



The Corporation of The Town of Cobourg
Corporate, Finance, and Legislative Standing Committee
Minutes

Thursday, January 11, 2024
1:00 p.m.
Council Chambers, Victoria Hall, Cobourg

Members Present: Mayor Lucas Cleveland
Deputy Mayor Nicole Beatty
Councillor Randy Barber

Staff Present: Adam Giddings, Director of Corporate Services/Treasurer
Brent Larmer, Municipal Clerk/Director of Legislative Services
Kristina Lepik, Deputy Clerk/Manager of Legislative Services
Tracey Vaughan, Chief Administrative Officer

1. Call to Order

The Clerk called the Meeting to Order at 1:13 P.M.

2. Appointment of Standing Committee Chair

Moved By Deputy Mayor Nicole Beatty

Seconded By Mayor Lucas Cleveland

That the Committee appoint Councillor Randy Barber as Chair for 2024.

Carried

3. Traditional Land Acknowledgement

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

4. Introduction of Addendum Items

None

5. Confirmation of Agenda

5.1 Confirmation of the January 11th 2024 Corporate, Finance, and Legislative Standing Committee Agenda

Moved By Mayor Lucas Cleveland

Seconded By Deputy Mayor Nicole Beatty

That the Committee confirm the agenda, as circulated.

Carried

6. Disclosure of Pecuniary (Financial) Interest

There were no Declarations of Pecuniary Interest from Members of Council.

7. Community Announcements

None

8. Delegations

None

9. Outside Presentation / Information from Advisory Committees or Task Forces

None

10. Consent Agenda

Moved By Deputy Mayor Nicole Beatty

Seconded By Mayor Lucas Cleveland

THAT the Committee adopt the following recommendations contained within the staff reports on the consent agenda as a single motion and refer to Regular Council for final approval:

10.1 Report No. LS-2024-004 from Grant and Policy Writer regarding 2023 Freedom of Information Request Update

THAT Council receive the 2023 Freedom of Information Request Update for information purposes.

10.2 Report No. LS-2024-003 from Accessibility and EDI Coordinator regarding 2023 Multi-Year Accessibility Plan Progress Report

THAT Council accepts this Multi-Year Accessibility Plan Progress report for information purposes;

FURTHER THAT Council directs staff to provide this report to the Accessibility Advisory Committee to help guide the goals for the 2024 calendar year.

10.3 Report No. COR-2024-001 from Treasurer/Director of Corporate Services regarding Staff Contingency Reserve Fund

THAT Council provides direction to staff to prepare a staff contingency reserve fund for the purpose of allocating the net of any annual cost savings related to staff vacancies or delays in hiring new budgeted approved staff.

10.4 Report No. LS-2024-005 from the Town Clerk/Director, Legislative Services, regarding Marriage License and Civil Marriage Solemnization Fee Increase

THAT Council receive this staff report for information purposes; and

FURTHER THAT Council authorize Staff to present a by-law at a Regular Council meeting to amend the Town Fees and Charges By-law to adjust the Marriage Licenses fee to \$150.00 and the Marriage Ceremonies fee to \$400.00, and a fee be included for witnesses to Civil Ceremonies in the amount of \$25.00 per witness.

Carried

11. Items Extracted from Consent Agenda

None

12. Notice of Motion

None

13. Departmental Updates/Discussion

Directors provided information and updates to the Committee and the public on Divisional Areas.

14. Adjournment

Councillor Randy Barber called for adjournment at the completion of all items on the Committee Agenda at 1:45 P.M.