Tourism Operating Budget in the amount of \$17,091.00

<b>Members of Council</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor John Henderson		X	
Deputy Mayor Suzanne Séguin		X	
Councillor Nicole Beatty		X	
Councillor Aaron Burchat	X		
Councillor Adam Bureau	X		
Councillor Emily Chorley		X	
Councillor Brian Darling		X	
<b>Results</b>	<b>2</b>	<b>5</b>	<b>0</b>

**Defeated**

**Moved By** Councillor Adam Bureau

*MOTION TO RECESS*

THAT Council take a 10 minute recess due to technical issues (2:38 PM)

**Carried**

**Moved By** Councillor Nicole Beatty

THAT budget line item 8910890 - Studies and Reviews (Economic Development) be reduced to \$7,500

**Carried**

**Moved By** Councillor Brian Darling

THAT Capital Budget Item - Victoria Park Canteen/Beach Washrooms Roof Replacement be increased from \$20,000 to \$32,000 being an additional \$12,000 for a Metal Roof.

**Carried**

**Moved By** Councillor Emily Chorley

THAT a new capital project for outdoor pickleball courts be added to the budget, with \$5,000 be funded from the Parkland Reserve for design in 2022, and \$110,000 projected for construction in 2023.

**Carried**

**Moved By** Councillor Emily Chorley

THAT the Skateboard park Capital Budget be deferred to the 2023 budget

**Amended**

**Moved By** Councillor Brian Darling

*MOTION TO AMEND*

THAT the Skateboard Park Capital project remain in the 2022 Budget for design in the amount of \$5,000; and

FURTHER THAT the \$300,000 be allocated in the 2023 budget be recovered from other sources of funding

**Carried**

**Moved By** Councillor Aaron Burchat

THAT the Capital item Monk Cove retaining wall repairs be added to the 2022 Community Services Capital Budget in the amount of \$260,000 to be funded through debentures

**Amended**

**Moved By** Councillor Emily Chorley

*MOTION TO AMEND*

THAT the following be added:

THAT Council instruct staff to prepare a preliminary report on the Monk Cove Retaining Wall for presentation to Council by December 13, 2021, with a project update to be presented early 2022;

AND FURTHER THAT Council direct staff to create a plan and research funding opportunities and advocate for financial support from the federal and provincial government to assist with Cobourg's harbour, shoreline/waterfront capital projects

**Carried**

**Moved By** Councillor Aaron Burchat

THAT the Capital item Monk Cove retaining wall repairs be added to the 2022 Community Services Capital Budget in the amount of \$260,000 to be funded through debentures; and

FURTHER THAT Council instruct staff to prepare a preliminary report on the Monk Cove Retaining Wall for presentation to Council by December 13, 2021, with a project update to be presented early 2022; and

FURTHER THAT Council direct staff to create a plan and research funding opportunities and advocate for financial support from the federal and provincial government to assist with Cobourg's harbour, shoreline/waterfront capital projects

**Carried**

**Moved By** Councillor Emily Chorley

THAT the Capital Project, Harbour - Waterfront Plan- East Pier be moved to 2024.

**Carried**

**Moved By** Councillor Emily Chorley

THAT the Town allocate an additional \$20,000 to fund the Capital Budget Item - Accessible Ramp and Dock in the 2022 budget to be debentured and any additional amounts be funded by donations or fundraising efforts.

**Carried**

**Moved By** Councillor Emily Chorley

THAT the \$40,000 for the Capital Item - Marina Security Gates with Key Code Entry, be deferred to the 2023 budget.

**Defeated**

**Moved By** Mayor John Henderson

THAT the allocation of \$50,000 for the Capital Budget Item, Waterfront Plan - Campground, be funded from the Campground Reserve.

**Carried**

**Moved By** Mayor John Henderson

THAT the Capital Project - Wayfinding, be deferred to the 2023 budget with the understating that the request that these reports be separated as outlined on the capital budget sheets, being the Waterfront wayfinding and the 401 wayfinding signage.

