

Parks and Recreation Advisory Committee 2021 Work Plan

Action Item (Identify specific action items integral to accomplish the stated objective)	Timeline (Identify target start and completion dates)	Actions and Resources (Describe what actions will be taken to achieve the listed item and identify what Committee resources, if any, will be necessary (Sub-Committees and/or Committee Member(s) responsible to lead the objective, as appropriate)	Expected Outcome (Outline expected achievements and deliverables from each action item. Ideally, these are measurable indicators of success which can be reported through Annual Reports)	Partners or Stakeholders (Identify opportunities or needs to collaborate with groups or organizations within or outside of the Town)	Alignment to the Strategic Plan (Describe how the Action Item is aligned to the current Town of Cobourg Strategic Plan)
Strategic Plan: People, Strategic Action #2: Implement a municipal youth program Provide advice to Staff through Council on setting up a Youth Advisory Committee	Staff targeted Nov. 2019 to start process, but COVID delayed initiative; PRAC will provide feedback when appropriate		1. Cobourg's youth participate in community activities and events 2. The Town is enriched by the skills, ideas, and perspectives of its youth	Collaborate with the Coordinator of Arts, Culture, and Tourism	Strategic Plan: People, Strategic Action #2: Implement a municipal youth program
Strategic Plan: People, Strategic Action #3: Encourage healthy lifestyles across all age groups by promoting and raising awareness about public health and active transportation Follow up on progress of Outdoor Adult Fitness Park (status of applications for funding; location of park; choice of equipment, evaluation of usage, etc.)	ongoing; Town acquired funding which can be deferred until March 2022		1. Residents of all ages are engaged in a wide variety of physical activities 2. Cobourg residents are healthy and happy	Request an update from the Fitness Park Working Group (Keith Oliver)	Strategic Plan: people, Strategic Action #3: Encourage healthy lifestyles across all age groups by promoting and raising awareness about public health and active transportation
Strategic Plan: People, Strategic Action #4: Continue to pursue the Age-Friendly Communities Designation Provide advice to Council regarding best practices for creating an age-friendly community; in particular, identify areas for improvement related to the mandate of Parks and Recreation - request report from Staff on progress to date and planned next steps	Fall 2021		1. Residents of all ages are engaged in a wide variety of physical activities 2. Cobourg residents are healthy and happy	Collaborate with the Accessibility Advisory Committee	Strategic Plan: People, Strategic Action #4: Continue to pursue the Age-Friendly Communities Designation

<p>Strategic Plan: Places, Strategic Action #6 - Repair and rejuvenate the East Pier Provide analysis and feedback on results of public engagement process regarding the East Pier and as directed by Council</p>	ongoing		<ol style="list-style-type: none"> 1. The Town of Cobourg will be good stewards and practise sustainable actions 2. A community that prioritizes biking, walking, and public transportation as a means to mitigate the effects of climate change 		Strategic Plan: Places, Strategic Action #6 - Repair and rejuvenate the East Pier
<p>Strategic Plan: Places, Strategic Action #7, part two: The natural environment of the West Harbour will be safeguarded and protected Consider actions that could best achieve this goal and make recommendations to Council; consider ways to mitigate e-coli problems due to geese population and buildup of silt</p>			<ol style="list-style-type: none"> 1. Cobourg's natural environment will be safeguarded and protected 2. The Town of Cobourg will be good stewards and practise sustainable actions 		Strategic Plan: Places, Strategic Action #7, part two: The natural environment of the West Harbour will be safeguarded and protected
<p>Strategic Plan: Partnerships, Strategic Action #3: Continue to work with Sustainable Cobourg and other stakeholders on greening Cobourg initiatives Consider ways to increase tree canopy of Cobourg, both within its parks and throughout the town; consider joint Town/public initiatives</p>			<ol style="list-style-type: none"> 1. Cobourg's natural environment will be safeguarded and protected 2. The Town of Cobourg will be good stewards and practise sustainable actions 	Sustainable Cobourg Sustainability and Climate Change Advisory Committee Community groups	Strategic Plan: Partnerships, Strategic Action #3: Continue to work with Sustainable Cobourg and other stakeholders on greening Cobourg initiatives
<p>Strategic Plan: Prosperity, Strategic Action #1: Develop a policy for establishing shovel-ready development lands Study the impact of Bill 108 on parkland in new developments and make recommendations to Council as required to coincide with a review of policy on this</p>	According to staff schedule to Amend Parkland Dedication by-law			Planning and Development Services	Strategic Plan: Prosperity, Strategic Action #1: Develop a policy for establishing shovel-ready development lands

