



**The Corporation of The Town of Cobourg
COMMITTEE OF THE WHOLE COUNCIL MEETING
MINUTES**

**December 7, 2020, 6:00 p.m.
Electronic Participation**

Members Present: Mayor John Henderson
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff Present: Tracey Vaughan, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Teresa Behan, Deputy Director of Community Service
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Krystal Christopher, Deputy Clerk

1. CALL TO ORDER

His Worship Mayor Henderson called the Meeting to Order at 6:02 P.M.

2. ADDITIONS TO THE AGENDA

1. Memo from the Secretary of the Sustainability and Climate Change Advisory Committee regarding the support for Clean Air Alliance; and
2. Memo from the Director of Planning and Development, regarding the extension of Planning Application Fees for the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin

THAT the matters be added to the agenda.

Carried

3. DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

There were no Declarations of Pecuniary Interest Declared by Members of Council.

4. PRESENTATIONS

5. DELEGATIONS

5.1 Jack Gibbons, Chair, Ontario Clean Air Alliance, regarding Ontario's growing climate crisis

J. Gibbons provided an overview of Ontario's Climate Crisis and spoke to rising emissions, Ontario's 2030 Climate Target, phasing out of Ontario's gas plants and electricity options for Ontario. J. Gibbons requested Council's support in phasing out gas-fired power plants.

After a questions and answer period, J. Gibbons was invited to remain as the matter will be addressed later on in the agenda (Item 12.1).

5.2 Linda Wittenbols, Cobourg Resident, regarding opposition of the Application for Approval of a Draft Plan Subdivision – Lands West of Canadian Tire Vandyk – West Park Village Limited.

Donna Woods, Cobourg Resident, spoke on behalf of L. Wittenbols and raised concerns with the application. D. Woods raised concerns with the traffic study conducted, current traffic in the area, safety and proper drainage.

5.3 Donna Woods, Cobourg Resident, regarding opposition of the Application for Approval of a Draft Plan Subdivision – Lands West of Canadian Tire Vandyk – West Park Village Limited.

D. Woods raised concerns with the application for development and spoke to traffic congestion, drainage, exit/entrance onto Greenly Drive and pedestrian and driver safety. D. Woods spoke to the concerns raised by residents in the area noting that they do not support the proposal.

D. Woods was invited to remain as the matter will be addressed later on in the agenda (Item 8.1).

6. **DELEGATION ACTIONS**

7. **GENERAL GOVERNMENT SERVICES**

7.1 **Memo from the Treasurer/ Director of Corporate Services, regarding the Third Quarter 2020 - Operating Budget Variance Report**

Ian Davey, Treasurer/ Director of Corporate Services, provided a brief overview of the report and spoke to the budgeted revenue, budget variance, expenditures and the impact of the pandemic on the Town's revenues. I. Davey noted that user fees were the most impacted by the pandemic, however, additional user fees are expected to be collected in the 4th quarter.

Moved by Deputy Mayor Suzanne Séguin

THAT Council receive the Third Quarter 2020 Operating Budget Variance Report for information purposes.

Carried

7.2 **Memo from the Treasurer/ Director of Corporate Services regarding the 202 Second Street Parking Lot - Lease Agreement**

Ian Davey, Treasurer/ Director of Corporate Services, provided a brief overview of the report and spoke to the terms of the agreement and the additional parking spaces acquired.

Members of Council raised questions regarding the report, to which I. Davey responded.

Moved by Deputy Mayor Suzanne Séguin

THAT Council receive the report for information purposes; and

FURTHER THAT Council authorize the preparation of a by--law be prepared and presented at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute an agreement with Cobourg Harbourpark Properties Inc. (Harbourpark) for the lease of a vacant lot known municipally as 202 Second Street being at the intersection of Second Street and Albert Street.

Carried

7.3 Memo from the Senior Financial Analyst, regarding Financial Report - Cash in Lieu of Parkland Reserves 2019

Jennifer Heslinga, Senior Financial Analyst, provided a brief overview of the report and spoke to the parkland reserve funds and how funds are collected and budgeted.

Moved by Deputy Mayor Suzanne Séguin

THAT Council receive the 2019 financial report regarding the Cash in Lieu of Parkland Reserve for information purposes; and

FURTHER THAT a copy of the report be made available to the public on the municipal website.

