



**The Corporation of The Town of Cobourg**  
**Heritage Advisory Committee**  
**MINUTES**

**November 12, 2020, 4:30 p.m.**  
**Electronic Participation**

Members Present: Councillor Nicole Beatty  
Ken Bagshaw, Vice-Chair  
Loren Turner  
Felicity Pope  
Catherine Richards

Members Absent: Graham Andrews, Chair  
Rob Franklin, Manager of Planning Services

Staff Present: Dave Johnson, Heritage Planner  
Adriane Miller, Committee Secretary

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**1. CALL TO ORDER**

Councillor N. Beatty called the meeting to order at 4:33PM

**2. APPROVAL/ADDITIONS TO THE AGENDA**

THAT the Agenda dated November 12, 2020 be approved as amended

Moved by Member L.Turner

**CARRIED**

**3. DECLARATIONS OF INTEREST BY MEMBERS**

There were no declarations of interest stated by Committee Members.

**4. ADOPTION OF MINUTES**

THAT the minutes dated November 04, 2020 be adopted as amended

Moved by member F.Pope - **CARRIED**

**5. DELEGATIONS/PRESENTATIONS**

No delegations/presentations

**6. COMMUNICATIONS/CORRESPONDENCE**

No correspondence received

**7. HERITAGE PERMIT APPLICATIONS**

**7.1 Certo Building - Permit Application**

**WHEREAS**, Heritage and Planning staff has reviewed the proposed building improvements consisting of roof replacement, building stabilization and masonry restoration/rehabilitation work, including all pillars and bond system, for Building “C” (Certo Building) at 520 William Street, and has concluded that the proposed work would generally conform to established Heritage Guidelines and best practices, is consistent with the heritage designation for the subject property and is conducive to retaining an important industrial heritage asset in the community; and,

**THEREFORE**, it is recommended that Heritage Permit Application HP-2020-031, submitted by Keith Colterman of Historic Carpentry Inc. on behalf of FV Pharma, for the proposed roof replacement, building stabilization and masonry restoration of Building “C” (Certo building) as specified in the engineered design drawings in Appendix “A” be approved and implemented subject to the finalization of details by Building and Heritage staff.

Moved by Member N.Beatty - **CARRIED**

**8. UNFINISHED BUSINESS**

Items in unfinished business to be discussed at the next scheduled committee meeting on Wednesday November 25th

**8.1 CHIA Terms of Reference Review**

**8.2 Heritage District Mail Out**

**8.3 Vacant Committee Positions**

**8.4 22 Queen Street Historical Report**

**8.5 144 King Street Tour**

**9. NEW BUSINESS**

No new business conducted

**10. ADJOURNMENT**

Meeting adjourned at 5:08PM

**11. NEXT MEETING**

Wednesday November 25, 2020