



The Corporation of The Town of Cobourg
2021 OPERATING AND CAPITAL BUDGET REVIEW MEETING
MINUTES

November 25, 2021, 10:00 a.m.
Electronic Participation

Members Present: Mayor John Henderson
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Laurie Wills, Director of Public Works
Teresa Behan, Deputy Director Community Services
Rob Franklin, Acting Director of Planning and Development Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Krystal Christopher, Deputy Clerk

1. CALL TO ORDER

Chair, Deputy Mayor Seguin/General Government Services Coordinator, called the meeting to order at 10:03 PM.

2. TRADITIONAL LAND ACKNOWLEDGEMENT

Chair, Deputy Mayor Seguin/General Government Services Coordinator, recited the Traditional Land Acknowledgement Statement

3. **DISCLOSURE OF PECUNIARY INTEREST**

Councillor Aaron Burchat declared a conflict on this item. (Councillor Aaron Burchat declared a conflict of pecuniary interest with budget line item 7410550 - Building Maintenance Contracts, Capital Budget Item - Marina Security Gates with Key Code Entry, and Capital Budget Item - Skateboard Park (design phase))

Councillor Nicole Beatty declared a conflict on this item. (Councillor Nicole Beatty declared a conflict of pecuniary interest with the Public Works Operating and Capital Budget Item - ;Blake, Victoria, Burke Street Reconstruction)

4. **MOTION TO SUSPEND THE RULES OF ORDER**

Moved By Councillor Aaron Burchat

THAT Council suspend the Rules of Order under the Procedural By-law to deal with an exemption request of the Itinerant By-law.

(2/3 Majority)

Carried

Moved By Councillor Aaron Burchat

Seconded By Councillor Adam Bureau

THAT Council receive Correspondence from Carrie Fitzgerald be received for information purposes; and

FURTHER THAT Council authorize and grant an exemption under the Itinerant By-law for the Use of the Cobourg Community Centre to host a Craft Sale, with all entry fees being donated to Ed's House as outlined in the Correspondence received by Council.

Carried

5. **BUDGET INTRODUCTION**

Chair, Deputy Mayor Seguin/General Government Services Coordinator provided an overview of the status of the current 2022 Budget Deliberations and explained the meeting process, the order of the Budget Meeting agenda, and the documentation provided to Council and the public as set out in the Agenda Package.

5.1 Motion from the August 24th Regular Council Meeting regarding the 2022 Operating and Capital Budget – Municipal Levy Target.

6. 2022 OPERATING AND CAPITAL BUDGET REVIEW

6.1 Protection Services Operating and Capital Budgets

Cobourg Police Services Budget

Cobourg Police Chief, P. VandeGraaf, Cobourg Police Services Board Chair, D. Pepper, and Roger Ramkisson, Chief Financial Officer, were in attendance to answer questions arising from the 2022 Cobourg Police Service and Police Services Board's Capital and Operating Budgets.

After a question-and-answer period, the Police Chief, Chair of the Board, and the Chief Financial Officer left the meeting at 10:18 A.M.

Moved By Councillor Brian Darling

THAT the Cobourg Police Services Budget be approved as presented

Carried

Cobourg Fire Services Budget

Fire Chief, Mike Vilneff and Deputy Fire Chief, Gene Thompson, were in attendance to answer questions arising from the 2022 Fire Department and Emergency Planning Operating and Capital Budgets.

After a question-and-answer period, the Fire Chief and Deputy Fire Chief left the Meeting at 11:16 A.M.

Building Department and Building Enforcement Services

R. Franklin, Acting Director of Planning and Development, and B. Larmer, Municipal Clerk, were in attendance to answer Protection Services Operating and Capital Budgets for Building Code Enforcement, Property Standards and By-law Enforcement.

Moved By Councillor Aaron Burchat

THAT Council add budget item regarding the Fire Station Facility Capital Improvements, as presented to the 2022 Capital Budget.

Carried

Moved By Councillor Aaron Burchat

THAT the forecast for the Capital Budget Fleet Replacement Report be received for information purposes;

FURTHER THAT the budget sheets reflect the revisions and be made available to the public.

