

TOWN OF COBOURG
CAPITAL BUDGET 2021 - 2023

GENERAL GOVERNMENT

PROJECT DESCRIPTION	2021 CAPITAL BUDGET			2022		2023	
	TOTAL COST	REVENUE	NET COST	TOTAL	NET	TOTAL	NET
Information Technology							
Computerization	35,000	0	35,000	35,000	35,000	35,000	35,000
New Server	40,000	-40,000	0	0	0	0	0
Accounts Payable Automation Software	50,000	-50,000	0	0	0	0	0
Budgeting Software	0	0	0	60,000	60,000	0	0
Subtotal Information Technology	125,000	-90,000	35,000	95,000	95,000	35,000	35,000
Victoria Hall							
Variable Speed Drive Concert Hall	6,500	0	6,500	0	0	0	0
Interior Main Line Sewer Line Replacement	40,000	0	40,000	0	0	0	0
Market Building Roof Replacement	150,000	-150,000	0	0	0	0	0
Dressler House Roof Replacement	40,000	0	40,000	0	0	0	0
Dressler House Heating/Cooling System	4,500	0	4,500	0	0	0	0
Elevators (2) - Soft Start	0	0	0	27,000	27,000	0	0
Second St Fire Hall Heating System	0	0	0	45,000	45,000	0	0
Sprinkler Head Replacement	0	0	0	45,000	45,000	45,000	45,000
Market Building - Exterior Restoration	0	0	0	80,000	80,000	0	0
West Patio Area / Mechanical Room Ceiling	0	0	0	35,000	35,000	0	0
Generator Permanent Site Location	0	0	0	35,000	35,000	0	0
Subtotal Victoria Hall	241,000	-150,000	91,000	267,000	267,000	45,000	45,000
TOTAL GENERAL GOVERNMENT	366,000	-240,000	126,000	362,000	362,000	80,000	80,000

TOWN OF COBOURG CAPITAL BUDGET 2021 - 2023

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: Computer Upgrades Server Upgrades		
DEPARTMENT: Information Technologies			
1. PROJECT NAME & DESCRIPTION To provide for computerization for the Corporation.	Public Consultation Process No		
2. COMMITMENTS MADE:			
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
35,000	35,000	35,000	35,000
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	35,000	35,000	35,000
7. ANNUAL TAX REQUIREMENT	35,000	35,000	35,000

**TOWN OF COBOURG
CAPITAL BUDGET 2021 - 2023**

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: New server to replace aging hardware and to expand capacity. 2021 - Records Management Public Consultation Process No		
DEPARTMENT: Information Technologies			
1. PROJECT NAME & DESCRIPTION New Server - Records Management			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	40,000		
6. NET REQUIREMENTS:	40,000	0	0
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES - Building Efficiencies OTHER	-40,000		
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG CAPITAL BUDGET 2021 - 2023

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: To purchase software which will automate the accounts payable processing and approval process. Public Consultation Process No		
DEPARTMENT: Information Technologies			
1. PROJECT NAME & DESCRIPTION Accounts Payable Automation Software			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS: Additional Annual Support - 8,000		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	50,000		
6. NET REQUIREMENTS:	50,000	0	0
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES - Building Efficiencies OTHER	-50,000		
7. ANNUAL TAX REQUIREMENT	0	0	0

**TOWN OF COBOURG
CAPITAL BUDGET 2021 - 2023**

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: To purchase Budgeting Software to increase efficiencies when compiling the annual operating & capital budgets. The software will include a position, salary and benefit section, a forecasting section, workflows and approvals, and audits features.		
DEPARTMENT: Information Technologies			
1. PROJECT NAME & DESCRIPTION Budgeting Software	Public Consultation Process No		
2. COMMITMENTS MADE:			
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	4. EFFECTS ON FUTURE OPERATING BUDGETS: Additional Annual Support - 8,000		
	2021	2022	2023
0	60,000		
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	0	60,000	0
7. ANNUAL TAX REQUIREMENT	0	60,000	0

TOWN OF COBOURG CAPITAL BUDGET 2021 - 2023

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: With the generator set for Auto start the Variable Speed Drive will allow the Concert Hall fan motor to start slowly when switching from hydro to generator and back to hydro. The soft start will extend motors and belt life as well as save on energy costs.		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Variable Speed Drive - Concert Hall Unit	Public Consultation Process No		
2. COMMITMENTS MADE:			
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
6,500			
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	6,500	0	0
7. ANNUAL TAX REQUIREMENT	6,500	0	0

TOWN OF COBOURG CAPITAL BUDGET 2021 - 2023

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: Aecom engineering has been hired to investigate the issue with the west basement washrooms backing up. During the investigation it was discovered the main line needs to be replaced. This project was put on hold with COVID-19. This line is over 37+ years, as it was installed during the 1970's renovations. Duct work will have to be remove in the mechanical room to replace the pipe. This project includes consulting fee, plumbing, duct work, tile replacement and asbestos tile removal under the ceramic tiles. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Interior Main Sewer Line Replacement			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	40,000		
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	40,000	0	0
7. ANNUAL TAX REQUIREMENT	40,000	0	0

TOWN OF COBOURG CAPITAL BUDGET 2021 - 2023

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: The roof on the Market Building has been leaking into the attic over the past couple of years. Maintenance department has been able to stop the leaks in the attic space doing a patch job from the inside. Recommendation from Ontario roof consultants is the roof be replaced. As the Town has an agreement with Ontario Heritage Trust we must replace with cedar shakes. Current roof is approx. 30 years old. EUL of cedar roof is 30 years. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Market Building - Roof Replacement			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	150,000		
6. NET REQUIREMENTS:	150,000	0	0
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	-150,000		
7. ANNUAL TAX REQUIREMENT	0	0	0

