

	THE CORPORATION OF THE TOWN OF COBOURG
	PLANNING & DEVELOPMENT <i>MEMORANDUM</i>
TO:	A. Taylor Scott, Director Planning & Development L. Wills, Director of Public Works
FROM:	Manager, Development Review Planning
DATE:	
SUBJECT:	Site Plan Review Complete – 123 Anywhere Street

Site Plan review on the above referenced application has been completed to the satisfaction of the Development Review Team including applicable agencies.

Attached are the final drawings that Staff are recommending be permitted for Site Plan Approval. By-law xx-2022 delegates Site Plan Approval to the Director of Planning & Development and the Director of Public Works who may stamp the final plans and drawings to certify that they comply with municipal by-laws, policies and guidelines for development within the Town of Cobourg.

Please sign in the appropriate locations and return to the Administrative Assistant, Planning and Development Division. Upon receipt, Staff will proceed with completion of the site plan agreement for execution and registration.

Sincerely

Manager of Development Review Planning