Carried

Moved By Councillor Aaron Burchat

THAT the hiring date of the new Manager of By-Law Enforcement be moved to February 1, 2022; and

FURTHER THAT budget line item 280010 be increased by \$20,683.

| Members of Council | For | Against | Absent |
|-----------------------------|------------|----------------|---------------|
| Mayor John Henderson | X | | |
| Deputy Mayor Suzanne Séguin | | X | |
| Councillor Nicole Beatty | | X | |
| Councillor Aaron Burchat | X | | |
| Councillor Adam Bureau | X | | |
| Councillor Emily Chorley | | X | |
| Councillor Brian Darling | X | | |
| Results | 4 | 3 | 0 |

6.2 Cobourg Public Library Operating Budget - Pages 263-266

6.3 Art Gallery of Northumberland Operating Budget - Pages 243 - 244

Moved By Councillor Nicole Beatty

THAT the 2022 contribution in line item 7640940 - Grants and Transfers to the AGN be reduced to 150k; and

FURTHER THAT council approve the commit of a three-year pledge of 150k for 2022/23/24 to the Art Gallery Northumberland AGN to support the organization strategic goals of achieving financial sustainability

Moved By Councillor Adam Bureau

MOTION TO AMEND

THAT contribution in line item 7640940 - Grants and Transfers to the AGN of \$175,000 be maintained in the 2022 budget, and \$150,000 in 2023, and \$150,000 in 2024

| Members of Council | For | Against | Absent |
|-----------------------------|------------|----------------|---------------|
| Mayor John Henderson | X | | |
| Deputy Mayor Suzanne Séguin | | X | |
| Councillor Nicole Beatty | | X | |
| Councillor Aaron Burchat | | X | |
| Councillor Adam Bureau | X | | |
| Councillor Emily Chorley | | X | |
| Councillor Brian Darling | X | | |
| Results | 3 | 4 | 0 |

Defeated

Moved By Councillor Nicole Beatty

THAT the 2022 contribution in line item 7640940 - Grants and Transfers to the AGN be reduced to 150k; and

FURTHER THAT council approve the commit of a three-year pledge of 150k for 2022, 2023, and 2024 to the Art Gallery Northumberland (AGN) to support the organization strategic goals of achieving financial sustainability.

| Member of Council | For | Against | Absent |
|-----------------------------|------------|----------------|---------------|
| Mayor John Henderson | | X | |
| Deputy Mayor Suzanne Séguin | X | | |
| Councillor Nicole Beatty | X | | |
| Councillor Aaron Burchat | X | | |
| Councillor Adam Bureau | X | | |
| Councillor Emily Chorley | | X | |
| Councillor Brian Darling | | X | |
| Results | 4 | 3 | 0 |

Carried

Called by Deputy Mayor Seguin:

MOTION TO RECESS

THAT Council take a 30-minute lunch break (12:23PM)

Carried

6.4 Municipal Community Grants Application Motions and Discussion

Moved By Councillor Adam Bureau

THAT the Town of Cobourg Municipal Community Grant requested by Big Brothers Big Sisters of \$5000.00 for 2022 be respectfully denied due to lack of sufficient funds.

Amended

Moved By Councillor Nicole Beatty

MOTION TO AMEND

THAT the Town of Cobourg Municipal Community Grant requested by Big Brothers Big Sisters be approved for \$1000 for 2022 budget

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Cobourg Museum Foundation in the amount of \$4000.00 as a cash contribution to be used towards Municipal taxes for 2022 + \$500.00 as a cash contribution to be used towards hiring one student for the summer of 2022 to help as a guide at the museum.

Amended

Moved By Councillor Nicole Beatty

MOTION TO AMEND

THAT \$500 be removed as a cash contribution to the Cobourg Museum Foundation municipal Community Grant Application.

Defeated

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Cobourg Museum Foundation in the amount of \$4000.00 as a cash contribution to be used towards Municipal taxes for 2022 + \$500.00 as a cash contribution to be used towards hiring one student for the summer of 2022 to help as a guide at the museum.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Cobourg Ecology Garden in the amount of \$2000.00 as a cash grant to be used for garden maintenance, structure and equipment maintenance.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to Rose Quest Personal Care Initiative in the amount of \$250 as a cash grant to be used towards the cost of establishing and maintaining a website to increase donations.

Amended

Moved By Councillor Nicole Beatty

MOTION TO AMEND

THAT the Town of Cobourg Municipal Community Grant requested by Rose Quest Personal Care initiative be respectfully denied due to lack of sufficient funds.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg Municipal Community Grant requested by Rose Quest Personal Care initiative be respectfully denied due to lack of sufficient funds.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Northumberland Oral Health Coalition in the amount of \$250 as a cash grant to be used towards purchasing oral hygiene supplies and distributed to economically vulnerable residents and families living in the Town of Cobourg.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to Film Access Northumberland in the amount of \$1,500.00 as a cash grant to be used towards providing co-generational programming at the Eye2Eye International Film Festival on June 3-5, that may include, but is not limited to; the student film's showcase – highlighting the best in local talent, a free public screening/performance, local high school screenings with film makers, and master classes and workshop opportunities with top industry professionals.

