

	<b>THE CORPORATION OF THE TOWN OF COBOURG</b>
	Canadian Fire Fighters Museum Memorial Arena Meeting Meeting Notes
	Thursday November 30, 2023 1:00 PM Memorial Arena

1. Progress to Date – Michelle  
The Antique Show went well. They had 26 vendors and 840 paid visitors.  
Participating in the Santa Claus parade with a float.  
Hosting a second fundraiser in May 2024.  
They will be consulting a fundraising specialist to assist with their fundraising goals.
2. Report to Council – Michelle  
CFFM will submit a delegation request to present an update for Council.  
Brian will submit a Staff Report.
3. Grant Applications – Michelle  
Applied for a Trillium Grant.
4. New Truck Entry Issues – Will  
Provided an update on the new truck entrance. Entrance off the parking lot is still the first choice. Looking at building a steel ramp with access underneath.
5. Insurance – response to questions from CFFM – Brian  
There is a gap between the insured value of the building and Tenants legal liability. The building is insured at 6.7 million, so the CFFM can set their insurance accordingly.
6. Surplus Equipment Sale – Brian  
Boards are going to auction in December. They have to be removed by February.  
The revenue generated will stay with the building.

7. Lease Likelihood, timing, term, ask – Brian

Michelle advised they CFFM still requires access to the building.

The next steps will involve deconstructive inspections.

Discussed signing the lease as is (similar to Curling Club) with a comfortable exit strategy. They will be able to have access and can get the inspections done as required.

There are positives and negative to presenting to Council in January.

We will know more about the 2024 budget when it goes public in December.