Carried

7.4 Memo from Senior Financial Analyst regarding Development Charges Reserve Funds 2019

Jennifer Heslinga, Senior Financial Analyst, provided a brief overview of the report.

Moved by Deputy Mayor Suzanne Séguin

THAT Council receive the financial report regarding the Development Charge Reserve Funds 2019 for information purposes; and

FURTHER THAT a copy of the report be made available to the public on the municipal website.

Carried

7.5 Memo from the Accessibility Coordinator, regarding the Indigenous Land Acknowledgment for the Town of Cobourg

Jamie Kramer, Accessibility Coordinator, provided a brief overview of the report and read the Land Acknowledgement to Council.

Members of Council provided comments in support of the motion.

Moved by Deputy Mayor Suzanne Séguin

THAT Council receive the Land Acknowledgement, created by Alderville First Nations, for their use; and

FURTHER THAT Council incorporate the Town of Cobourg's traditional Indigenous land acknowledgement statement in all Council related meetings; and

FURTHER THAT Council incorporate the Town of Cobourg's traditional Indigenous land acknowledgement statement in all Board and Advisory Committee meetings; and

FURTHER THAT Council incorporate the Town of Cobourg's traditional Indigenous land acknowledgement statement in all public meetings and ceremonies; and

FURTHER THAT all Town of Cobourg require their municipal staff, Councillors, volunteers, and to attend Indigenous Awareness and Understanding Training, developed by the Town of Cobourg and/or provided by the Town of Cobourg and/or comparable to the training provided by the Town of Cobourg;

FURTHER THAT Council direct Staff to incorporate appropriate actions from the Truth and Reconciliation Commission's Calls to Action into the development of the EDI Strategy; and

FURTHER THAT Council begin to use the Land Acknowledgement on January 4, 2021 at the first Committee of the Whole meeting for 2021.

Carried

7.6 Memo from the Accessibility Coordinator, regarding, the Town of Cobourg Equity, Diversity, and Inclusion Strategy.

Moved by Deputy Mayor Suzanne Séguin

THAT Council receive this Memo from the Accessibility Coordinator for information purposes; and

FURTHER THAT Council approves the final version of the Terms of Reference for the Equity, Diversity, and Inclusion Advisory Committee of Council; and

FURTHER THAT Council authorize the preparation of a By-law to amend By-Law No. 008-2019 to include the Terms of Reference for the Equity, Diversity, and Inclusion Advisory Committee of Council ; and

FURTHER THAT Council appoints two (2) Councillors to sit as Voting Members of the Equity, Diversity, and Inclusion Advisory Committee of Council; and

FURTHER THAT Council directs Staff to begin the application process for the Equity, Diversity, and Inclusion Advisory Committee of Council; and

FURTHER THAT Council direct Staff to consult with the Equity, Diversity, and Inclusion Advisory Committee of Council on matters pertaining to the Equity, Diversity, and Inclusion Strategy for the Town of Cobourg, including public participation; and

FURTHER THAT Council sign the Declaration to join the Coalition of Inclusive Municipalities on January 4, 2021 as a commemoration to World Braille Day; and

FURTHER THAT Council direct Staff to bring forward initial budget amounts to be presented at the 2021 Budget review process for Council deliberations; and

FURTHER THAT Council participate in the “Leadership Interviews” as a part of the development of this strategy in the coming months.

Carried

8. PLANNING AND DEVELOPMENT SERVICES

8.1 Memo from the Director of Planning and Development, regarding the Application for Approval of a Draft Plan Subdivision – Lands West of Canadian Tire Vandyk – West Park Village Limited.

Glenn McGlashon, Director of Planning and Development, provided background information and overview of the application and site plan. G. McGlashon spoke to the conceptual residential rendering, pedestrian connectivity, commercial site plan and the increase of traffic in the area.

Members of Council engaged in a discussion regarding the report and raised questions regarding the concerns received by residents and spoke to traffic issues, site lines, on street parking, laneway access, traffic impact study, drainage and the selling of the development.

Justin Mamone, Vandyk Developments, Laurie Wills, Director of Public Works and G. McGlashon responded to questions arising from Members of Council.

