

**The Corporation of The Town of Cobourg**  
**Community Services, Protection, and Economic Development Standing**  
**Committee**



**Minutes**

**Wednesday, January 10, 2024**

**9:30 a.m.**

**Council Chambers, Victoria Hall, Cobourg**

Members Present: Mayor Lucas Cleveland  
Councillor Aaron Burchat  
Councillor Adam Bureau

Staff Present: Ellard Beaven, Fire Chief  
Brian Geerts, Director of Community Services  
Kevin Feagan, Manager, Bylaw Enforcement/Licensing  
Brent Larmer, Municipal Clerk/Director of Legislative Services  
Kristina Lepik, Deputy Clerk/Manager of Legislative Services  
Anne Taylor Scott, Director of Planning and Development  
Services  
Tracey Vaughan, Chief Administrative Officer

Staff Present Virtually: Daniel Van Kampen, Manager, Economic Development

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**1. Call to Order**

The Clerk called the Meeting to Order at 9:30 a.m.

**2. Appointment of Standing Committee Chair**

**Moved By** Councillor Adam Bureau

**Seconded By** Mayor Lucas Cleveland

That the Committee appoint Councillor Aaron Burchat as Chair for 2024.

**Carried**

**3. Traditional Land Acknowledgement**

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

**4. Introduction of Addendum Items**

**4.1 Delegation, Dr. Hillary Allen & Mr. Jeff Crowley, regarding 310 Division Street - An Opportunity for Community Integration**

**5. Confirmation of Agenda**

**5.1 Confirmation of the January 10th 2024 Community Services, Protection, and Economic Development Standing Committee Agenda**

**Moved By** Mayor Lucas Cleveland  
**Seconded By** Councillor Adam Bureau

THAT the Committee confirm the agenda, as amended.

**Carried**

**6. Disclosure of Pecuniary (Financial) Interest**

There were no Declarations of Pecuniary Interest from Members of Council.

**7. Community Announcements**

None

**8. Delegations / Petitions**

**8.1 Delegation, Dr. Hillary Allen & Mr. Jeff Crowley, regarding 310 Division Street - An Opportunity for Community Integration**

**Moved By** Mayor Lucas Cleveland  
**Seconded By** Councillor Adam Bureau

THAT Council refer the petition from from Dr. Hillary Allen & Mr. Jeff Crowley regarding 310 Division Street - An Opportunity for Community Integration to staff for a report back to Regular Council for comment on the proposed recommendations contained in the delegation; and

FURTHER THAT Council direct Staff to include in the report back a review of the amendment of various Municipal By-laws that would enhance the ability to enforce nuisance related incidents on all municipal property and to specifically include a provision on the prohibition of consuming illegal drugs in a public place and loitering in public places.

**Amended**

**Moved By** Councillor Adam Bureau  
**Seconded By** Mayor Lucas Cleveland

MOTION TO AMEND:

That the following wording be added:

FURTHER THAT Council direct Staff to reach out to the Transition Board to request that a Cobourg Council Member sit on the Transition Board of Directors as a Liaison Member with information on the request to be included in the Staff Report back to Regular Council.

**Carried**

**Moved By** Mayor Lucas Cleveland  
**Seconded By** Councillor Adam Bureau

THAT Council refer the petition from Dr. Hillary Allen & Mr. Jeff Crowley regarding 310 Division Street - An Opportunity for Community Integration to staff for a report back to Regular Council for comment on the proposed recommendations contained in the delegation; and

FURTHER THAT Council also direct Staff to include in the report back a review on the amendment of various Municipal By-laws that would enhance the ability to enforce nuisance related incidents on all municipal property, and to specifically include a provision on the prohibition of consuming illegal drugs in a public place and loitering in public places; and

FURTHER THAT Council direct Staff to reach out to the Transition Board to request that a Cobourg Council Member sit on the Transition Board of Directors as a Liaison Member with information on the request to be included in the Staff Report back to Regular Council.

**Carried**

**9. Outside Presentation / Information from Advisory Committees or Task Forces**

None

**10. Consent Agenda**

**Report No. COMM-2024-001 was not pulled for further consideration.**

**Moved By** Councillor Adam Bureau

**Seconded By** Mayor Lucas Cleveland

THAT the Committee adopt the following recommendations contained within the staff report on the consent agenda as a single motion and refer to Regular Council for final approval:

**10.1 Report No. COMM-2024-001 from Director, Community Services regarding Ganaraska Region Conservation Authority MOU**

THAT Council receive this report for information; and

FURTHER THAT Council direct staff to prepare a bylaw to enter into a Memorandum of Understanding with the Ganaraska Region Conservation Authority for services rendered to the Town of Cobourg; and

FURTHER THAT Council approves the MOU effective to January 1, 2024, so as to reflect the full fiscal year of the GRCA and ensure compliance with O.Reg 687/21 under the Conservation Authorities Act.

**Carried**

**11. Items Extracted from Consent Agenda**

None

**12. Notice of Motion**

None

**13. Departmental Updates/Discussion**

Directors provided information and updates to the Committee and the Public on Divisional areas.

**14. Adjournment**

Councillor Aaron Burchat called for adjournment at the completion of all items on the Committee Agenda at 10:46 a.m.