**Carried**

**Moved By** Councillor Adam Bureau

*MOTION TO RECESS*

THAT Council take a 30 minute recess (6:30 PM)

**Carried**

**5. ITEMS REFERRED TO THE 2022 MUNICIPAL BUDGET BY COUNCIL AND PUBLIC BUDGET SUBMISSIONS**

**5.1 Memo from the Municipal Clerk regarding the 2022 Municipal Council Budget Public Submissions and Budget Referrals.**

Councillor Nicole Beatty declared a conflict on this item. (Councillor Nicole Beatty declared a conflict of pecuniary interest as she volunteers with United Way Northumberland)

**Moved By** Councillor Adam Bureau

THAT menstrual products in municipal buildings be referred to the December 6, 2021, Committee of the Whole meeting for costing.

**Carried**

**6. ADDITIONAL ITEMS FOR 2022 BUDGET CONSIDERATIONS AND CORRESPONDING MOTIONS AS REQUIRED**

**Moved By** Councillor Brian Darling

THAT Council create a tax stabilization reserve for any money left over in the 2021 annual budget to be put forward for use at a later date.

**Carried**

**Moved By** Councillor Emily Chorley

THAT the hiring of one probationary firefighter be deferred to the 2023 Operating Budget in the amount of \$58,747.00.

<b>Members of Council</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor John Henderson		X	
Deputy Mayor Suzanne Séguin	X		
Councillor Nicole Beatty		X	
Councillor Aaron Burchat		X	
Councillor Adam Bureau		X	
Councillor Emily Chorley	X		
Councillor Brian Darling		X	
<b>Results</b>	<b>2</b>	<b>5</b>	<b>0</b>

**Defeated**

**7. CLOSED SESSION**

No Closed Session Matters

**8. 2022 DRAFT BUDGET APPROVAL**

**8.1 2022 Town of Cobourg Operating and Capital Budget Approval Motion.**

**Moved By** Mayor John Henderson

WHEREAS the Committee of the Whole has considered the 2022 Town of Cobourg Operating and Capital Budget recommendations as presented at the Committee of the Whole Budget Meeting held on November 25 and November 26, 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2022 Capital Budget in the amount of \$15,561,973.

AND FURTHER THAT Council approve the 2022 Operating Budget with the Municipal Levy of \$26,352,155 which represents a 6.3% increase over



the 2021 Operating Budget and a 4.1% net increase after allowing for New Assessment Growth of 2.2%.

<b>Members of Council</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor John Henderson	X		
Deputy Mayor Suzanne Séguin		X	
Councillor Nicole Beatty	X		
Councillor Aaron Burchat	X		
Councillor Adam Bureau	X		
Councillor Emily Chorley		X	
Councillor Brian Darling	X		
<b>Results</b>	<b>5</b>	<b>2</b>	<b>0</b>

**Carried**

## **8.2 2022 Environmental Services Operating and Capital Budget Approval Motion**

**Moved By** Mayor John Henderson

WHEREAS the Committee of the Whole has considered the 2022 Town of Cobourg Environmental Services Budget recommendations as presented at the Committee of the Whole Budget Meeting held on November 25 and November 26, 2021;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2022 Operating Budget for Environmental Services for the Town of Cobourg indicating Total Revenue of \$6,514,510 and Total Expenditures of \$4,247,659 resulting in a Net Operating Surplus of \$2,266,851 which will be transferred to the Sewer Rates Reserve; and

FURTHER THAT Council approve the 2022 Capital Budget for Environmental Services for the Town of Cobourg in the amount of \$1,875,00 as outlined on the summary report.

<b>Members of Council</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor John Henderson	X		
Deputy Mayor Suzanne Séguin	X		
Councillor Nicole Beatty	X		
Councillor Aaron Burchat	X		
Councillor Adam Bureau	X		
Councillor Emily Chorley	X		
Councillor Brian Darling	X		
<b>Results</b>	<b>7</b>	<b>0</b>	<b>0</b>

**Carried**

**9. ADJOURNMENT**

**Moved By** Councillor Nicole Beatty

THAT the meeting be adjourned

**Carried**