



The Corporation of the Town of
Cobourg Legislative Services
Department 55 King Street West
Cobourg, ON K9A 2M2

Delegation Request Form

Please submit the completed Delegation Request Form to the Municipal Clerk in person or by mail to 55 King Street West, Cobourg, ON K9A 2M2, by e-mail to clerk@cobourg.ca, or by fax to (905) 372-7558.

1.

GENERAL INFORMATION

Name of Delegate(s): Maria Papaioannoy/ Deborah Hackett

Group/Organization/Business Delegation Represents (if applicable): Cobourg Toastmasters

2.

MEETING SELECTION

I wish to appear before:

Committee of the Whole Regular Council Advisory Committee or Local Board If
appearing before an Advisory Committee or Local Board please specify:

2023 Municipal Community Grants Presentation Meeting

Meeting Date Requested: January 23, 2023

3.

DELEGATION REQUEST

General Nature/Purpose of the Delegation:

(Clearly state the nature of the business to be discussed & provide a general summary of the information to be presented)

The delegation from Cobourg Toastmasters would like to present to the committee our application request for in kind funding to financially assist with the cost of meeting space for the toastmaster club.

What do we do?

We provide a safe environment for people to learn, grow and practice their ability to speak in front of others.

Public Speaking is one of the most feared aspects of serving in a public capacity. By easing those fears through the tried and true aspects of the toastmaster program, our members have gone on to serve the Cobourg community and surrounding areas of Northumberland.

We will discuss the merits of the toastmaster program and how that serves the community.

We will also present the financial breakdown and how the money will be used.

The cost of an internet capable meeting space in Cobourg is beyond our financial capacity.

The world has changed dramatically in the last two years and in order to better serve the community in an updated capacity we need to upgrade our ability to run hybrid meetings; ie a combination of in person and online attendance.

We are asking for an in kind donation towards the coverage of rent by the Town of Cobourg for use of the Venture 13 facilities.

Venture 13 is a high profile space which will not only elevate the profile of Cobourg Toastmasters, but also allow for us to use the technology to be able to create effective hybrid meetings. Hybrid meetings will also increase our opportunity to include a wider group of people that may not want to or are unable to travel for an in person meeting. Additionally, the space is accessible, reducing physical barriers for anybody to join. Two thirds of the bi-annual membership fees collected are required to be sent to Toastmasters International in the U.S.(Further details in the presentation)

The remaining third is retained by the club for any expenses we have to run the club.

The number of meetings for 2023 are as follows

	July - 4,18
February - 7,21	August - 8,22
March - 7, 21	September - 5,19
April - 4,18	October - 3,17,31
May - 2,16,30	November - 7,21
June - 6,20	December - 5,19
	January 2024 - 2,16, 30

Total Meetings for 1 year (February 2023 - January 2024) - 27

Cost per meeting at Venture 13 - \$120+HST = 135.60

Cost of yearly meetings at Venture 13 - \$135.60 x 27 = \$3661.20

LEGISLATIVE SERVICES DEPARTMENT | VICTORIA HALL, 55 KING ST W, COBOURG, ON K9A 2M2
T.905.372.4301 | F.905.584.4325 | www.cobourg.ca | clerk@cobourg.ca

Recommendation to Council/Committee/Board:

(Please indicate below what action you would like the Town to take with respect to the above-noted subject matter)

This request is a necessity for Cobourg Toastmasters to keep serving the community in an updated capacity.
The action we would like the Town of Cobourg to take is to fund our request.
Thank you.

Have you appeared before the Town of Cobourg's Council or its Committees or Boards in the past to discuss this issue?

NO

4.

PRESENTATION MATERIAL

Will you have an oral or written presentation? Written

Do you have any equipment needs? No

If selecting yes, please indicate the type of equipment needed for your presentation:

Note: Delegates are required to provide one (1) copy of all background material/presentations prior to the deadline provided in the Delegation Rules and Guidelines below, or it will not be included in the Agenda.

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Please note that information on the first two (2) pages of this form will be printed on a public Agenda.

5.

CONTACT INFORMATION Maria Papaioannoy CONTACT INFORMATION Deborah Hackett

Address (Street, Town/City and Postal Code): 148 University Avenue West, Cobourg
Address (Street, Town/City and Postal Code): PO Box 545 43 Division St. N Brighton

Phone: Phone: 647-407-7206

E-Mail: cobourgoastmasters@gmail.com
E-Mail: Same as above

6.

ACCESSIBILITY ACCOMMODATION

Do you require any accessibility accommodation? No

If yes, what accommodation(s) do you require?

I have read and understood the Delegation Rules and Guidelines attached to this Form and acknowledge that information contained on this Form, including any attachments, will become public