



Unfinished Business Listing Council Motions/Staff Direction

● Draft
● On Track
● Behind
● Overdue
● Complete

| Meeting Date / Item | Department | Motion / Details | Current Status |
|---|--|---|----------------|
| Meeting 2019-01-28 | | | |
| Motion - Social Planning and/or Community Development Advisory Committee. | Legislative Services/ Planning & Development | <p>FURTHER THAT Council direct the Municipal Clerk to research the framework and terms of reference of a social planning and/or community development advisory committee with input from the Town’s Planning Division to determine how affordable housing and other community health priorities fits within a municipality’s strategic plan. The research will be due back to Council no later than June 2019.</p> <p>Staff are currently working through several agreements and information with the County of Northumberland on two (2) Affordable Housing projects. These are the first projects, along with the Affordable Housing CIP directly related to this topic. Since the motion was passed, information is being gathered to best respond to the direction of Council in collaboration with the Social Housing authority being the Upper-Tier Level of Government.</p> <p><i>Staff will be inquiring to work with Northumberland Affordable Housing Committee to have a Municipal Council representative to sit on the Committee as a liaison similar to the Transition House Resolution in 2020.</i></p> | N/A |
| Meeting 2021-12-13 | | | |
| Motion – Future Cannabis Store Locations in Cobourg | Legislative Services | <p>THAT Council receive the correspondence for information purposes;</p> <p>FURTHER THAT council direct staff to prepare an information report to explore options for Council to inform the public on the placement of future Cannabis stores in Cobourg;</p> <p>AND FURHTER THAT staff provide the information report to Council and the public by April 19, 2022</p> | April 2022 |



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| Meeting 2019-12-02 | | | |
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| Motion - Emergency Shelters Downtown Cobourg | County of Northumberland and CPSB | <p>THAT Council discuss the delegation with Northumberland County; and</p> <p>FURTHER THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and</p> <p>FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and</p> <p>FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low barrier housing in the Cobourg area; and</p> <p>FURTHER THAT Council request that all information is returned to Council by February 18, 2020</p> <p><i>The Town of Cobourg received a report from the Police Services Board Secretary in March 2020. This report was tracked down, and unfortunately was missed as a result of the Pandemic and some Staff changes. The correspondence will be added to the March 15, 2021, Regular Council Meeting under correspondence.</i></p> | March 2021 |
| Meeting 2020-11-19 | | | |
| Motion – Affordable Housing CIP | Planning and Development Service | <p>FURTHER THAT Council prioritize and expedite approvals for development projects that increase the supply of purpose-built rental housing, smaller unit sizes, secondary units, and mixed-ratio builds, and support of transitional housing initiatives as part of the CIP's 2021 intake; and</p> <p>FURTHER THAT Council direct staff to put together an inventory of potential municipal-owned surplus lands, buildings and/or facilities by March 22, 2021, for it to consider as potential support for Section 3.8.8 Donation or Sale of Surplus Lands of the Affordable and Rental Housing Community Improvement Plan;</p> | April 2022 |



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| | | <p>and</p> <p>FURTHER THAT Council direct staff to work with the Northumberland Affordable Housing Committee and other organizations where applicable to investigate partnership opportunities for implementing programs that are created through the Affordable and Rental Housing Community Improvement Plan.</p> <p><i>Staff reported back to Council on April 19, 2021. An internal ad-hoc working group is created review of municipally owned properties for the purpose of potentially disposing of and/or using such lands to facilitate the creation of affordable housing. The ad-hoc working group will provide a recommended shortlist and implementation plan to Council by September 13, 2021</i></p> <p><i>At the November 15th C of W, council passed a motion to Council directing staff to develop and implement a comprehensive community consultation and engagement plan with respect to the short-listed inventory of municipally-owned properties identified in the Staff Report for the purpose of potentially disposing of portions of the lands and/or using such lands to facilitate the creation of affordable housing in the community with information to come back to Council the end of April 2022</i></p> | |
| Meeting 2021-12-13 | | | |
| | Public Works | <p>WHEREAS at the Committee of the Whole Meeting on December 6, 2021, Council considered a Memo form the Director of Public Works regarding the Transit Fare Increase Proposal;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to implement the proposed transit fare increases effective January 1, 2022;</p> <p>AND FURTHER THAT Council direct staff to research options for children ages 5-12 to access Cobourg Transit free or charge with a report coming back to Council at Committee of the Whole on February 14, 2022</p> | February 2022 |



Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2019-12-02 | | | |
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| Motion - Private Transportation Regulating By-law | Legislative Services | <p>THAT Council authorize Staff to incorporate regulations through by- law to regulate ‘Transportation Network Companies’ that provide an alternative transportation service within the Town of Cobourg in order to be prepared when this industry arrives in the Town of Cobourg; and</p> <p>FURTHER THAT Council approve the staff recommendations to modernize the Taxicab Regulations that are outlined in the staff report and authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to incorporate the changes into a new ‘Private Transportation Regulating Bylaw’; and</p> <p>FURTHER THAT Council direct Staff to develop and present detailed options to Council regarding regulations to help support the introduction of Accessible Taxicabs in the Town of Cobourg and direct Staff to invite and engage new and existing businesses to operate Accessible Taxis in the Town of Cobourg;</p> <p><i>Municipal Staff have been working towards the creation of the modernized Private Transportation By-law since the passing of the resolution, in conjunction with the Taxicab Businesses. The intent of this By-law is to provide better protection of our Taxicab Businesses in the wake of the Private Transportation Companies, being Uber and Lyft operating in the Town of Cobourg.</i></p> <p><i>This By-law has been placed on hold during the COVID-19 Pandemic. The Town would like to consult with Taxicab Companies and the public and our Taxi Industry, but the industry has been hit with large obstacles since the pandemic has begun. There was an amendment in 2020 that allowed the Taxi Fares to be modernized with a running time which has resulted in a benefit to the companies until the larger review can be conducted. Staff is hoping to have this By-law completed in 2021.</i></p> <p><i>Since the passing of the Council resolution and prior to the Global Pandemic, there were three taxi companies that approached the Town to provide 24-hour Accessible Taxis. Since the pandemic took hold, the Town has not heard from these companies since the first contact was</i></p> | Regular Council Meeting |



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| | | <p><i>made last year. Staff is working with the Accessible Advisory Committee and the Accessible Coordinator to look into innovative solutions for the interest of private transportation companies to come back to the Town to help our accessible community to have more active transportation modes.</i></p> | |
| Meeting 2020-01-06 | | | |
| <p>Motion – Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</p> | Legislative Services | <p>Judy Sherwin, Cobourg Resident, regarding parking meters, violations and fines in the Town of Cobourg.</p> <p>THAT Council refer the delegation to Staff for a report back to Council or the feasibility of the suggestions provided in the delegation.</p> <p><i>Staff have spoken with the resident regarding the parking rules in the Town of Cobourg under the Provincial Offences Act Part II, also the Parking Ticket Review Policy was sent for future reference. Staff will provide Council with a report in April 2021, if still considered a priority.</i></p> | <p>April 2021</p> |
| Meeting 2021-06-21 | | | |
| <p>Motion – Electric Vehicle Charging Stations</p> | Public Works | <p>THAT Council receive the recommendation from the Sustainability and Climate Emergency Advisory Committee regarding the installation of Electric Vehicle Charging Stations</p> <p>FURTHER THAT the matter be referred to Staff for a report</p> <p><i>The Town entered into an MOU for the installation of 8 EV Chargers September 2019. The Director of Public Works will provide a report to Council regarding the feasibility and public interest for the installation of chargers.</i></p> <p><i>Report was brought to the Committee of the Whole meeting on July 19, 2021, by the Director of Public Works providing further information. The matter will be considered during the 2022 budget deliberations.</i></p> | <p>Fall/Winter 2021</p> |



Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2021-06-28 | | | |
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| <p>Motion –</p> <p>AirBnB regulations and enforcement</p> <p><i>Short-Term Rental Accommodations (STRA)</i></p> | <p>Legislative Services / Planning Staff</p> | <p>THAT Council receive the correspondence from Anne-Marie Jackson for information purposes; and</p> <p>FURTHER THAT Council refer the matter of AirBnB regulations and enforcement to Planning staff to consider as part of the Comprehensive Zoning By-Law Review process; and</p> <p>FURTHER THAT Council receive a Staff Report on AirBnB’s and the potential of the creation of a licensing By-law for the regulation of Air BnB’s in the Town of Cobourg at the November 15 Committee of the Whole Meeting.</p> <p>The following resolution was adopted following a report that was brought to Council:</p> <p><i>WHEREAS at the Committee of the Whole Meeting on October 25, 2021, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Short-Term Rental Accommodations (STRA) Information Report;</i></p> <p><i>NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to report back to Municipal Council with the development of a licensing system to regulate Short-Term Rental Accommodations in the Town of Cobourg to be brought to Council for consideration; and</i></p> <p><i>FURTHER THAT the Town’s Zoning By-law be amended with provisions for Short Term Rental Accommodations; and</i></p> <p><i>FURTHER THAT Council direct Staff to engage the community and residents with a Short-Term Accommodation Survey to be posted on the Town’s Engage Cobourg Website to receive community engagement and feedback on STRAs; and</i></p> <p><i>FURTHER THAT Council direct Staff to schedule a Public Meeting to receive comments from members of the public and those currently operating Short Term Rental Accommodations to receive comments on the proposed regulations and the Draft</i></p> | <p>N/A</p> |



Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2021-11-01 | | | |
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| Motion – Municipal Accommodation Tax | Corporate Services | <p>WHEREAS at the Committee of the Whole Meeting on October 25, 2021, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Short-Term Rental Accommodations (STRA) Information Report;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council direct staff to include an analysis of the implementation of a Municipal Accommodation Tax as part of its report and analysis back to Council.</p> | N/A |
| Meeting 2021-09-14 | | | |
| Motion – Anti – Idling By-law | Legislative Services | <p>THAT Council receive the recommendation from the Transportation Advisory Committee for information purposes; and</p> <p>FURTHER THAT Council direct staff to develop an Anti-Idling By-law and education plan with the draft by-law presented to Council by March 1, 2022</p> | March 2022 |
| Meeting 2021-11-01 | | | |
| Motion -Habitat for Humanity Northumberland's for the request of the donation of land | Planning and Development | <p>WHEREAS at the Committee of the Whole Meeting on October 25, 2021, Council considered a delegation by Habitat for Humanity Northumberland's for the request of the donation of land;</p> <p>NOW THEREFORE BE IT RESOLVED THAT the request be referred to Planning and Development staff for investigation after the Municipal Land Inventory Review report and recommendations have been received by Council; and</p> <p>FURTHER THAT staff provide a report back to Council on an assessment of the requested lot by December 6, 2021</p> | December 2021 |



Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2021-10-12 | | | |
|--|--------------------------|--|----------------------|
| Motion - Zero Emission Vehicle Ad Hoc Committee Terms of Reference | Legislative Services | <p>WHEREAS at the Committee of the Whole Meeting on October 4, 2021, Council considered a Memo from the Recording Secretary, Transportation Advisory Committee, regarding the creation of a Zero Emission Vehicle Ad Hoc Committee;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council authorize the creation of a Zero Emission Vehicle Sub Committee, with the draft Terms of Reference being presented to Council by Dec 6, 2021.</p> | December 2021 |
| Meeting 2021-10-12 | | | |
| Motion - Accessibility issues on the Northumberland Mall Property | Planning and Development | <p>THAT the delegation from Cheryl Blodgett, Cobourg Resident, regarding Accessibility issues on the Northumberland Mall Property, be receive for information purposes; and</p> <p>FURTHER THAT planning staff follow up with the landowners to see whether there was to be a connection point on the Northumberland Mall Property and to have further discussions with the new plan as indicated by the Acting Director of Planning and Development Services; and</p> <p>FURTHER THAT Council be updated on the outcome of those discussions</p> | N/A |
| Meeting 2021-10-12 | | | |
| Motion - Volunteer Recognition Policy | Legislative Services | <p>THAT the delegation from Gord Ley, Chair COVID-19 Vaccination Clinic Volunteers, regarding the COVID-19 Volunteer Recognition Display at the Cobourg Community Centre, be received for information purposes; and</p> <p>FURTHER THAT Council direct staff to draft a Volunteer Recognition Policy for Council consideration; and</p> <p>FUTHER THAT the proposed Walk of Fame Volunteer Recognition display be directed to staff for a report in consultation with the Parks and Recreation Advisory Committee</p> | N/A |



Unfinished Business Listing Council Motions/Staff Direction

| Meeting 2022-01-03 | | | |
|---|--------------------|--|----------------|
| Motion – Development Charges Addendum Process | Corporate Services | <p>WHEREAS the Committee of the Whole has considered a memo from the Treasurer/Director of Corporate Services, regarding the Development Charges Background Study as well as the Development Charges By-Law for the Town of Cobourg;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council adopt the Development Charges Background Study dated November 5, 2021 along with Addendum dated November 23, 2021 and Addendum #2 dated December 15, 2021 as prepared by Watson & Associates Economists Ltd; and</p> <p>FURTHER THAT Council direct staff to continue to work with the development community in order to update all information required to ensure that the current Development Charge calculation is accurate and complete, and</p> <p>FURTHER THAT Council direct staff to incorporate any additional or revised information by way of a formal Development Charges addendum process with a deadline of having an updated Development Charges Background Study and By-Law complete by September 30, 2022, at the latest.</p> | September 2022 |