

Parks and Recreation Advisory Committee 2022 Work Plan

Action Item (Identify specific action items integral to accomplish the stated objective)	Timeline (Identify target start and completion dates)	Actions and Resources (Describe what actions will be taken to achieve the listed item and identify what Committee resources, if any, will be necessary (Sub-Committees and/or Committee Member(s) responsible to lead the objective, as appropriate)	Expected Outcome (Outline expected achievements and deliverables from each action item. Ideally, these are measurable indicators of success which can be reported through Annual Reports)	Partners or Stakeholders (Identify opportunities or needs to collaborate with groups or organizations within or outside of the Town)	Alignment to the Strategic Plan (Describe how the Action Item is aligned to the current Town of Cobourg Strategic Plan)
Strategic Plan: People, Strategic Action #2: Implement a municipal youth program Provide advice to Staff through Council on setting up a Youth Advisory Committee	Staff targeted Nov. 2019 to start process, but COVID delayed initiative; PRAC will provide feedback when appropriate		<ol style="list-style-type: none"> 1. Cobourg's youth participate in community activities and events 2. The Town is enriched by the skills, ideas, and perspectives of its youth 	Collaborate with the Coordinator of Arts, Culture, and Tourism	Strategic Plan: People, Strategic Action #2: Implement a municipal youth program
Strategic Plan: Prosperity, Strategic Action #4: Explore innovative solutions to improve the connectivity between the beach/waterfront and downtown Cobourg PRAC will consider past preliminary planning work done on Victoria Square and First Street Lane to inform their discussions.	Apr-22			Collaborate with the Coordinator of Arts, Culture, and Tourism	Strategic Plan: Prosperity, Strategic Action #4: Explore innovative solutions to improve the connectivity between the beach/waterfront and downtown Cobourg
Strategic Plan: People, Strategic Action #4: Continue to pursue the Age-Friendly Communities Designation Provide advice to Council regarding best practices for creating an age-friendly community; in particular, identify areas for improvement related to the mandate of Parks and Recreation - request report from Staff on progress to date and planned next steps	PRAC Chair will contact local high schools in December to plan student presentations in February/March 2022		<ol style="list-style-type: none"> 1. Residents of all ages are engaged in a wide variety of physical activities 2. Cobourg residents are healthy and happy 3. Cobourg offers a safer, more vibrant, and accessible community for all 	Collaborate with the Accessibility Advisory Committee	Strategic Plan: People, Strategic Action #4: Continue to pursue the Age-Friendly Communities Designation

<p>Strategic Plan: Places, Strategic Action #6 - Repair and rejuvenate the East Pier Provide analysis and feedback on results of public engagement process regarding the East Pier and as directed by Council</p>	<p>Public Engagement will be closed as of Dec. 16. PRAC may consider input at January meeting</p>		<p>1. The Town of Cobourg will be good stewards and practise sustainable actions 2. A community that prioritizes biking, walking, and public transportation as a means to mitigate the effects of climate change</p>		<p>Strategic Plan: Places, Strategic Action #6 - Repair and rejuvenate the East Pier</p>
<p>Strategic Plan: Places, Strategic Action #7, part two: The natural environment of the West Harbour will be safeguarded and protected Consider actions that could best achieve this goal and make recommendations to Council; in particular, PRAC will consider actions to take after receiving the stewardship plan from Beacon Environmental.</p>	<p>January 2022</p>		<p>1. Cobourg's natural environment will be safeguarded and protected 2. The Town of Cobourg will be good stewards and practise sustainable actions</p>		<p>Strategic Plan: Places, Strategic Action #7, part two: The natural environment of the West Harbour will be safeguarded and protected</p>
<p>Strategic Plan: Partnerships, Strategic Action #3: Continue to work with Sustainable Cobourg and other stakeholders on greening Cobourg initiatives Consider ways to increase tree canopy of Cobourg, both within its parks and throughout the town; consider joint Town/public initiatives</p>	<p>Jan 2022: Report by Town Arborist</p>		<p>1. Cobourg's natural environment will be safeguarded and protected 2. The Town of Cobourg will be good stewards and practise sustainable actions</p>	<p>Sustainable Cobourg Sustainability and Climate Change Advisory Committee Community groups</p>	<p>Strategic Plan: Partnerships, Strategic Action #3: Continue to work with Sustainable Cobourg and other stakeholders on greening Cobourg initiatives</p>
<p>Strategic Plan: Programs, Strategic Action #3: Implement a comprehensive management plan for all of the Town's assets Provide Feedback to Council on Staff's Asset Management Plan for Parks and Recreation; in particular, PRAC member is sitting on an Ad Hoc committee considering the future of Memorial Arena</p>	<p>ongoing</p>				<p>Strategic Plan: Programs Strategic Action #3 "Implement a comprehensive management plan for all of the Town's assets."</p>

Recommendation for Budget for Parks and Recreation component for 2023	Sept. 2022		The 2023 Budget will address the needs of Parks & Rec Department, as determined by Council		Strategic Plan: Financial responsibility is woven throughout the pillars of the Town's plan
Parks Master Plan (2013) Recommendation #2: Trails Master Plan Request Staff to prepare a comparative report that indicates progress in the past six years towards what was envisioned, that is, "a connected network of pedestrian trails and cycling routes that link parks together and integrate other Town destinations."	Apr-22	complete with inconclusive results	The Town will achieve its goals as outlined in the Parks Master Plan		Strategic Plan: Places - Desired Outcome "A community that prioritizes biking, walking, and public transportation as means to mitigate the effects of climate change."
Parks Master Plan (2013) Park Facility Standards (page11) Request Staff to prepare a report showing our present level of service with respect to recommended levels	Mar-22	complete	The Town will achieve its goals as outlined in the Parks Master Plan		Strategic Plan: Programs Strategic Action #3 "Implement a comprehensive management plan for all of the Town's assests."
Follow Up on Ongoing Issues 1. Brookside	ongoing				
Provide comment and advice on issues as requested by Council, from time to time	ongoing				

Respond to Presentations and Delegations to the Parks & Recreation Advisory Committee as required	ongoing				
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