

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2023**

**GENERAL GOVERNMENT**

PROJECT DESCRIPTION	2021 CAPITAL BUDGET			2022		2023	
	TOTAL COST	REVENUE	NET COST	TOTAL	NET	TOTAL	NET
Information Technology							
Computerization	35,000	0	35,000	35,000	35,000	35,000	35,000
New Server	40,000	-40,000	0	0	0	0	0
Accounts Payable Automation Software	50,000	-50,000	0	0	0	0	0
Budgeting Software	0	0	0	60,000	60,000	0	0
Subtotal Information Technology	125,000	-90,000	35,000	95,000	95,000	35,000	35,000
Victoria Hall							
Variable Speed Drive Concert Hall	6,500	0	6,500	0	0	0	0
Interior Main Line Sewer Line Replacement	40,000	0	40,000	0	0	0	0
Market Building Roof Replacement	150,000	-150,000	0	0	0	0	0
Dressler House Roof Replacement	40,000	0	40,000	0	0	0	0
Dressler House Heating/Cooling System	4,500	0	4,500	0	0	0	0
Elevators (2) - Soft Start	0	0	0	27,000	27,000	0	0
Second St Fire Hall Heating System	0	0	0	45,000	45,000	0	0
Sprinkler Head Replacement	0	0	0	45,000	45,000	45,000	45,000
Market Building - Exterior Restoration	0	0	0	80,000	80,000	0	0
West Patio Area / Mechanical Room Ceiling	0	0	0	35,000	35,000	0	0
Generator Permanent Site Location	0	0	0	35,000	35,000	0	0
Subtotal Victoria Hall	241,000	-150,000	91,000	267,000	267,000	45,000	45,000
<b>TOTAL GENERAL GOVERNMENT</b>	<b>366,000</b>	<b>-240,000</b>	<b>126,000</b>	<b>362,000</b>	<b>362,000</b>	<b>80,000</b>	<b>80,000</b>

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2023**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Computer Upgrades Server Upgrades		
<b>DEPARTMENT:</b> Information Technologies			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  To provide for computerization for the Corporation.	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	35,000	35,000	35,000
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	35,000	35,000	35,000
<b>7. ANNUAL TAX REQUIREMENT</b>	35,000	35,000	35,000

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2023**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b> New server to replace aging hardware and to expand capacity.		
<b>DEPARTMENT:</b> Information Technologies			
<b>1. PROJECT NAME &amp; DESCRIPTION</b> New Server - Records Management	2021 - Records Management		
	Public Consultation Process		<b>No</b>
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	40,000		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES - Building Efficiencies OTHER	40,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	0

**TOWN OF COBOURG  
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**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  To purchase software which will automate the accounts payable processing and approval process.		
<b>DEPARTMENT:</b> Information Technologies			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Accounts Payable Automation Software	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b> Additional Annual Support - 8,000		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	50,000		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES - Building Efficiencies OTHER	50,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	0

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2023**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  To purchase Budgeting Software to increase efficiencies when compiling the annual operating & capital budgets. The software will include a position, salary and benefit section, a forecasting section, workflows and approvals, and audits features.		
<b>DEPARTMENT:</b> Information Technologies			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Budgeting Software	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b> Additional Annual Support - 8,000		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		60,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	60,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	60,000	0

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**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  With the generator set for Auto start the Variable Speed Drive will allow the Concert Hall fan motor to start slowly when switching from hydro to generator and back to hydro. The soft start will extend motors and belt life as well as save on energy costs.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Variable Speed Drive - Concert Hall Unit	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	6,500		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	6,500	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	6,500	0	0

**TOWN OF COBOURG  
CAPITAL BUDGET 2021 - 2023**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance	Aecom engineering has been hired to investigate the issue with the west basement washrooms backing up. During the investigation it was discovered the main line needs to be replaced. This project was put on hold with COVID-19.		
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Interior Main Sewer Line Replacement	This line is over 37+ years, as it was installed during the 1970's renovations. Duct work will have to be remove in the mechanical room to replace the pipe. This project includes consulting fee, plumbing, duct work, tile replacement and asbestos tile removal under the ceramic tiles.		
	Public Consultation Process		<b>No</b>
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	40,000		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	40,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	40,000	0	0

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**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance	The roof on the Market Building has been leaking into the attic over the past couple of years. Maintenance department has been able to stop the leaks in the attic space doing a patch job from the inside.		
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Market Building - Roof Replacement	Recommendation from Ontario roof consultants is the roof be replaced. As the Town has an agreement with Ontario Heritage Trust we must replace with cedar shakes. Current roof is approx. 30 years old. EUL of cedar roof is 30 years.		
	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	150,000		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	150,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	0	0

