

	THE CORPORATION OF THE TOWN OF COBOURG
	Canadian Fire Fighters Museum Memorial Arena Meeting Agenda
	Monday January 23, 2023 2:00 PM Memorial Arena

1. Review of November 22, 2022 Meeting Notes
Meeting Notes were accepted as presented.

2. Sleeping Cabin Village Update – Shared Washroom Space
The Sleeping cabin group is looking at bringing in trailers for the bathrooms and kitchen facilities.
CFFM would be interested in sharing one of the Memorial Arena bathrooms with them. Director Geerts advised that the lease of the building is with the Town but it would be up to the CFFM to look after any shared spaces.

The Planning Department will be putting forward a report on affordable housing if the Sleeping Cabin initiative doesn't go through.

3. HVAC (Quote from contractor)
CFFM received a quote for the HVAC.
\$75,000 - 5 hanging furnaces, 3 paired with A/C units.
\$200,000 for insulation.

Will advised that the temperature should be no warmer than 75 degrees and no colder than 60 degrees.

Dehumidifier – Jason advised that they are made for ice rinks.
Will - they will get someone to come and have a look to see what they can do with them.

4. Building Envelope - “The building envelope includes all the building components that separate the indoors from the outdoors. Building envelopes include the exterior walls, foundations, roof, windows and doors.”

Brian advised that if the door closer breaks it will not be covered by the Town. We will look at other issues on a case by case basis.

5. Update on the Construction of the Hockey Boards

- Practicality of Their Removal and Reuse
Discussed removing glass and leaving the boards.
Chris suggested that the area could be open storage and they could keep boards as a barrier.
- Town's Interest in Reusing the "Glass"
Brian advised that the Town could take the glass out and advertise as free or at a low cost.
Chris suggested that they could possibly use the glass as part of a display.

6. Town of Cobourg Purchasing Policy

The only time that that CFFM has to follow the town purchasing policy is when they have a joint purchase/partnership with the town.

7. General Discussion

Memorial Arena Drawing - CFFM would like a large plan of the building showing all parts including ice surface, stairs, bleachers etc.

Action: Jason will get the plan scanned and provide a copy. He advised that it is not accurate as there were some modifications after it was done.

Fire Truck - CFFM (Will) will contact the Fire Chief (Ellard Beavan). They would like the fire department to try and drive their fire truck into the Memorial Arena to see if there are any issues.

Remediation Work – In the 2023 budget.

Brian advised that the Planning Department can assist with specific questions e.g. Fire code.

8. Next Meeting – February 28, 2023, at 2:00 P.M.