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THE CORPORATION OF THE TOWN OF COBOURG

**BY-LAW NUMBER 008-2018**

**A BY-LAW TO AMEND BY-LAW NO. 008-2016 A BY-LAW TO DEFINE THE COMPOSITION AND TERMS OF REFERENCE FOR ADVISORY COMMITTEES, LOCAL BOARDS AND INTERNAL WORKING GROUPS ESTABLISHED BY AND/OR INVOLVING THE CORPORATION OF THE TOWN OF COBOURG TO INCLUDE THE COUNCIL REMUNERATION AD HOC COMMITTEE TERMS OF REFERENCE**

**WHEREAS** By-law No. 008-2016 being a By-law to establish rules of order and procedures to govern the proceedings of Council, and is referred to as the 'Council Procedural By-law', establishes the rules and procedures under which Council and Committees of Council are to function; and

**AND WHEREAS** the Municipal Council of the Town of Cobourg adopted the "Advisory Committee and Local Board Policy and Procedure" to provide advice to the Cobourg Municipal Council on all matters relating to events, requests, submissions and plans for their respective committees;

**AND WHEREAS** the Advisory Committee and Local Board Policy approved by Council in 2016 states that all committees and boards are to review their respective Terms of Reference every two years and all recommendations for amendments must be approved by Council. Council approval must be sought for any committee/board activity not provided by the Terms of Reference;

**AND WHEREAS** the Municipal Council of the Town of Cobourg established advisory committees comprised of both members of Council and members of the general public;

**NOW THEREFORE** the Municipal Council of the Town of Cobourg enacts as follows:

1. THAT Schedule "C"-5 – be added to By-law No. 008-2016 to amend the Advisory Committee Terms of Reference with the addition of the Council Remuneration Ad Hoc Committee.
2. This by-law shall take effect upon the date of passing.

By-law read and passed in Open Council this 5th day of February, 2018.

2. Complete and present a Comparable Council Remuneration Report with recommendations for consideration at the April 30th 2018 Regular Council Meeting; and
3. If necessary, provide amends to the Council Remuneration By-law to be approved by Council to take affect December 1, 2018 for the 2018-2022 Council Term and upon completion of its mandate the Council Remuneration Committee shall be disbanded; and
4. Review the current remuneration provided to Cobourg Police Service Board Members be reviewed by the Council Remuneration Ad Hoc Committee and any input or recommendations by the committee should be reported to Council for decision.

#### Administration

All meetings shall be conducted in accordance with the Town of Cobourg Advisory Committee and Local Board Policy and Procedures and the Town of Cobourg By-law No. 079-2017 being a by-law to Establish Rules of Order and Procedures to Govern the Proceedings of the Municipal Council of the Town of Cobourg.

#### Staff Resources

Secretary: Secretarial Services provided by Town of Cobourg Legislative Services Department  
Municipal Clerk of the Town of Cobourg  
Human Resources Representative when necessary.