



**The Corporation of the Town of Cobourg**  
**REGULAR COUNCIL MEETING**  
**MINUTES**

**September 21, 2020, 6:00 p.m.**  
**Concert Hall, Victoria Hall, Cobourg**

Members Present: Mayor John Henderson  
Deputy Mayor Suzanne Séguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

Staff Present: Ian Davey, Treasurer/Interim Chief Administrative Officer  
Glenn McGlashon, Director of Planning and Development  
Laurie Wills, Director of Public Works  
Dean Hustiwick, Director of Community Services  
Brent Larmer, Municipal Clerk/Manager of Legislative Services  
Krystal Christopher, Deputy Clerk

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1. **CALL TO ORDER**

His Worship Mayor Henderson called the Meeting to Order at 6:00 P.M.

2. **MOMENT OF REFLECTION**

The Mayor asked that Council and Members of the Public to pause for a Moment of Reflection.

3. **ADDITIONS TO THE AGENDA**

4. **DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

There were no Declarations of Pecuniary Interest Declared by Members of Council.

5. **ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

5.1 **Adoption of the Monday, August 31, 2020 Regular Council Minutes.**

**Resolution # 365-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Adam Bureau

THAT Council adopt the minutes of the Regular Council meeting held on August 31, 2020.

**Carried**

5.2 **Adoption of the Friday, September 4, 2020 Special/Emergency Council Meeting Minutes.**

**Resolution # 366-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Nicole Beatty

THAT Council adopt the minutes the Friday, September 4, 2020 Special/Emergency Council Meeting Minutes.

**Carried**

6. **PRESENTATIONS**

7. **DELEGATIONS**

7.1 **Erin Beatty and Duane Durham, Highland Shores Children's Aid, to raise awareness of Child Abuse Prevention Month (October).**

E. Beatty and D. Duane, Highland Shores Children's Aid, spoke to Council regarding Child Abuse Awareness Month in October and raising awareness in the community.

After a question and answer period, E. Beatty and D. Duane was excused from the meeting (6:10 P.M.).

8. **DELEGATION ACTIONS**

8.1 **Delegation Action, Highland Shores Children's Aid - Raise Awareness of Child Abuse Awareness Month.**

**Resolution # 367-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Nicole Beatty

THAT Council receive the Delegation from Highland Shore Children's Aid for information purposes; and

FURTHER THAT Council encourage all of Council and the Community to support dress Purple day on October 27, 2020 to make a difference.

**Carried**

**9. REPORTS**

**9.1 General Government Services**

**9.1.1 Committee of the Whole meeting Minutes held on Monday September 14, 2020.**

**Resolution # 368-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Nicole Beatty

THAT Council receive and approve the minutes of the Committee of the Whole meeting held on September 14, 2020.

**Carried**

**9.2 Planning and Development Services**

**9.3 Public Works Services**

**9.4 Parks and Recreation Services**

**9.5 Protection Services**

**9.6 Arts, Culture and Tourism Services**

**10. MOTIONS**

**10.1 General Government Services**

**10.1.1 Motion from the Committee of the Whole, regarding Diversity, Inclusion and Equity within the Town of Cobourg.**

**Resolution # 369-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Emily Chorley

WHEREAS at the Committee of the Whole Meeting on September 14, 2020 Council considered a memo from the Municipal Clerk/Manager of Legislative Services regarding Diversity, Inclusion and Equity within the Town of Cobourg; and

FURTHER THAT Municipal Council on June 29, 2020 provided Staff with a direction to draft and present a Diversity, Equity and Inclusion Policy for the Town of Cobourg that will encourage, promote, and insist upon awareness, equality, and acceptance by all residents and Municipal Staff in the Corporation of the Town of Cobourg; and

FURTHER THAT Staff recommend that the Municipal Council not only provide direction for a Diversity, Equity and Inclusion Policy, but that Council engage and establish a leadership approach in responding to a call for more municipal action on supporting diversity, inclusion and equity across the jurisdiction on the Town of Cobourg Community;

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to create supporting governance structures with internal and external stakeholders from the Black, Indigenous and People of Colour, women, people with disabilities, newcomers to Canada, the Lesbian, Gay, Bisexual, Trans, Queer, Two-Spirit, Intersex, and Asexual peoples, as well as those who identify as pansexual, questioning, non-binary, and other gender and sexual minorities (2SLGBTQIAP+) community and other visible minorities; in order to identify and develop priorities, strategies and initiatives to support the Equity, Diversity and Inclusion effort in the Town of Cobourg; and

FURTHER THAT Council direct Staff to engage Cobourg's diverse community to help create potential draft terms of reference to advise Council and make recommendations to provide a monitoring and measuring role to help ensure that the Town applies a diversity, equity and inclusion lens to its policies, services and programs; and

FURTHER THAT Council direct Staff to make an application to join the Coalition of Inclusive Municipalities (CIM) as a commitment to

investing time and resources toward creating a more welcoming and inclusive community in which the CIM network brings together municipalities that want to improve their policies against racism, discrimination, exclusion and intolerance and together, the municipalities undertake initiatives to eliminate all forms of discrimination with a view to building open and inclusive societies; and

FURTHER THAT Council direct Staff to bring forward a report to a December Council Meeting or an earlier meeting presenting a status update on the recommendations approved and outlined within the Staff Report.

