

ART GALLERY OF NORTHUMBERLAND

Meeting of the Board of Directors Thursday, January 27, 2022
via Video Conference at 7:00 p.m.

Engaging People with Art!

Executive Committee:

Michael Maynard, President and Chair; Astrid Richardsen, Vice-President; Frank Godfrey, Treasurer; Sarah Jacob, Secretary

Directors: Dimitri Papatheodorou; Ken Bagshaw; Ken Solilo; Cynthia Reyes

Staff: Olinda Casimiro, Executive Director

Regrets: Sheila Drew; Jodi Ware-Simpson

1. Welcome

The Board Meeting was called to order by the President.

The President mentioned a video that he watched by Charity Village and would like to discuss this further at the next social.

2. Adoption of the Agenda.

Moved by Ken Bagshaw and seconded by Dimitri Papatheodorou.

Carried

3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

4. Approval of Minutes, December 16, 2021

Moved by Ken Bagshaw THAT approval of the agenda be deferred until the meeting on February 24, 2022 to allow time for changes to be made.

Seconded by Cynthia Reyes.

Carried

5. Treasurer's Report - Frank Godfrey

Total Income 122% of budget

Total Expense 105% of budget

Total Income for the Year \$51,736

The December statement was received for information purposes, subject to 2021 financial audited statements.

6. Executive Director's Report - Olinda Casimiro

Olinda Casimiro referenced her report which is posted on the Board portal.

The Art Gallery closed on January 4, 2022 and staff have been working from home.

Staff are required to wear K95 or N95 masks and they are recommended for guests.

MOU and Lease Agreement were approved on November 21, 2021. Received the final signed documents today. They will be added to the portal.

Mural software was introduced to staff: Visual Collaboration.

It will help staff work better together, solve problems together, and ensure everyone has a voice.

HR – Avery Geboers will conclude her contract on January 31, 2022. Offered her a one day/week short term contract focusing on membership development and data maintenance.

Facility – Humidity sensors will be added to the vault and gallery spaces.

Finance – Reviewed the Expense Account 5100 Offices. See report on portal for breakdown.

Closure of the RBC bank account is in process. The funds will be delivered to RBC Dominion Securities.

Financial Audit – Finalizing year end documents. Meeting with Finance and Audit Committee February 1, 2022.

Grants – Three grant applications were submitted on Friday January 21, 2022

Young Canada Works: Education Program Assistant

Young Canada Works Bridging Careers in Heritage: Collection and Curatorial Intern.

Canada Summer Jobs: Tourism Information Officer

Community Engagement – Olinda Casimiro was invited to contribute to a written Q & A for Northumberland Festival of the Arts. Topic: Three Women's Takes on the McMichael Collection Uninvited: Canadian Women Artists in the Modern Movement.

Olinda Casimiro has been invited as a guest speaker at Rotary on February 18, 2022.

An application was submitted for the Northumberland Wellness Tourism Experience Program and we were selected.

Public Programs/Education - Window Wednesday

Tension Interview

Curatorial – Upcoming Exhibitions:

Kelly Kirkham/Site Seer

Fiona Crangle/(en) shroud

Uploading 1,400 individual files to past Perfect Collections software.

7. **President's Report** – Michael Maynard

Waiting for the go ahead from Victoria Hall to reopen.

The AGM has been postponed again. A date has not been set.

OCAD changed their date of visit to February 11, 2022. Michael reviewed the information. They are looking into a Curatorial Residency at the AGN.

8. **Committee Reports**

a. **Finance and Audit**

Meeting as a Committee on February 1, 2022.

First chance to work through year end draft financial statements.

Meeting on February 3 with the auditor to go over the financials and discuss the timing and the plan to carry out the audit.

9. **Directors' Personal presentations**

Dimitri Papatheodorou and Michael Maynard made their personal presentations.

10. **Date of Next Meeting** – Thursday, February 24, 2022 at 7:00 pm.

11. **Adjournment**

The meeting was adjourned.