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**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  The cedar shakes on the Dressler House roof are curling and disintegrating. Ontario Roof consultants have assessed the damage to the front and back roofs as the center was replaced under Economic Development in 2016. On-going issues will continue if not replaced. This property is under the Commercial Core Heritage Conservation District.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Dressler House Roof Replacement	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	40,000		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	40,000	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	40,000	0	0

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ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  It has been recommended that the furnace be replaced due to age and energy efficiency. We may or may not get through the winter of 2020-2021 without it completely quitting. As this is a museum the temperatures need to be maintained not only for the artifacts but for the structure of the building in general. The unit is a standard household system. The air conditioner is the same age as the furnace but it is still in operational condition. Recommended replacement at a later date.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Dressler House Heating/Cooling System Replacement	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER	4,500		
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	4,500	0	0
<b>7. ANNUAL TAX REQUIREMENT</b>	4,500	0	0

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ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Due to the age of the elevators and to protect them with the generator set to auto start, it is recommended we install soft starts on both elevators. The device will stop a full surge of hydro when the generator starts or shuts down saving wear on all elevator parts as well as reducing risk of blowing an entire control unit.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Elevators (2) - Soft Starts	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		27,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	27,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	27,000	0

**TOWN OF COBOURG  
CAPITAL BUDGET 2020 - 2022**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  The heating system has surpassed its life span and needs replacing. As this is a Town owned building and it is under Ontario Heritage Trust we must maintain this building. System is comprised of 3 boiler packs and a pump. A new system would replace existing boilers and zone the building for more efficient control floor to floor. Northumberland Players have a lease on the building to maintain the interior.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Second Street Fire Hall Heating System	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		45,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	45,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	45,000	0

**TOWN OF COBOURG  
CAPITAL BUDGET 2020 - 2022**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  Due to the age of the sprinkler heads in Victoria Hall it is recommended we replace them. This project was started with the replacement of the Concert Hall heads in 2019. The rest of Victoria Hall needs to be looked at & could be done in sections over 3 years. There is a max lifespan on these heads depending on the type of head. On average the sprinkler heads are 40+ years old.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Sprinkler Head Replacement - 561 remaining heads	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		45,000	45,000
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	45,000	45,000
<b>7. ANNUAL TAX REQUIREMENT</b>	0	45,000	45,000

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CAPITAL BUDGET 2020 - 2022**

**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  The exterior woodwork on the windows/doors/transoms and soffit are in need of repairs/repainting. Maintenance has done what they can but it is becoming a bigger job. This maintenance work will maintain and preserve the building historical designation. This project is slightly more involved by the confirmed presence of lead in the paint requiring special abatement.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Market Building - Exterior Restoration Woodwork	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		80,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	80,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	80,000	0

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ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  This area has been an issue for some time. When it rains or snow melts water pools in the area once you step out the back door. As with the south back wall that is above the mechanical room for Victoria Hall this needs to be addressed before the same issues occur, as this patio area is placed above the ceiling for the mechanical / electrical / telephone / fiber area. This area has been in place since restoration in the 1970's.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  West Back Patio / Mechanical Tunnel Ceiling	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		35,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	35,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	35,000	0

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**5 YEAR CAPITAL BUDGET JUSTIFICATION**

ACCOUNT #

<b>DIVISION:</b> General Government	<b>3. PROJECT DETAIL &amp; JUSTIFICATION:</b>  The generator currently sits on a trailer in the back lot behind Victoria Hall. It was in the Victoria Square Project to have it taken off the trailer and placed on the property where it would not be seen as much as it is now coming up from the harbour. As Victoria Hall property has an easement with Ontario Heritage Trust, information has been shared with them about this project and approval given.		
<b>DEPARTMENT:</b> Victoria Hall Building Maintenance			
<b>1. PROJECT NAME &amp; DESCRIPTION</b>  Generator - Permanent Site Location	Public Consultation Process <span style="float: right;"><b>No</b></span>		
<b>2. COMMITMENTS MADE:</b>	<b>4. EFFECTS ON FUTURE OPERATING BUDGETS:</b>		
	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>5. EXPENDITURES</b>  CONTRACTUAL CAPS BASED ON \$ <b>DIRECT REVENUES</b> GRANTS & SUBSIDIES OTHER		35,000	
<b>6. NET REQUIREMENTS:</b>  <b>TO BE FINANCED FROM:</b> DEBENTURES OWNERS RESERVES OTHER	0	35,000	0
<b>7. ANNUAL TAX REQUIREMENT</b>	0	35,000	0