<p>Strategic Plan: Prosperity, Strategic Action #4: Explore innovative solutions to improve the connectivity between the beach/waterfront and downtown Cobourg Aspects of this strategic goal will be addressed in the Report to Council slated for March, 2021 regarding the Management of the Beach</p>				<p>Collaborate with the Coordinator of Arts, Culture, and Tourism</p>	<p>Strategic Plan: Prosperity, Strategic Action #4: Explore innovative solutions to improve the connectivity between the beach/waterfront and downtown Cobourg</p>
<p>Strategic Plan: Programs, Strategic Action #3: Implement a comprehensive management plan for all of the Town's assets Provide Feedback to Council on Staff's Asset Management Plan for Parks and Recreation</p>					<p>Strategic Plan: Programs Strategic Action #3 "Implement a comprehensive management plan for all of the Town's assets."</p>
<p>Feedback on Budget for Parks and Recreation component for 2020 and 2021</p>			<p>The 2021 Budget will address the needs of Parks & Rec Department, as determined by Council</p>		<p>Strategic Plan: Financial responsibility is woven throughout the pillars of the Town's plan</p>
<p>Parks Master Plan (2013) Recommendation #2: Trails Master Plan Request Staff to prepare a comparative report that indicates progress in the past six years towards what was envisioned, that is, "a connected network of pedestrian trails and cycling routes that link parks together and integrate other Town destinations."</p>			<p>The Town will achieve its goals as outlined in the Parks Master Plan</p>		<p>Strategic Plan: Places - Desired Outcome "A community that prioritizes biking, walking, and public transportation as means to mitigate the effects of climate change."</p>

<p>Parks Master Plan (2013) Supply of Parks and Services (page10) Request Staff to prepare an updated chart that compares level of service (amount of parkland provided per 1000 persons) to other similar communities, to determine whether we have increased our level of service both in absolute terms as well as relative to the other comparitor communities and to provide a report on any financial implications of any suggested actions. Request information on the parkland reserve and how it is managed year to year.</p>			<p>The Town will achieve its goals as outlined in the Parks Master Plan, page 10, of 5.7 ha/1000people.</p>		<p>Strategic Plan: Places - Desired Outcomes "Cobourg's natural environment will be safeguarded and protected" "The Town of Cobourg will be good stewards and practise sustainable actions."</p>
<p>Parks Master Plan (2013) Park Facility Standards (page11) Request Staff to prepare a report showing our present level of service with respect to recommended levels</p>			<p>The Town will achieve its goals as outlined in the Parks Master Plan</p>		<p>Strategic Plan: Programs Strategic Action #3 "Implement a comprehensive management plan for all of the Town's assests."</p>
<p>Follow Up on Ongoing Issues 1. Safety Audit of Harbour Usage: Review the Procedures Manual, once it is developed by the Joint Working Group as established by Council at its May 11, 2020 meeting. 2. Management of Beach – survey of residents to take place in winter; report due back to Council by March 1, 2021</p>	<p>Spring 2021</p>				
<p>Provide comment and advice on issues as requested by Council, from time to time</p>	<p>ongoing</p>				

Respond to Presentations and Delegations to the Parks & Recreation Advisory Committee as required	ongoing				
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