



STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG

Public Works, Planning, and Development Standing Committee

Report to: Mayor, Deputy Mayor, and Councillors
From: Terry Hoekstra, Deputy Director, Engineering
Standing Committee Date: June 5, 2024
Report Number: PW-2024-013
Council Meeting Date: June 26, 2024
Subject: **Award of 2024 Various Sidewalk Construction Contract**

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1. Recommendation:

THAT Council award the capital project contract CO-24-14 PWD, 2024 Various Sidewalk Construction Contract to Royal Crown Construction in the amount of \$402,480.74 excluding taxes to be funded by the 2024 capital budget.

2. Executive Summary:

The Engineering capital budget included for new sidewalk installation at the following locations:

- Division Street, Veronica St to Veronica St
- Densmore Road, Division St to Birchwood Trail
- Elgin Street East, D'Arcy St to Conger Ave
- D'Arcy Street, Elgin St E to Nickerson Dr
- University Ave W, William St to Margaret St (intersections)

A public tender was issued May 7, 2024 and opened on May 22, 2024. Two (2) bids were received and the Staff recommendation is to award the contract to the

lowest bidder Royal Crown Construction in the amount of \$402,480.74 excluding taxes which is within the approval capital budget.

3. Background

The above sites are in close proximity to growth related areas/sites encountering additional pedestrian traffic and four (4) of the five (5) sites are near schools. These sites have been identified by Engineering staff as requiring sidewalks for safe pedestrian passage. Installation of the proposed sidewalks at the five (5) sites will assist pedestrians to cross roadways at either signalized intersections or stop controlled intersections instead of impromptu mid-block crossings which are not safe crossings. An example would be Division Street where St. Mary's high school students cross mid-block between Veronica St to Veronica Street to go to Tim Horton's or the convenience store at Esso. The installation of the proposed sidewalk on the west side of Division St with connections to the existing signalized intersections will provide a much safer route.

4. Discussion:

A public tender was issued May 7, 2024 and opened on May 22, 2024. Two (2) bids were received and are as follows:

Rank	Contractor	Total Bid (Excluding HST)
1	Royal Crown Construction	\$402,480.74*
2	Epic Paving and Constructing Ltd.	\$610,444.70

*Tender bid value adjusted based on corrections of mathematical errors in submitted bid. Submitted tender bid value from Royal Crown Construction was \$402,485.34 (excluding HST), representing a minor variance of \$4.60.

The submissions received were reviewed for completeness, mathematical accuracy confirmed and references were checked for the low bidder.

5. Financial Impact and Budget

The approved 2024 capital budget item for sidewalk replacement is \$600,000. The source of funding is \$496,230 from Canada Community Building Fund and \$103,770 from Development Charges. Council pre-approved \$30,303.11 at the October 2, 2023 Council meeting to advance the survey work under the 2024 sidewalk budget. The existing \$600,000 budget will cover the initial 2023 survey work, design, inspection, materials testing and construction activities (low bid tender) and will leave a minor construction contingency for potential unforeseen construction related matters.

6. Relationship to Council's Strategic Plan Priorities 2023 to 2027 and beyond:

☒ Thriving Community

Provide the physical infrastructure to support a healthy community that will increase areas of safe pedestrian mobility.

☐ Service Excellence

☐ Sustainability

7. Public Engagement:

A project notification was hand delivered to Division Street businesses on Feb. 5, 2024 to make property owners aware of the upcoming sidewalk project and to relocate any private items such as planters, gardens, flags, etc. that were located within the Town right-of-way in advance of the upcoming sidewalk project. A second notice was hand delivered on May 7, 2024 to all properties on the five (5) sites advising of the project and directing them to the Town web site to view the drawings and to email or call Engineering staff should there be any questions. Two (2) property owners had inquiries about the project which Engineering staff followed up with.

8. Attachments:

None

Report Approval Details

Document Title:	Award of 2024 Various Sidewalk Construction Contract .docx
Attachments:	
Final Approval Date:	May 29, 2024

This report and all of its attachments were approved and signed as outlined below:

Laurie Wills, Director of Public Works - May 28, 2024 - 9:25 PM

Tracey Vaughan, Chief Administrative Officer - May 29, 2024 - 2:48 PM