**Carried**

## **10.2 Planning and Development Services**

## **10.3 Public Works Services**

### **10.3.1 Motion from the Committee of the Whole, regarding implementing Poppies on Street Name Blades within the Town of Cobourg**

**Resolution # 370-20**

**Moved by** Councillor Brian Darling

**Seconded by** Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on September 14, 2020 Council considered a memo from the Director of Public Works, regarding a process for implementing Poppies on Street Name Blades in the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council request Staff to implement the process for the placement of poppies on the eight (8) Street Name Blades within the Town of Cobourg named in commemoration of fallen soldiers and veterans; and

FURTHER THAT the Town of Cobourg Municipal Naming Policy be amended to allow Poppies to be included on Street Name Blades as a Standard Practice.

**Carried**

**10.4 Parks and Recreation Services**

**10.5 Protection Services**

**10.6 Arts, Culture and Tourism Services**

**10.6.1 Motion from the Committee of the Whole, regarding a Graffiti Art Installation in the Town of Cobourg.**

**Resolution # 371-20**

**Moved by** Councillor Adam Bureau

**Seconded by** Councillor Brian Darling

WHEREAS at the Committee of the Whole Meeting on September 14, 2020 Council considered a Notice of Motion from Councillor Adam Bureau, regarding a Graffiti Art Installation in the Town of Cobourg; and

FURTHER THAT the Town of Cobourg has increasingly have seen a spike in illegal Graffiti all over Cobourg on our walls, mailboxes and numerous other places; and

FURTHER THAT having a place where Graffiti Artists have a place to express their art work may curb the high costs of Cobourg tax payers and staff time to have to clean and repaint surfaces all over town and

FURTHER THAT having a Graffiti wall installed in the Town of Cobourg not only will help curb illegal Graffiti but will also show how talented these Artists are; and

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to bring back to the 2021 budget deliberations a report for costing and possible locations and options for partnership development with arts-based organizations, the availability of any potential grants/arts-based funding that may alleviate any pressure on the town's budget, as well as any by-law changes that may need to be considered by Council.

**Carried**

**10.6.2 Motion from the Committee of the Whole, regarding approval to the extension of the Downtown Business Improvement Areas Board of Management Member Businesses Patio licenses installed within the Town of Cobourg Municipal Right-of-Way.**

**Resolution # 372-20**

**Moved by** Councillor Adam Bureau

**Seconded by** Councillor Brian Darling

WHEREAS at the Committee of the Whole Meeting on September 14, 2020 Council considered a motion from the Downtown Businesses Improvement Area Board of Management (DBIA) regarding a DBIA recommendation to extend the DBIA Area Outdoor Patio licenses within the Town of Cobourg Municipal Right-of-Way;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the Downtown Business Improvement Areas Board of Management (DBIA) recommendation to extend the Outdoor Patio By-law deadline date for removal of Outdoor Patios to November 30, 2020

**Carried**

**11. BYLAWS**

**11.1 General Government Services**

**11.1.1 By-law No.053-2020, being a by-law to Appoint a Chief Administrative Officer for the Town of Cobourg.**

**Resolution # 373-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Emily Chorley

THAT Council adopt By-law No.053-2020, being a By-law to appoint Tracey Vaughan as Chief Administrative Officer for the Town of Cobourg.

**Carried**

**11.1.2 By-law No.052-2020, being a by-law to appoint a Deputy Clerk for the Town of Cobourg.**

**Resolution # 374-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Emily Chorley

THAT Council adopt By-law No.054-2020, being a By-law to appoint Krystal Christopher as Deputy Clerk for the Town of Cobourg.

**Carried**

**11.2 Planning and Development Services**

**11.2.1 By-law No.055-2020, being a by-law to Authorize Execution of a Development Agreement with her Majesty the Queen, in Right of Canada represented by the Minister of Fisheries and Oceans**

**Resolution # 375-20**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Aaron Burchat

THAT Council adopt By-law No.055-2020, being a By-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with Her Majesty the Queen, in right of Canada represented by the Minister of Fisheries and Oceans, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for the re-development of the existing Canadian Coast Guard Search and Rescue station at 114 Division Street, Cobourg, subject to the finalization of details by municipal staff and partner review agencies.

