

Service Delivery Review Progress Charter Template

Service Level Opportunity:

Service Level Reduction
Customer Service Enhancements

Operating Efficiencies
Performance Management

Service Delivery Review Action:

Potential Financial Impact:

Staff Accountable:

Date of Update:

Key Stakeholders

What internal resources or groups are required to complete this task?

Resources

What resources do you require to complete this task?

6

Council Decisions

Are there any Council decisions required for implementation?

Phases

What is the timeframe and steps that are required to move through this task?



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Status Update

Where are we now with respect to completion?