



STAFF REPORT

THE CORPORATION OF THE TOWN OF COBOURG

Strategic Priorities and Policy Standing Committee

Report to: Mayor, Deputy Mayor, and Councillors
From: Kristina Lepik, Deputy Clerk / Manager, Legislative Services
Standing Committee Date: June 4, 2024
Report Number: LS-2024-013
Council Meeting Date: June 26, 2024
Subject: **Council Appointment to Accessibility Advisory Committee**

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@cobourg.ca or at 905-372-4301

1. Recommendation:

THAT Council appoint (insert Member of Council here) from June 2024 – August 2025 and (insert Member of Council here) from September 2025 – November 2026 to the Accessibility Advisory Committee.

OR

THAT Council direct Staff to appoint (insert Member of Council here) to the Accessibility Advisory Committee and (insert name here) as the rotating member of the Committee.

2. Executive Summary:

Council provided direction that one member of Council sit on the Accessibility Advisory Committee on a rotating basis. Staff are seeking direction from Council regarding the appointment of the member of Council and the specifics regarding the rotating member.

3. Background

At the April 24, 2024 Meeting Council passed the following resolution:

WHEREAS at the Corporate, Finance, and Legislative Standing Committee meeting on April 4, 2024, the Committee considered a Memo from the Accessibility Advisory Committee (AAC) regarding AAC Membership Amendment.

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to amend the Accessibility Advisory Committee's Terms of Reference to provide that there be an additional staff liaison position representing health care officials or any other liaison positions that would benefit accessibility; and

THAT Council direct Staff to appoint one member of Council to the Accessibility Advisory Committee on a rotating basis.

4. Discussion:

The current Council appointees on the Accessibility Advisory Committee are Councillor Aaron Burchat and Councillor Adam Bureau. Staff are seeking direction regarding which member will continue as a member of the Committee and what the rotating position will look like.

The rotating position can split the remaining term between two (2) members or can act as an alternate member if the other appointed member is unable to attend. The current term of the Committee will last until November 2026, resulting in the remaining term being a period of thirty (30) months. Council can choose to appoint two (2) members to the Committee for a period of 15 months each.

The recommended motions are as follows:

15 Month Rotation

THAT Council appoint (insert Member of Council here) from June 2024 – August 2025 and (insert Member of Council here) from September 2025 – November 2026 to the Accessibility Advisory Committee.

OR

Alternating Member

THAT Council appoint (insert Member of Council here) to the Accessibility Advisory Committee and (insert name here) as the rotating member of the Committee.

5. Financial Impact and Budget

There are no financial implications associated with this report.

6. Relationship to Council's Strategic Plan Priorities 2023 to 2027 and beyond:

☐ Thriving Community

☐ Service Excellence

☐ Sustainability

7. Public Engagement:

Not required

8. Attachments:

None

Report Approval Details

Document Title:	Council Appointment to Accessibility Advisory Committee.docx
Attachments:	
Final Approval Date:	May 27, 2024

This report and all of its attachments were approved and signed as outlined below:

Brent Larmer, Municipal Clerk / Director of Legislative Services - May 25, 2024 - 6:25 PM

Tracey Vaughan, Chief Administrative Officer - May 27, 2024 - 12:31 PM