**Carried**

**11.2.2 By-law No.056-2020, being a by-law to amend Zoning By-Law Number 85-2003 (Canadian Coast Guard Search & Rescue, 114 Division Street, Cobourg).**

**Resolution # 376-20**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Aaron Burchat



THAT Council adopt By-law No.056-2020, being a By-law to amend Zoning By-Law Number 85-2003, to remove the Holding (H) Symbol from the subject development lands. (Canadian Coast Guard Search & Rescue, 114 Division Street, Cobourg).

**Carried**

**11.2.3 By-law No.057-2020, being a by-law to authorize Execution of a Development Agreement with the County of Northumberland, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (555 Courthouse Road And 983 Burnham Street, Cobourg).**

**Resolution # 377-20**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Aaron Burchat

THAT Council adopt By-law No.057-2020, being a By-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with the Corporation of the County of Northumberland, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for the redevelopment of the existing Golden Plough Lodge long term care home at 555 Courthouse Road and 983 Burnham Street, Cobourg, subject to the finalization of details by municipal staff and partner review agencies.

**Carried**

**11.2.4 By-law No.058-2020, being a by-law to amend Zoning By-Law Number 85-2003 (Golden Plough Lodge, 555 Courthouse Road & 983 Burnham Street, Cobourg)**

**Resolution # 378-20**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Brian Darling

THAT Council adopt By-law No.058-2020, being a By-law to amend Zoning By-Law Number 85-2003, to remove the Holding (H) Symbol from the subject development lands. (Golden Plough Lodge, 555 Courthouse Road & 983 Burnham Street, Cobourg).

**11.2.5 By-law No.059-2020, being a by-law to authorize Execution of a Pre-Servicing Agreement and Subdivision Agreement with**

**Mason Homes Limited and the Town of Cobourg. (425 & 425a King Street East – Kingswood, Cobourg).**

**Resolution # 379-20**

**Moved by** Councillor Nicole Beatty

**Seconded by** Councillor Brian Darling

THAT Council adopt By-law No.059-2020, being a By-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation a PreServicing Agreement and Subdivision Agreement with Mason Homes Limited for a residential subdivision development consisting of 27 townhouse dwelling units, subject to the finalization of details by municipal staff and applicable agencies.

**Carried**

**11.3 Public Works Services**

**11.4 Parks and Recreation Services**

**11.5 Protection Services**

**11.6 Arts, Culture and Tourism Services**

**11.7 General Government Services**

**Resolution # 380-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Brian Darling

THAT leave be granted to introduce bylaws 053-2020 to 059-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

**Carried**

**12. PETITIONS**

**13. COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)**

**13.1 Parks and Recreation Meeting Minutes - August 4, 2020**

**13.2 Cobourg Public Library Board Meeting Minutes - August 19, 2020**

**14. CORRESPONDENCE**

**14.1 Wayne Parsons, Cobourg Resident, regarding a parking concern on Campbell Street, Cobourg**

**Resolution # 381-20**

**Moved by** Councillor Brian Darling

**Seconded by** Councillor Nicole Beatty

THAT Council receive the correspondence from Wayne Parsons and send to Municipal Staff for comment and review.

**Carried**

**14.2 Notice from the County of Northumberland regarding the Passing of the County-Wide Development Charges By-law.**

**Resolution # 382-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Nicole Beatty

THAT Council receive the Notice form the County of Northumberland for information purposes.

**Carried**

**15. NOTICE OF MOTION**

**16. COUNCIL/COORDINATOR ANNOUNCEMENTS**

**16.1 Members of Council present verbal reports on matters within their respective areas of responsibility:**

**17. UNFINISHED BUSINESS**

**17.1 Municipal Council Unfinished Business Tracking Table**

**18. CLOSED SESSION**

**18.1 Closed Session Items**

**Resolution # 383-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Nicole Beatty

THAT Council meet in Closed Session pursuant to Section 239 (2) of the Municipal Act, 2001, regarding,

1. Section 239 (2)(b) Personal matters about an identifiable individual, including municipal or local board employees. - Personnel Matter, Human Resources.
2. Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board. - Northam Industrial Park - Potential Lease Agreement.

**Carried**

**19. CONFIRMATORY BY-LAW**

**19.1 Bylaw 060-2020, being a bylaw to confirm the proceedings of the Council Meeting of Monday September 21, 2020.**

**Resolution # 384-20**

**Moved by** Deputy Mayor Suzanne Séguin

**Seconded by** Councillor Aaron Burchat

THAT leave be granted to introduce Bylaw 060-2020 and to dispense with the reading of the Bylaw by the Municipal Clerk to confirm the proceedings of Council of the Town of Cobourg at its Regular Council Meeting held on Monday September 21, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

**Carried**

**20. ADJOURNMENT**

**Resolution # 385-20**

**Moved by** Councillor Nicole Beatty

THAT the Meeting Adjourn (8:52 P.M.)

**Carried**

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Municipal Clerk B. Larmer

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Mayor J. Henderson