Moved by Councillor Nicole Beatty

THAT Council receive this Report for information purposes; and,

FUTHER THAT Council authorize the preparation of by-law to be presented to Council and a Regular Council meeting which grants draft plan of subdivision approval to Vandyk – West Park Village Limited for the development of the 3.7 ha (9.1 ac) parcel of land west of Canadian Tire for 62 townhouse units, 10 semi-detached units, a 0.6 ha (1.5 ac) commercial block, a 0.12 ha (0.3 ac) public parkette block, and an emergency/pedestrian-only access block, subject to the conditions outlined in Schedule “A” of the By-law.

Recorded Vote: Requested by Deputy Mayor Suzanne Séguin:

For (5): Mayor John Henderson, Councillor Nicole Beatty, Councillor Aaron Burchat, Councillor Adam Bureau, and Councillor Brian Darling

Against (2): Deputy Mayor Suzanne Séguin, and Councillor Emily Chorley

Carried (5 to 2)

8.2 Memo from the Secretary of the Planning and Development Advisory Committee regarding the Application for Approval of a Draft Plan Subdivision – Lands West of Canadian Tire Vandyk – West Park Village Limited

Moved by Councillor Nicole Beatty

THAT Council receive the memo from the Secretary of the Planning and Development Advisory Committee to endorse the conclusions and recommendations of the Planning Report for information purposes.

Carried

8.3 Memo from the Manager of Planning regarding an application for Clearance of Conditions - Draft Plan of Subdivision - Pre-Servicing and Subdivision Agreement - Nickerson D’Arcy Street, north of Nickerson Drive, Cobourg - LeBlanc Enterprises

Glenn McGlashon, Director of Planning and Development, provided background information and overview of the application. G. McGlashon spoke to the site location, studies conducted on the land, development proposal, landscape plan and the passive solar design. G. McGlashon noted that the application is in the stage of final approval with an execution of an agreement.

Members of Council raised questions regarding the report, to which G. McGlashon responded.

Moved by Councillor Nicole Beatty

THAT the report be received for information purposes; and

FURTHER THAT Council authorize the preparation of By-law to be presented at a Regular Council Meeting attached as Figure 4 of the Staff Report to be endorsed to authorize the Mayor and Municipal Clerk to execute a Pre-Servicing Agreement and a Subdivision Agreement with Leblanc Enterprises for the 23-unit residential freehold-condominium subdivision development located on a 2.0 ha parcel of land located on an extension of D’Arcy Street, north of Nickerson Drive, subject to the finalization of details by municipal staff and partner review agencies.

Carried

8.4 Memo from the Secretary of the Cobourg Heritage Advisory Committee regarding the Amendment to Heritage Designation By-law 589 King Street West

Moved by Councillor Nicole Beatty

THAT Council endorse the recommendation from the Cobourg Heritage Advisory Committee to authorize municipal staff to implement the required process to amend the Designation By-law in accordance with the requirements of the Heritage Act, including the issuance of a Notice of Intention to Amend Schedule A to Designating Bylaw 16-93, the preparation of a new Schedule A, and the registration of the necessary

documents on title to recognize the new property limits for The Cedars on Lot 9, Plan 39M-936.

Carried

8.5 Memo from the Director of Planning and Development, regarding the extension of Planning Application Fees for the Town of Cobourg.

Councillor Nicole Beatty provided a proposed amendment to the motion.

Members of Council raised questions regarding the report and the proposed amendment.

Glenn McGlashon, Director of Planning and Building and Tracey Vaughan, Chief Administrative Officer, responded to questions arising from the report.

Council took a recess at 9:30 PM

Council returned at 9:38 PM

Moved by Councillor Nicole Beatty

THAT Council receive the report from the Director of Planning and Development for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be presented to Council at a Regular Council Meeting to extend the 2020 planning application fees as outlined in the current Tariff of Planning Fees By-law into 2021 until a comprehensive review of the fees is undertaken and a new Tariff of Planning Fees By-law is approved by Council.

Amended

Moved by Councillor Nicole Beatty

THAT this Staff Report be received by Council for information purposes;

FURTHER THAT fees for all town-wide planning applications be increased by 10% to take effect January 1, 2021;

AND FURTHER THAT the current Tariff of Planning Fees By-law be updated to reflect this change in fees.

