



THE CORPORATION OF THE TOWN OF COBOURG

CANADIAN FIRE FIGHTERS MUSEUM MEMORIAL ARENA MEETING NOTES

Tuesday November 22, 2022
1:00 PM
Memorial Arena

DISCUSSION:

1. Grant of Lease
Jack Heenan Arena – 25,500 sq ft
Memorial Arena – 27,000 sq ft

Rent – Jack Heenan is \$7,000/year. Same square feet rate plus inflation.

Term – Up to 20-year term

Conditions – To be reviewed in detail

Right to grant lease – no changes

Non-exclusive use of parking – agreed
The Town is looking at the overflow lot for a potential site for affordable housing.
2. Alterations and Additions
Long Term Intent
Building Code – AODA by 2025
ACTION: Invite Building and Planning to one of the meetings.

Signs – A smaller version of the Memorial sign will have to stay on the building.

The Town is open to a Canadian Firefighters Museum sign with appropriate Town approval.

3. Additional Covenants
Major Events – Coordinate with Jack Heenan.

Remove - Follow Municipal Alcohol and Cannabis Policy.

4. Additional Covenants of Landlord
Parking Lot – Tenant looks after walkway.
ACTION: Jason will ask the Curling Club if we can share their contact information with CFFM so they can introduce themselves.

TRANSITIONPLANNING:

Currently gathering prices.

Looking at grants – Director Geerts suggested that they contact the Town Policy and Grant Writer.

Contractor Access

The timeline is written in the Business Plan

CHATTELSINCLUDED:

Planters out front

Vending machines

Display cases

QUESTIONS:

What is above silver insulation?

Director Geerts advised that when we have a lift in to remove banners, we will have a look and let them know.

Procurement Process – Do they have to follow the Town process?

ACTION: Director Geerts advised that we will look into it and let them know.

Procurement policy attached to January 9 agenda.

Were the cooling pipes replaced?

ACTION: Jason Johns will look into it and let them know.

Answer: Yes, there is a newer concrete pad and pipes placed over the former pad.