TOWN OF COBOURG CAPITAL BUDGET 2021 - 2023

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: The cedar shakes on the Dressler House roof are curling and disintegrating. Ontario Roof consultants have assessed the damage to the front and back roofs as the center was replaced under Economic Development in 2016. On-going issues will continue if not replaced. This property is under the Commercial Core Heritage Conservation District. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Dressler House Roof Replacement			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	40,000		
6. NET REQUIREMENTS:	40,000	0	0
TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER			
7. ANNUAL TAX REQUIREMENT	40,000	0	0

TOWN OF COBOURG CAPITAL BUDGET 2021 - 2023

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: It has been recommended that the furnace be replaced due to age and energy efficiency. We may or may not get through the winter of 2020-2021 without it completely quitting. As this is a museum the temperatures need to be maintained not only for the artifacts but for the structure of the building in general. The unit is a standard household system. The air conditioner is the same age as the furnace but it is still in operational condition. Recommended replacement at a later date. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Dressler House Heating/Cooling System Replacement			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER	4,500		
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	4,500	0	0
7. ANNUAL TAX REQUIREMENT	4,500	0	0

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ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: Due to the age of the elevators and to protect them with the generator set to auto start, it is recommended we install soft starts on both elevators. The device will stop a full surge of hydro when the generator starts or shuts down saving wear on all elevator parts as well as reducing risk of blowing an entire control unit. <div style="display: flex; justify-content: space-between;"> Public Consultation Process No </div>		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Elevators (2) - Soft Starts			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES <div style="margin-left: 20px;"> CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER </div>		27,000	
6. NET REQUIREMENTS: TO BE FINANCED FROM: <div style="margin-left: 20px;"> DEBENTURES OWNERS RESERVES OTHER </div>	0	27,000	0
7. ANNUAL TAX REQUIREMENT	0	27,000	0

TOWN OF COBOURG CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: The heating system has surpassed its life span and needs replacing. As this is a Town owned building and it is under Ontario Heritage Trust we must maintain this building. System is comprised of 3 boiler packs and a pump. A new system would replace existing boilers and zone the building for more efficient control floor to floor. Northumberland Players have a lease on the building to maintain the interior. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Second Street Fire Hall Heating System			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER		45,000	
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	0	45,000	0
7. ANNUAL TAX REQUIREMENT	0	45,000	0

TOWN OF COBOURG CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: Due to the age of the sprinkler heads in Victoria Hall it is recommended we replace them. This project was started with the replacement of the Concert Hall heads in 2019. The rest of Victoria Hall needs to be looked at & could be done in sections over 3 years. There is a max lifespan on these heads depending on the type of head. On average the sprinkler heads are 40+ years old. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Sprinkler Head Replacement - 561 remaining heads	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
2. COMMITMENTS MADE:			
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER		45,000	45,000
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	0	45,000	45,000
7. ANNUAL TAX REQUIREMENT	0	45,000	45,000

TOWN OF COBOURG CAPITAL BUDGET 2020 - 2022

5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: The exterior woodwork on the windows/doors/transoms and soffit are in need of repairs/repainting. Maintenance has done what they can but it is becoming a bigger job. This maintenance work will maintain and preserve the building historical designation. This project is slightly more involved by the confirmed presence of lead in the paint requiring special abatement. <div style="display: flex; justify-content: space-between;"> Public Consultation Process No </div>		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Market Building - Exterior Restoration Woodwork			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER		80,000	
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	0	80,000	0
7. ANNUAL TAX REQUIREMENT	0	80,000	0

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5 YEAR CAPITAL BUDGET JUSTIFICATION

ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: This area has been an issue for some time. When it rains or snow melts water pools in the area once you step out the back door. As with the south back wall that is above the mechanical room for Victoria Hall this needs to be addressed before the same issues occur, as this patio area is placed above the ceiling for the mechanical / electrical / telephone / fiber area. This area has been in place since restoration in the 1970's. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION West Back Patio / Mechanical Tunnel Ceiling			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER		35,000	
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	0	35,000	0
7. ANNUAL TAX REQUIREMENT	0	35,000	0

TOWN OF COBOURG CAPITAL BUDGET 2020 - 2022

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ACCOUNT #

DIVISION: General Government	3. PROJECT DETAIL & JUSTIFICATION: The generator currently sits on a trailer in the back lot behind Victoria Hall. It was in the Victoria Square Project to have it taken off the trailer and placed on the property where it would not be seen as much as it is now coming up from the harbour. As Victoria Hall property has an easement with Ontario Heritage Trust, information has been shared with them about this project and approval given. Public Consultation Process No		
DEPARTMENT: Victoria Hall Building Maintenance			
1. PROJECT NAME & DESCRIPTION Generator - Permanent Site Location			
2. COMMITMENTS MADE:	4. EFFECTS ON FUTURE OPERATING BUDGETS:		
	2021	2022	2023
5. EXPENDITURES CONTRACTUAL CAPS BASED ON \$ DIRECT REVENUES GRANTS & SUBSIDIES OTHER		35,000	
6. NET REQUIREMENTS: TO BE FINANCED FROM: DEBENTURES OWNERS RESERVES OTHER	0	35,000	0
7. ANNUAL TAX REQUIREMENT	0	35,000	0