



THE CORPORATION OF THE TOWN OF COBOURG

BY-LAW NUMBER 00 -2022

A BY-LAW TO DELEGATE THE APPROVAL OF SITE PLAN APPLICATIONS TO STAFF.

WHEREAS Pursuant to Section 41 (4.0.1) of the *Planning Act*, requires Council to pass a by-law appointing an officer, employ or agent of the municipality as an authorized person for the purposes of subsection (4) relating to the approval of plans or drawings;

AND WHEREAS final site plan approval requires both the approval of plans and drawings and the execution and registration of a development agreement;

NOW THEREFORE the Council of the Corporation of the Town of Cobourg enacts as follows:

1. **THAT** the deeming of site plan applications complete or incomplete in accordance with Section 41 (3.6) of the *Planning Act*, and based on a requisite pre-consultation checklist issued by staff, be delegated to the Director of Planning and Development or their designate;
2. **THAT** the approval of Site Plan plans or drawings under Section 41 (4) of the *Planning Act* be delegated to the Director of Planning and Development and the Director of Public Works and the approval of such drawings shall bear the dated approval stamp of the Directors;
3. **THAT** the Mayor and Clerk are hereby authorized to execute development agreements as requested by the Director of Planning and Development and provided the drawings referred to in Paragraph 1 bear the dated approval stamp of the Directors.

Read and passed in Open Council on this xx day of September, 2022.

MAYOR

MUNICIPAL CLERK