Amended

Moved By Councillor Nicole Beatty

MOTION TO AMEND

THAT Council approve \$1000 as a community grant to Film Access Northumberland

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to Film Access Northumberland in the amount of \$1,000.00 as a

cash grant to be used towards providing co-generational programming at the Eye2Eye International Film Festival on June 3-5, that may include, but is not limited to; the student film's showcase – highlighting the best in local talent, a free public screening/performance, local high school screenings with film makers, and master classes and workshop opportunities with top industry professionals.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg Municipal Community Grant requested by PARN Your Community AIDS Resource Network of \$2,000.00 for 2022 be respectfully denied due to lack of sufficient funds.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Victorian Operetta Society (VOS Theatre) of \$1000.00 as a cash grant to be used towards operating costs and rental of storage space for props and costumes. A holiday production is planned for November of 2022.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Northumberland Orchestra Society of \$1,000.00 as an in-kind contribution to be used for rental of the Concert Hall for the season finale gala.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg Municipal Community Grant requested by Horizons of Friendship of \$1,000.00 for 2022 be respectfully denied due to lack of sufficient funds.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg Municipal Community Grant requested by Northumberland Hills Studio Tour of \$1,000.00 for 2022 be respectfully denied due to lack of sufficient funds.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the La Jeunesse Choirs in the amount of \$1000 as a cash grant to be used to subsidize children to attend concerts.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to LES AMIS in the amount of \$1,000.00 as a cash grant to be used towards artistic fees for musical performers participating in the Les AMIS Concerts in Cobourg and a \$500.00 in-kind grant for rental of the Concert Hall.

Amended

Moved By Councillor Nicole Beatty

MOTION TO AMEND

That council deny the \$500 in-kind grant request for the Les Amis Grant Request

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to Les Amis in the amount of \$1,000.00 as a cash grant to be used towards artistic fees for musical performers participating in the Les AMIS Concerts in Cobourg.

Carried

Moved By Councillor Adam Bureau

THAT the Municipal Community Grant request from the Sounds of the Next Generation (SONG) in the amount of \$2500.00 be respectfully denied due to lack of funds for 2022 and with knowledge of the receipt of a grant of \$32,156 for SONG from the Ontario Trillium Foundation.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Cobourg and District Historical Society in the amount of \$1800.00 as an in-kind contribution to be used towards the cost of 7 room rentals for the Concert Hall. Due to a lack of funds, the request for security costs of \$527.94 is respectfully denied.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Victoria Hall Volunteers in the amount of \$4,788.00 as an in-kind contribution to be used towards property and facilities, materials and resources within Victoria Hall. These funds will be used to present “A Hall So Grand – A Celebration of Victoria Hall in Words, Images and Song” on May 14, 2022. The second event will be “Cobourg – Now and Then” by Rob Mikel on October 26, 2022.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to OSGA 55+ Senior Games in the amount of \$250 as a cash grant to be used towards the cost associated with holding District 12 Senior Games events.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Cobourg Lawn Bowling Club in the amount of \$5,500.00 as

an in-kind grant to be used towards the cost of 40 parking passes from Victoria Weekend to Thanksgiving Weekend exclusively for CLBC members.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Cobourg Highland Games Society of \$500 as a cash grant towards the cost of renting a stage and \$306 as an in-kind contribution to be used towards two park bleachers and 50 parking spots during the 2022 Cobourg Highland Games.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Community Care Northumberland of \$1000.00 as a cash grant to be used towards Accessible Transportation service for seniors and residents of Cobourg with disabilities.

Amended

Moved By Councillor Nicole Beatty

MOTION TO AMEND

THAT an increase of \$500 be granted to Community Care Northumberland for their Municipal Community Grant Request

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Community Care Northumberland of \$1500.00 as a cash grant to be used towards Accessible Transportation service for seniors and residents of Cobourg with disabilities.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to Northumberland 89.7 in the amount of \$800.00 as an in-kind grant to be used towards 8 rentals of the band shell in Victoria Park for the 2022 Summer Music Series.

Carried

Moved By Councillor Adam Bureau

THAT the Town of Cobourg 2022 Budget include a Municipal Community Grant to the Northumberland New Ventures Band of \$500.00 as an in-kind contribution to be used for rental of the Concert Hall for one concert.

Carried

6.5 All other Operating Budgets Review

Moved By Mayor John Henderson

THAT \$2,500 be removed from Account 1000330 Receptions (25 yr Reception) and Misc. \$2,000 for a total of \$4,500.

THEREFORE the new total will be \$7,000 allocation from 2022, 2023, and 2024.

