



**The Corporation of The Town of Cobourg
Transportation Advisory Committee
MINUTES**

**November 25, 2021, 9:00 a.m.
Electronic Participation**

Members Present: Randall Ross
 Bruce Bellaire
 Harry Meester
 Randy Curtis, Chair
 William Glover
 Councillor Brian Darling
 Mark Mills

Staff Present: Terry Hoekstra, Manager of Engineering and Capital Projects
 Renee Champagne, Engineering and Public Transit
 Administrator Committee Secretary

Staff Absent: Laurie Wills, Director of Public Works Staff
 Jerry Ford, Accessibility Committee Liaison

1. CALL TO ORDER

Chair Randy Curtis called the Meeting to Order at 9:03 A.M.

2. TRADITIONAL LAND ACKNOWLEDGEMENT

The Chair recited the Traditional Land Acknowledgement.

3. APPROVAL/ADDITIONS TO THE AGENDA

Moved by Harry Meester

THAT the Agenda dated November 25, 2021 be approved as amended.
Delegation added under item 6, Ted Williams regarding the Parking Rate
Proposal Increase.

Carried

4. DECLARATIONS OF INTEREST BY MEMBERS

There were no Declarations of Interest Declared by Committee Members.

5. ADOPTION OF MINUTES

Moved by William Glover

THAT the minutes dated October 28, 2021 be adopted as presented.

Carried

6. DELEGATIONS/PRESENTATIONS

6.1 Ted Williams, Parking Rate Increase Proposal

Mr. Williams provided a presentation to the Committee regarding a staff report from Laurie Wills, Director of Public Works regarding a Parking Rate Increase Proposal. Committee members asked questions of clarity and the Chair provided points of clarity of questions to the Committee from the presentation. The Committee thanked Mr. Williams for his presentation and interest in this matter.

7. COMMUNICATIONS/CORRESPONDENCE

7.1 Parking Rate Increase Proposal

TAC reviewed the Parking Increase Proposal and have the following comments for Council's consideration:

- **Waterfront** – TAC is recommending that Council/staff consider a one (1) year pilot for both resident and visitor parking passes and to review the outcome of the pilot year before full implementation.
- **Waterfront** - TAC recommends that the Waterfront hourly meter rate be the maximum of \$5.00 per hour.
- **Waterfront** - Lake St not covered, identifying that consideration be made for additional no parking signage so that visitors are not parking on Lake St.

- **Waterfront** – Discussion regarding Boat Ramp daily fees took place; TAC is recommending that the Parks & Recreation Committee review daily rates for boat launch/parking pass fee.
- **Downtown** – TAC agrees with the staff report regarding tiered parking recommendations for downtown lots with regards to rates for premium and secondary lots. Parking for trucks and trailers should be in addition to the launch fees/seasonal/daily boat with regards to regular parking rates daily and season.
- **Downtown** – TAC suggests 2022 rate be \$1.50/hour instead of \$1.25. Overall, the consensus and rationale by Committee members was that hourly rates should be on par with transit rates to promote utilizing active transportation alternatives.

8. REPORTS

8.1 Public Works Update - Terry Hoekstra

The Manager of Engineering and Capital Projects reported wrapping up 2021 projects, looking at 2022. Public Information Center held for infrastructure improvements for Burke, Blake and Victoria St, few comments have been received. Terry to touch base with CN Rail regarding Kerr St extension.

8.2 Transit & Parking Update - Renee Champagne

Renee reported that Communications have been issued out via social media and the Town's website with regards to some helpful information for riders when using the On Demand service which include: What does On Demand mean? On Demand is a shared ride public transit service without a fixed schedule or route. It is very important to note that On Demand does not mean immediate service, riders may be presented with a few trip options to pick from and depending on the time of day (peak times) there may be a wait time. Peak Service times are noted to be Monday to Friday 10am to 4pm, riders are encouraged to book in advance of their trip and can book up to 1 week in advance of their trip. No cell phone, no problem, riders can book a ride using a landline/home phone. Arrive Before Time, when booking a trip, it is really important for riders to pay attention to the 'Arrive Before Time' which appears in red when booking in the app; this time indicates when you will be arriving at your destination. Hopefully this information can help riders in booking trips in the future.

The Town/PWT and RideCo will be meeting in the new year to discuss KPI's from the pilot from June to December a report will be forthcoming to Council in the new year before the end of the pilot in April 2022.

Metrolinx BEB Road Map update provided to members, the RQQ has been released looking at mid-January for closing, an extension to contractors may be granted. Infrastructure Canada has confirmed that the BEB Roadmap participation fee will be an eligible expense under ZETF planning stream; Cobourg will be applying.

8.3 Coordinator Report - Councillor Darling

Deferred

9. NEW BUSINESS

9.1 Zero Emission Vehicle Sub-Committee

The Committee reviewed and discussed the draft Terms of Reference, noting that Harry Meester will also form part of the sub-committee. Renee will distribute to the Clerks Department.

10. UNFINISHED BUSINESS

10.1 Work Plan Review & Update

The Committee reviewed and discussed outstanding items on the work plan; Bike Path barriers will be combined with bike cycling standards. A delegation will be made by TAC members in the new year to present a up to date work plan for Council's review.

11. ADJOURNMENT

The Chair adjourned the meeting at 10:55 a.m.

Municipal Clerk B. Larmer

Mayor J. Henderson