



The Corporation of The Town of Cobourg
Heritage Advisory Committee
MINUTES

November 3, 2021, 4:00 p.m.
Electronic Participation

Members Present: Councillor Nicole Beatty
Graham Andrews, Chair
Ken Bagshaw, Vice-Chair
Felicity Pope
Robyn Mumford
Bryon McMillan

Members Absent: Loren Turner

Staff Present: Adriane Miller, Committee Secretary
Rob Franklin, Acting Director of Planning and Development
Services

Staff Absent: Dave Johnson, Heritage Planner

1. CALL TO ORDER

The Chair called the meeting to order at 4:04PM

2. TRADITIONAL LAND ACKNOWLEDGEMENT

3. APPROVAL/ADDITIONS TO THE AGENDA

Moved by Ken Bagshaw, Vice-Chair

THAT the agenda dated November 3, 2021, be approved as amended

Carried

4. DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest made by Committee Members.

5. ADOPTION OF MINUTES

A Committee meeting was held on September 1, 2021. No formal minutes are available. members in attendance were G. Andrews, K. Bagshaw, L. Turner, B. McMilan and R. Mumford

Heritage Permit application HP-2021-028 for the proposed demolition of 277 College Street was discussed. The following attached Motion was carried

Permit number HP-2021-012 216 King Street West was discussed providing members with clarification on the work taking place by applicant Adrian Pepper. No changes were made to the permit application.

Moved by Felicity Pope

Minutes dated August 11, 2021 to be adopted as presented.

Carried

6. DELEGATIONS/PRESENTATIONS

No delegations/presentations

7. COMMUNICATIONS/CORRESPONDENCE

2022 Membership renewal for Community Heritage Ontario

Notice of Hearing Committee of Adjustment - Minor Variance Application for 308 Henry Street. To be discussed under new business.

8. HERITAGE PERMIT APPLICATIONS

8.1 36 King Street West HP-2021-033

Moved by Ken Bagshaw, Vice-Chair

THAT Heritage and Planning staff has reviewed the proposed roof replacement at 36 King Street West and has concluded that the proposal to replace the existing asphalt roof with a metal roof would be compatible alteration to the heritage structure and would conform to the Commercial Core Heritage Conservation District Plan;

FURTHER THAT Heritage Permit Application HP-2021-033, submitted by Michael Luu – be approved to permit a roof replacement at 36 King Street West, subject to the finalization of details by Heritage and Planning staff.

Carried

8.2 259 Division Street HP-2021-0034

Moved by Ken Bagshaw, Vice-Chair

THAT Planning and Heritage staff has reviewed the proposed alterations at 259 Division Street and has determined that the proposal would constitute a compatible, incremental alteration to the existing facade of this 1980's-era building and would conform to the provisions of the Commercial Core Heritage Conservation District

FURTHER THAT, Heritage Permit Application HP-2021-034 as submitted by Genedco Property Management on behalf of King William Investment Holdings Inc. to permit various alterations to the existing residential building at 259 Division Street be approved, subject to the finalization of details with Planning and Heritage Staff.

Carried

9. NEW BUSINESS

9.1 7949 County Rd 2 - Addition to Registry

Moved by Bryon McMillan

THAT the Cobourg Heritage Advisory Committee supports the addition of the James Cunningham House to the Cobourg Heritage Registry list, municipally known as 7949 County Road 2.

Carried

9.2 308 Henry Street

Committee of Adjustment Application A-10-21

Moved by Ken Bagshaw, Vice-Chair

THAT the Heritage Committee does not find any heritage implications with the proposal for 308 Henry Street;

FURTHER THAT the Heritage Committee does not object to the application going forward to the Committee of Adjustment Hearing

Carried

10. UNFINISHED BUSINESS

10.1 93 Albert Street

Moved by Councillor Nicole Beatty

THAT the Heritage Committee defer the 93 Albert Street file to the next Cobourg Heritage Advisory Committee (November 24, 2021) until all documents can be reviewed by members **Carried**

10.2 Heritage Permit By-Law

The Municipal Clerk /Manager of Legislative Services, provided an overview of the previous Heritage By-laws through LACAC dating back to 1978. Changed to the Municipal Heritage Committee in 2006 and then changed again in 2009 to what we are know today as the Cobourg Heritage Advisory Committee, still referencing the Ontario Heritage Act with no terms of references during this time.

The current Terms of Reference Council Passed in 2018 which the Committee operates under now is #097-2019

Staff to provide a copy to Committee Members as reference

Moved by Ken Bagshaw, Vice-Chair

THAT the Heritage Permit by-law review agenda item be moved to the next Cobourg Heritage Advisory Committee meeting

Carried

10.3 Sidbrook- 411 King Street East

Municipal Clerk/Manager of Legislative Services to look into providing additional information to Committee Members in a closed session meeting in December 2021

11. STAFF APPROVAL SUMMARY LISTS

Received as information

12. ADJOURNMENT

The meeting adjourned at 6:00PM

13. NEXT MEETING

Wednesday November 24, 2021 at 4:00PM (back-up meeting)