Carried

Moved By Councillor Emily Chorley

THAT the hiring of the proposed new position, Manager of the Office of the CAO, be deferred to the 2023 Budget deliberation, with a total 2022 Budget Reduction of \$62,167.00.

| Members of Council | For | Against | Absent |
|-----------------------------|------------|----------------|---------------|
| Mayor John Henderson | X | | |
| Deputy Mayor Suzanne Séguin | X | | |
| Councillor Nicole Beatty | X | | |
| Councillor Aaron Burchat | X | | |

| | | | |
|--------------------------|----------|----------|----------|
| Councillor Adam Bureau | X | | |
| Councillor Emily Chorley | X | | |
| Councillor Brian Darling | X | | |
| Results | 7 | 0 | 0 |

Moved By Councillor Emily Chorley

THAT budget line item 1100150 - Office Supplies, in General Government;
i) Administration CAO - Supplies be reduced by \$2,000 and budget line item 1100260 - Training Courses - be reduced by \$1,500 in the 2022 be removed from the 2022 Operating Budget pg.16.

Carried

Moved By Councillor Nicole Beatty

THAT the start date of the Accessibility/EDI Coordinator be March 1, 2022 with an additional \$25,741 in salary and \$7,722 for a total of 33,463 be added to the 2022 budget

| Members of Council | For | Against | Absent |
|-----------------------------|------------|----------------|---------------|
| Mayor John Henderson | X | | |
| Deputy Mayor Suzanne Séguin | | X | |
| Councillor Nicole Beatty | X | | |
| Councillor Aaron Burchat | X | | |
| Councillor Adam Bureau | X | | |
| Councillor Emily Chorley | X | | |
| Councillor Brian Darling | X | | |
| Results | 6 | 1 | 0 |

Moved By Councillor Brian Darling

THAT \$20,000 be taken from HOLDCO Reserve Account to go towards Management Team Training 1900399 in the 2022 Personnel Budget.

Carried

Moved By Councillor Brian Darling

MOTION TO RECESS

THAT Council take a 10 minute recess (3:33 pm)

Carried

6.6 Capital Projects Summary and Long-Term Debt Summary - Pages 304 - 317

6.7 All other Capital Budgets Review

Moved By Councillor Brian Darling

THAT the hiring of the Manager of Infrastructure Planning be moved to April 1, 2021, for a total of \$29,367 to be added to the 2022 budget

| Members of Council | For | Against | Absent |
|-----------------------------|------------|----------------|---------------|
| Mayor John Henderson | X | | |
| Deputy Mayor Suzanne Séguin | | X | |
| Councillor Nicole Beatty | X | | |
| Councillor Aaron Burchat | X | | |
| Councillor Adam Bureau | X | | |
| Councillor Emily Chorley | X | | |
| Councillor Brian Darling | X | | |
| Results | 6 | 1 | 0 |

Moved By Councillor Brian Darling

THAT the recoveries for the Engineering Administration (line item 87073) be increased by \$30,000 in the 2022 Operating budget

Carried

Moved By Councillor Emily Chorley

THAT the Capital Project - Board Walk Replacement, be reduced to \$750,000.00 from 1,000,000.00 in 2022 that is scheduled to be debentured, and \$60,000 from Federal Gas Tax as approved in the prior years budget.

Carried

Moved By Councillor Brian Darling

THAT the Capital Project - Albert Street Widening, be increased to \$325,000.00, with \$320,000 from Debentures and \$5,000 from Servicing Cost Recovery.

Carried

Moved By Councillor Brian Darling

THAT the \$27,000 from Capital Project - Tannery Lands Environmental Monitoring, be removed from the levy and to be funded by the Northam Reserve.

Carried

Moved By Councillor Brian Darling

THAT the Public Works Capital Budget item - Traffic Signal Intersection Upgrades - be increased by \$10,000, from \$65,000 to \$75,000 with the amount to be taken from the Federal Gas Tax Fund.

Carried

Moved By Councillor Brian Darling

THAT the Public Works Capital Budget Item - Replace Brush Chipper, be referred to the 2023 Budget.

Carried

7. ENVIRONMENTAL SERVICES OPERATING AND CAPITAL BUDGETS

Moved By Councillor Brian Darling

THAT the 2022 Operating Budget for Environmental Services be accepted, as presented.

Carried

Moved By Councillor Brian Darling

THAT the 2022 Capital Budget for Environmental Services be accepted, as presented.

Carried

10. ADJOURNMENT

Moved By Councillor Brian Darling

THAT the meeting be adjourned until November 26, 2021, to resume at 10 AM (6:13 PM)

Carried