

**TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **FIRE DEPARTMENT**

ACCOUNT #: **87015**

2020	2019	2020			2021	2021	2022	2023
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	* FINAL APPROVED	FORECAST	FORECAST
-10,000	-1,630	-4,281	87015	Fire Receipts	-10,000		-10,000	-10,000
-3,500	-2,928	-600	87072	Reports / Permits	-3,500		-3,500	-3,500
-13,500	-4,558	-4,881		TOTAL FIRE DEPARTMENT REVENUE	-13,500	0	-13,500	-13,500

2020-12-21

*Indicates increase over previous year

**TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **FIRE DEPARTMENT**

ACCOUNT #: **2000.100**

2020	2019	2020		2021	2021	2022	2023	
BUDGET	YTD	YTD	CODE	OBJECT	DEPT * REQUEST	FINAL APPROVED	FORECAST	FORECAST
1,786,320	1,714,477	1,671,972	200010	Payroll Salaries & Wages	1,892,347 *		2,045,517	2,140,290
269,725	251,377	226,156	200011	Payroll Salaries Volunteer	294,250 *		299,252	304,340
40,000	130,738	92,050	200012	Payroll Overtime	90,000 *		91,530	93,086
82,418	78,365	61,148	200016	Recognition Pay	83,903		85,329	86,780
519,960	502,107	478,810	200030	Payroll Benefits	567,078 *		664,895	705,640
25,000	26,502	18,735	200031	Payroll - Part-time Benefits	35,310 *		41,895	48,694
15,500	7,234	6,207	200050	Protective Clothing	28,000 *		16,500	17,000
3,800	3,323	4,410	200060	Footwear	4,000 *		4,100	4,200
3,900	2,702	2,521	200070	Cleaning Allowance	4,000 *		4,100	4,200
7,100	15,524	11,938	200090	Uniforms	8,300 *		8,400	8,500
2,753,723	2,732,349	2,573,947		SUB TOTAL SALARIES, WAGES & BENEFITS	3,007,188 *	0	3,261,518	3,412,730
2,500	1,795	1,551	2000150	Office Supplies	2,500		2,500	2,500
4,500	3,988	4,562	2000180	Telephone & Answering Svc	4,600 *		4,700	4,800
4,600	6,015	3,059	2000200	Communication Equip Rep	4,700 *		4,800	4,900
650	375	0	2000210	Advertising & Promotions	650		650	650
500	424	138	2000220	Printing	500		500	500
1,300	1,767	1,029	2000230	Photocopier Expense	1,400 *		1,500	1,600
300	82	360	2000240	Postage	300		300	300
11,000	9,842	9,397	2000250	Memberships & Subscrip'ns	11,000		11,000	11,000
15,500	16,846	2,212	2000260	Training & Courses	10,000		16,000	16,250
1,000	1,869	21	2000280	Car Allowance	500		1,200	1,200
3,600	2,870	826	2000370	Meals & Refreshments	3,700 *		3,700	3,700
9,000	5,179	7,370	2000380	Conferences & Conventions	7,500		9,500	9,750
12,000	9,167	6,136	2000450	Heat	10,000		12,000	12,000
12,000	11,191	9,752	2000460	Utilities	12,000		12,000	12,000
8,500	6,522	5,935	2000470	Building Maintenance	8,600		8,700	8,800
1,500	1,707	1,490	2000500	Custodial/Cleaning Supplies	1,600 *		1,700	1,700
0	0	0 NEW		COVID Supplies	10,000		10,000	10,000
5,200	4,754	7,557	2000570	Property Improvements	5,400 *		5,400	5,500
4,200	4,638	2,913	2000590	Other Maint & Repairs - Snow Removal	4,300 *		4,400	4,500
27,500	68,627	67,046	2000600	Vehicle Maint & Repair	28,000		28,500	29,000
15,000	16,155	13,610	2000650	Gasoline	15,000		15,000	15,000
13,000	8,750	17,650	2000670	Other Equip Purchases	13,500 *		14,000	14,500
11,000	7,703	12,789	2000680	Other Equip Maint/Repair	11,500 *		12,000	12,500
3,400	3,197	2,825	2000681	Medical Supplies	3,500 *		3,600	3,700
4,500	1,186	2,111	2000760	Fire & Crime Prevention	5,000 *		5,000	5,000
2,500	1,638	555	2000780	General Administrative Supplies	2,600 *		2,700	2,800

**TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES**

COMMITTEE:

FIRE DEPARTMENT

FUNCTION/ACTIVITY: **FIRE DEPARTMENT**

ACCOUNT #: **2000.100**

2020 BUDGET	2019 YTD	2020 YTD	CODE	OBJECT	2021 DEPT REQUEST	*	2021 FINAL APPROVED	2022 FORECAST	2023 FORECAST
0	13,488	0	2000852	Special Project - IT Upgrades	0		0	0	0
22,000	0	23,570	2000853	Special Project - Bunker Gear Replacement	22,000		0	0	0
-13,319	-13,074	-13,318	2000955	Building Dept. - Indirect Costs	-13,519		-13,721	-13,928	-13,928
183,431	196,701	191,146		SUB TOTAL MATERIALS	186,831		0	177,629	180,222
2,000	3,044	0	2000300	Legal Fees	2,000		2,000	2,000	2,000
19,500	19,191	18,848	2000320	Liability Insurance	24,000	*	25,200	25,200	26,460
21,500	22,235	18,848		SUB TOTAL CONTRACTED SERVICES	26,000	*	0	27,200	28,460
8,600	8,600	8,600	2000930	Transfer to Admin Vehicle Reserve	8,600		8,600	8,600	8,600
0	0	0	2000931	Transfer to Small Equipment Reserve	25,000	*	35,000	35,000	35,000
50,000	50,000	50,000	2000932	Transfer to Large Vehicle Reserve	100,000	*	160,000	160,000	160,000
0	0	0	871162000	Recovery - Development Charges	-12,000		0	0	0
-22,000	-31,923	-23,570	2000913	Transfer from Small Equipment Reserve	-22,000		0	0	0
36,600	26,677	35,030		SUB TOTAL OTHER CHARGES & TRANSFERS	99,600	*	0	203,600	203,600
2,995,254	2,977,962	2,818,971		TOTAL FIRE DEPARTMENT	3,319,619	*	0	3,669,947	3,825,012

**TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **FIRE DEPARTMENT**

ACCOUNT #: **2000.100**

STATEMENT OF PURPOSE:	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
To respond to and provide protection of life and property being threatened by incidents caused by nature and/or persons. To provide Building/Fire Code consultation, interpretation and enforcement for existing occupancies and new development.	2021	200010	Payroll Salaries & Wages	Anticipated contractual obligations + 3 additional probationary firefighter start date July 2, 2021
	2021	200011	Payroll Salaries Volunteer	Anticipated contractual obligations
PERFORMANCE DATA: Responses: 2015 Actual 1215 Incidents 2016 Actual 1158 Incidents 2017 Actual 1395 Incidents 2018 Actual 1666 Incidents 2019 Actual 1507 Incidents 2020 Estimate 1430 Incidents Fire Inspections: 2015 Actual 565 Activities 2016 Actual 468 Activities 2017 Actual 518 Activities 2018 Actual 355 Activities 2019 Actual 302 Activities 2020 Estimate 470 Activities Training: 2015 Actual 225 Sessions 2016 Actual 223 Sessions 2017 Actual 233 Sessions 2018 Actual 246 Sessions 2019 Actual 379 Sessions 2020 Estimate 343 Sessions	2021	200030	Payroll Benefits	Anticipated contractual obligations
	2021	200050	Protective Clothing	Additional \$12,000 for new hires funding from the development charge reserve
	2021	2000250	Memberships & Subscriptions	Records Management Software - \$3,500 Ontario Fire Chiefs - \$560 Northumberland County Fire Chiefs - \$800 Mutual Aid - \$100 Ontario Fire Prevention Officers - \$150 Fire Marshall Prevention Safety Council - \$100 NFPA Codes - \$1,800 EMP Canada - \$50 Radio Licences - \$1,500 Trade/Training Publications & Manuals - \$2,440
	2021	2000570	Property Improvements	Ongoing refurbishment of grounds and building
	2021	2000930	Transfer to Admin Vehicle Reserve	Increased to match amortization of vehicles, and equipment
		2000931	Transfer to Small Equipment Reserve	
		2000932	Transfer to Large Vehicle Reserve	

**TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES**

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **EMERGENCY MANAGEMENT**

ACCOUNT #: **2700.100**

2020	2019	2020			2021		2021	2022	2023
BUDGET	YTD	YTD	CODE	OBJECT	DEPT REQUEST	*	FINAL APPROVED	FORECAST	FORECAST
86,756	78,824	88,053	270010	Payroll Salaries and Wages	89,331	*		90,850	92,395
25,000	24,564	25,565	270030	Payroll Benefits	29,324	*		31,639	34,025
111,756	103,388	113,618		SUB TOTAL SALARIES, WAGES & BENEFITS	118,655	*	0	122,489	126,420
300	114	198	2700150	Office Supplies	300			300	300
1,000	1,559	112	2700160	Equipment Purchases	1,000			1,000	1,000
4,500	4,561	4,586	2700180	Telephone	4,500			4,500	4,500
250	40	338	2700210	Advertising	300	*		300	300
250	0	0	2700220	Printing	250			250	250
300	442	256	2700230	Photocopier Expense	350	*		375	375
1,000	1,518	0	2700250	Memberships & Subscriptions	1,100	*		1,100	1,100
2,000	764	845	2700260	Training	1,000			2,000	2,000
2,000	2,817	0	2700261	Training - Risk Management New	1,000			2,000	2,000
250	297	0	2700270	Mileage	250			250	250
600	729	42	2700370	Meals & Refreshments	600			600	600
3,500	3,688	226	2700380	Conferences	2,500			3,700	3,800
0	0	0		NEW COVID-19 Supplies	5,000			5,000	5,000
0	0	352,920	2700851	Sp Project - COVID-19	0			0	0
750	904	0	2700852	Special Project - Emergency Exercise	750			800	800
16,700	17,433	359,523		SUBTOTAL MATERIALS	18,900	*	0	22,175	22,275
8,000	6,008	6,234	2700170	Equipment Maintenance - Generators	7,000			7,500	8,000
8,000	6,008	6,234		SUBTOTAL CONTRACTED SERVICES	7,000		0	7,500	8,000
136,456	126,829	479,375		TOTAL EMERGENCY MEASURES	144,555	*	0	152,164	156,695

*Indicates increase over previous year

**TOWN OF COBOURG
2021 OPERATING BUDGET ESTIMATES**

BUDGET JUSTIFICATION

COMMITTEE: **PROTECTION**

FUNCTION/ACTIVITY: **EMERGENCY MANAGEMENT**

ACCOUNT #: **2700.100**

STATEMENT OF PURPOSE:	HIGHLIGHTS/EXPLANATIONS:			DETAILS
	YEAR	CODE	OBJECT	
To provide funding for projects associated with major emergencies and the municipal emergency control group as set forth in the Town's emergency plan.	2021	270010	Payroll Salaries & Wages	Contractual obligations
	2021	2700380	Conferences	CEMC and Emergency Planner need to stay current with Emergency Management and Risk Management legislation and trends.
PERFORMANCE DATA:				
The Town of Cobourg has achieved compliance with provincial legislation and international best practices.	2021	2700851	Sp Project - COVID-19	Anticipated expenses relating to managing through the Pandemic. Signage, PPE, Cleaning, Barriers, Working from home equipment, etc.