Carried

9. PUBLIC WORKS SERVICES

9.1 Memo from the Manager of Engineering and Capital Projects regarding the Assumption of Municipal Services and Infrastructure at West Park Village, Phase 4A, 4B and 4C

Moved by Councillor Brian Darling

THAT Council authorize the Municipal Clerk to prepare a By-law to be presented to Municipal Council to authorize the assumption of municipal services and Infrastructure at West Park Village Phases 4A, 4B and 4C, namely the streets known as:

- Charles Wilson Parkway (Wilkins Gate to Fisher Street);
- Leslie Street (Wilkins Gate to Fisher Street);
- Fisher Street (Leslie Street to Kerr Street);
- Robinson Drive (Leslie Street to Kerr Street);
- McMurdo Drive (Fisher Street to first rear lot line East of Robinson Drive);
- Kerr Street (Fisher Street to first rear lot line east of Robinson Drive);
- Henderson Drive (Leslie Street to McMurdo Drive); and
- McMurdo Drive (Wilkins Gate to Fisher Street);

All part of Registered Plan 39M-876 and with the limits as indicated on attached Schedule A and described in the Subdivision Agreement Between the Corporation of the Town of Cobourg and VanDyk West Park Village Limited dated July 30, 2012.

Carried

9.2 Memo from the Director of Public Works, regarding the execution of a Transfer Payment Agreement with Investing in Canada Infrastructure Program (ICIP) – Transit Stream.

Laurie Wills, Director of Public Works, provided a brief overview of the report and spoke to the replacement and repairs of existing transit buses and the Metrolinx procurement agreement. L. Wills noted that staff will be considering the use of hybrid vehicles.

Moved by Councillor Brian Darling

THAT Council authorize the preparation of a By-law to be presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute an agreement with Her Majesty the Queen in right of Ontario represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Town of Cobourg for the Investing in Canada Infrastructure Program Public Transit Stream.

Carried

10. PARKS AND RECREATION SERVICES

11. PROTECTION SERVICES

11.1 Memo from the Secretary of the Accessibility Advisory Committee regarding the Accessibility Coordinator Position

Moved by Councillor Aaron Burchat

THAT Council receive the memo from the Accessibility Advisory Committee for information purposes.

Carried

11.2 Memo from the Secretary of the Accessibility Advisory Committee regarding the Accessible Parking Spaces in the Town of Cobourg

Moved by Councillor Aaron Burchat

THAT Council receive the recommendation from the Accessibility Advisory Committee in response to the Council Motion on October 7th; and

FURTHER THAT the Accessibility Advisory Committee recommends that accessible parking spots in the Town of Cobourg remain as paid parking spots to ensure equity for Persons with Disabilities.

Carried

11.3 Memo from the Secretary of the Accessibility Advisory Committee regarding the APS Signal Priority Intersections for 2021

Laurie Wills, Director of Public Works, spoke to the cost of APS signals noting that the county has a cost share option with the Town. L. Wills spoke to the reasons those specific intersections were selected and the annual budget to complete APS signals.

Moved by Councillor Aaron Burchat

THAT Council endorse the recommendation from the Accessibility Advisory Committee and designate that the intersections of Elgin/Frei and Elgin/Rogers be the priority intersections for new APS signals for the 2021 year.

Carried

11.4 Memo from the Secretary of the Accessibility Advisory Committee regarding the Accessibility Advisory Committee Workplan

Moved by Councillor Aaron Burchat

THAT Council receive and approve the 2021 Work Plan for the Accessibility Advisory Committee.

Carried

12. ARTS CULTURE AND TOURISM SERVICES

12.1 Memo from the Secretary of the Sustainability and Climate Change Advisory Committee regarding the support for Clean Air Alliance request

Moved by Councillor Adam Bureau

THAT Council endorse the recommendation from the Sustainability and Climate Change Advisory Committee to approve and make such request of the Minister Environment, Conservation, and Parks, the Minister of Energy, Northern Development and Mines, David Piccini, MPP, and Ontario Premier Doug Ford as proposed by the Ontario Clean Air Alliance

Carried

13. UNFINISHED BUSINESS

13.1 Municipal Council Unfinished/Outstanding Business Tracking Table.

14. COMMITTEE OF THE WHOLE OPEN FORUM

No submissions were received by members of the public.

15. ADJOURNMENT

Moved by Councillor Nicole Beatty

THAT the meeting be adjourned. (10:02 PM)

Carried